

# Charter Institute at Erskine

## INSTITUTE INSIGHTS

NAME	DATE	CONTACT	DEPARTMENT
October 2025 Foster File	12/15/2025	Jessica Crowe	PowerSchool and IT
Teacher check for Spring 26 Cl...	12/15/2025	Heather Holliday	Accountability
McKinney-Vento Policy	12/15/2025	Lacy Lucas	State and Academic P...
Livestreaming Board Policy	12/19/2025	Jeanie Glover	Leadership
Charter School Annual Report	11/13/2025 - 12/31/2025	Kristin Olcott	Leadership
ADEPT Quarterly Newsletter	11/20/2025 - 12/20/2025	Meagan Cothran	State and Academic P...
PowerSchool January Monthly We...	12/01/2025 - 01/15/2026	Jessica Crowe	PowerSchool and IT
SPED Monthly Minutes	12/01/2025 - 12/17/2025	Bralyn Wood	Special Education an...

### **Submission: October 2025 Foster File**

**Department:** PowerSchool and IT

**Due Date:** 12/15/2025

Details: Please review the foster file attached for the month of October. This document is a reflection of the information that DSS has provided the SCDE. Please confirm the document's data and verify the student is a foster student prior to coding the proper fields in PowerSchool. If you have any questions please contact Jessica Crowe at [jcrowe@erskinecharters.org](mailto:jcrowe@erskinecharters.org).

### **Submission: Teacher check for Spring 26 Climate Surveys**

**Department:** Accountability

**Due Date:** 12/15/2025

Details: Having your teacher list accurate is crucial for accurate data to be displayed on the Fall 2026 report card. To assist in the accuracy check, please us the attached document to guide you through your spreadsheet and then make corrections in PS and/or submit forms to Robbie Anderson. Please contact Heather Holliday with questions.

### **Submission: McKinney-Vento Policy**

**Department:** State and Academic Programs

**Due Date:** 12/15/2025

Details: At the November 13, 2025, Charter Institute at Erskine Board meeting, the Institute board approved the Education of McKinney-Vento Students policy. Please review the attached policy and inform your school leader and McKinney-Vento liaisons. On your school's website, please post a link to the Institute's board policy and submit evidence of it being posted, such as a screenshot. You may post the MKV policy in its full format on your school's website or the DropBox link.

### **Submission: Livestreaming Board Policy**

**Department:** Leadership

**Due Date:** 12/19/2025

Details: S.C. Code §59-19-85, as enacted by the General Assembly during the 2025 legislative session, requires each public school governing body, including the governing bodies of charter schools and special schools, to adopt a policy requiring the livestreaming of school board meetings.

The Institute created and submitted a policy to the SCDE (attached) that satisfies this requirement for us as authorizer as well as each of our schools.

Schools and their boards could, however, adopt their own policies if they chose to do so.

Please indicate whether your school's board will use the Institute's livestreaming policy (attached), or if the school board has adopted its own. If your board has adopted its own policy, please upload the policy, board agenda, and minutes of the meeting where the policy was adopted.

As a reminder, this requirement officially should be in place by January 1, 2026.

Please contact your school's assigned Deputy Superintendent (Bill Roach or Jeanie Glover) if you have any questions.

**Announcement: Charter School Annual Report**

**Contact Person:** Kristin Olcott

**Department(s):** Leadership

**Start Date:** 11/13/2025

**End Date:** 12/31/2025

Details: An email was sent to all school leaders on November 5th regarding the Charter School Annual Report submission. Please see the information below:

Deadline: All annual reports must be submitted by December 31, 2025, at 5:00 PM (ET). Please read the attached Annual Report Submission Guide for comprehensive instructions on how to submit the Annual Report. The link to submit the Annual Report can be found here: [https://scde.formstack.com/forms/charter\\_school\\_2025\\_annual\\_report](https://scde.formstack.com/forms/charter_school_2025_annual_report) More information on the Charter School Annual Report can be found here: <https://ed.sc.gov/districts-schools/school-choice/charter-schools-program/charter-school-annual-report/>

**Announcement: ADEPT Quarterly Newsletter**

**Contact Person:** Meagan Cothran

**Department(s):** State and Academic Programs

**Start Date:** 11/20/2025

**End Date:** 12/20/2025

Details: Please check out V1.12 of the ADEPT newsletter which contains information regarding timeline reminders, training offerings, and SCLead reports.

**Announcement: PowerSchool January Monthly Webinar**

**Contact Person:** Jessica Crowe

**Department(s):** PowerSchool and IT

**Start Date:** 12/01/2025

**End Date:** 01/15/2026

Details: Our PowerSchool January Monthly Webinar will take place on January 15th, 2026, from 9:00 AM to 10:30 AM via Zoom: <https://erskinecharters.zoom.us/my/jones>. During this session, we will share important PowerSchool updates, answer your questions, and provide training on upcoming tasks to help ensure your data is accurate, organized, and set up for success. We look forward to seeing you there!

**Announcement: SPED Monthly Minutes**

**Contact Person:** Bralyn Wood

**Department(s):** Special Education and 504

**Start Date:** 12/01/2025

**End Date:** 12/17/2025

Details: Please join us for our SPED Monthly Minutes on 12/17/25 at 2pm.

Link to join: <https://erskinecharters.zoom.us/my/sfickling>