



South Carolina VIRTUAL CHARTER SCHOOL

Est. 2008

2023 Platt Springs Road, West Columbia, SC 29169 www.scvcs.org

Position Title: K-12 Teacher	
Department: Elementary, Middle or High School	
Reports to (Title Only): Principal	
Work Location: Remote	Position # of days: 195
Employment Type: <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary	
Position Type: Certified	
FLSA Status: <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-exempt	

Job Description

Position Summary:

Deliver curriculum content in an online synchronous and asynchronous environment, provide standards-based instruction, support, and guidance to parents and students, monitor students' individual learning needs, and actively collaborate with families to advance each student's education.

Job performance is evaluated annually.

Required Qualifications:

- Bachelor's degree and minimum five years of public-school teaching experience.
- Reside and domiciled in South Carolina and hold a valid South Carolina teacher certification in the subject/grade being taught.
- Ability to effectively engage and manage students in an online environment.

Preferred Qualifications:

- Master's degree in education
- Prior experience teaching in a fully online environment.
- Proficiency integrating educational technology and digital tools into lessons.

Essential Duties:

PLANNING AND PREPARATION:

- Design and implement effective curriculum aligned with state standards to ensure student mastery of grade-level content and skills.
- Recognize and respond to the diverse backgrounds and individual needs of students and their families, providing appropriate support to foster inclusive and effective learning environments.
- Utilize asynchronous and synchronous tools to augment course content according to prescribed policies and procedures.

INSTRUCTION AND STUDENT ACHIEVEMENT:

- Provide continuous support to help students access and engage with online content and materials.
- Provide instructional sessions and remain accessible to support students outside of scheduled live lessons, as needed.
- Maintain high expectations and show an active interest in students' achievement.
- Use frequent and varied forms of communication to engage both students and parents including phone, text, and email.
- Set and enforce deadlines for student assignments.
- Grade students work timely and maintain grade book.
- Report any concerns in process, attendance, and engagement through the SAFE program.
- Engage in ongoing collaboration with special education teachers to co-plan instruction, review student progress, and ensure appropriate implementation of IEP accommodations and supports. Attendance and participation in scheduled collaboration meetings are required.
- Differentiate live lessons, activities, and assignments to support ALL students.
- Teachers are expected to foster high levels of student engagement by creating interactive lessons that encourage students to be active learners and participants. This includes using varied strategies to promote collaboration, critical thinking, and sustained participation throughout the learning experience.
- Prepare integrated synchronous and asynchronous lessons that promote active student engagement. Avoid periods of long lecture by incorporating teacher-facilitated and student-driven instruction, emphasizing active participation and ownership of learning.

VIRTUAL CLASSROOM ENVIRONMENT:

- Create and manage a professional home office and background for online teaching.
- Remain on camera for a majority of the live session while in full view. Teachers are expected to maintain a professional appearance while on camera. Teachers should be aware of their lighting, background, and background noise.
- Cultivate positive relationships with all SCVCS students and families by maintaining a positive tone and manner. Foster a safe, respectful, and inclusive classroom environment that supports student learning and personal growth.

PROFESSIONAL RESPONSIBILITIES

- Teachers are expected to be engaged in work activities from 8:00 am – 4:00 pm on Monday – Friday.
- Collaborate with grade-level or subject-area teams to design and implement cohesive instructional plans.
- Engage in purposeful collaboration with colleagues to enhance teaching practices, share instructional strategies, and support student success. This includes participating in

professional learning communities (PLCs), co-planning lessons, analyzing student data, and engaging in reflective dialogue. Through open communication and collective problem-solving, educators can foster a culture of continuous improvement, innovation, and shared responsibility for student learning.

- Travel to and participate in required staff meetings, professional development sessions, state testing, and social outings.
- Attend IEP, 504, MTSS, SAFE, and other parent meetings as required.

Other Duties:

- May be asked to sponsor and actively supervise a student club, organization, or extracurricular activity to support student engagement beyond the classroom.

Work Environment:

- Teachers work from their home in an area that is free from distractions and background noise, must have a reliable internet connection and maintain an on-camera professional appearance comparable to an in-person classroom using school provided technology.

Compensation:

- Certified salary schedule according to education and years of experience as documented on the South Carolina educator certificate.

Physical/Mental Requirements:

Dexterity of hands and fingers to operate a computer keyboard, mouse, and to handle other computer components; Ability to sit for extended periods of time and to effectively deal with stress associated with meeting job related deadlines.

Exerting up to 10 pounds of force occasionally and able to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time. Moderate stress/fast paced environment with fluctuating deadlines.

NOTE: The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of essential functions, responsibilities or requirements. This job description must not be misconstrued as a promise of employment, nor deemed as an employment contract.

The Charter Institute at Erskine and South Carolina Virtual Charter School do not discriminate on the basis of race, color, national origin, sex, disability, or immigrant status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

To apply, please cover letter, resume and educator certificate to resume@scvcs.org .