



School Name _____

Mentor Name _____

Mentee Name _____

Mentor Email _____

Mentee Email _____

Charter Institute at Erskine Mentor Agreement 2026-2027

I agree to serve as a mentor for (print) _____ during the 2026-2027 academic year. I understand that the qualifications for becoming a mentor are: **Requirements for becoming a Mentor:**

- Valid professional educator certificate for his or her professional position
- Minimum of one (1) year teaching at the continuing contract level (SC Induction and Mentoring Guidelines p. 5)
- Recommendation of a school administrator and the Induction and Mentoring Coordinator
- Mentors are not permitted to be the designated evaluator of their mentee
- Demonstrated proficiency in use of instructional technology
- Current practitioner or has been employed in a SC public school within the last five years
- Successful completion of all required Mentor trainings and activities
- Read the SC Induction and Mentoring Guidelines
- Contracted employees not eligible for stipend

It is my responsibility to coach, counsel and assist this induction teacher to fulfill the obligations delineated in this agreement. These responsibilities include but are not limited to:

Planning

- Assist the induction teacher with long- and short-range planning
- Assist with unit planning and implementation of the South Carolina Curriculum Standards
- Assist with the planning and implementation of Student Learning Objective
- Assist with other planning tasks that support the delivery of instruction and navigation of the school setting

Problem Solving

- Assist the induction teacher with identifying the options and opportunities as he/she becomes increasingly confident and competent as a professional teacher
- Coach the induction teacher as he/she refines teaching skills and meets the expectations defined by the ADEPT performance standards

Reflecting

- Conference with the induction teacher at least one time per week to celebrate accomplishments and discuss targets for growth.

Observations and Feedback

- Conduct scheduled and/or unscheduled observations between during the Preliminary Evaluation Period (PEP) and the Final Evaluation Period (FEP).
- Collect data and provide informal feedback

Contact Log

- Maintain a log of contacts (conferences, observations, meetings) and the outcome of these contacts – minimum 30 minutes twice monthly. Contact log must be submitted by Institute published deadline. *NOTE: You may only receive 60 renewal credits for mentoring during your five-year cycle.*

I understand the mentor qualifications and importance of my responsibilities as a mentor and accept the challenge and service opportunity. I also understand that I must abide by all Induction procedures, fulfill all SCLed requirements, and follow the SC Induction and Mentoring Guidelines in order to qualify for the Institute mentor stipend to be paid out during the summer of 2027. I also understand that the School Leader/Principal must have the Mentee's evaluation completed and signed off in SCLed by the Institute published deadline in order to be eligible for the stipend and that I will be eligible to receive one (1) stipend for the 2026-2027 school year.

Signature of Mentor

Date

School

I understand that the Mentee's evaluation must be complete in SCLed by the Institute published deadline and that I must sign off in SCLed on the full results of the 2025-2026 evaluation for the mentor to be eligible for the stipend. A mentor will be eligible to receive one (1) stipend for the 2026-2027 school year. I also understand that it is my duty to monitor the mentoring process throughout the school year and that administrators are not eligible to receive an Institute stipend.

Signature of Principal

Date

School