

# Charter Institute at Erskine

## INSTITUTE INSIGHTS

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### **Submission: October 2025 Foster File**

**Department:** PowerSchool and IT

**Due Date:** 12/15/2025

Details: Please review the foster file attached for the month of October. This document is a reflection of the information that DSS has provided the SCDE. Please confirm the document's data and verify the student is a foster student prior to coding the proper fields in PowerSchool. If you have any questions please contact Jessica Crowe at [jcrowe@erskinecharters.org](mailto:jcrowe@erskinecharters.org).

### **Submission: Teacher check for Spring 26 Climate Surveys**

**Department:** Accountability

**Due Date:** 12/15/2025

Details: Having your teacher list accurate is crucial for accurate data to be displayed on the Fall 2026 report card. To assist in the accuracy check, please use the attached document to guide you through your spreadsheet and then make corrections in PS and/or submit forms to Robbie Anderson. Please contact Heather Holliday with questions.

### **Submission: McKinney-Vento Policy**

**Department:** State and Academic Programs

**Due Date:** 12/15/2025

Details: At the November 13, 2025, Charter Institute at Erskine Board meeting, the Institute board approved the Education of McKinney-Vento Students policy. Please review the attached policy and inform your school leader and McKinney-Vento liaisons. On your school's website, please post a link to the Institute's board policy and submit evidence of it being posted, such as a screenshot. You may post the MKV policy in its full format on your school's website or the DropBox link.

### **Submission: Final Dropout Validation Verification**

**Department:** PowerSchool and IT

**Due Date:** 12/10/2025

Details: Please verify the final QDC2, Period 2, Dropout information using the uploaded QDC2, Period 2 "Dropout Listing Report" from the SCDE Member Center. If you have questions, please contact [jcrowe@erskinecharters.org](mailto:jcrowe@erskinecharters.org).

### **Announcement: Scholarship Applications - SCATA/NAFEPA**

**Contact Person:** Sarah Shealy

**Department(s):** Federal Programs, Leadership, State and Academic Programs

**Start Date:** 10/31/2025

**End Date:** 12/12/2025

Details: The South Carolina Association of Title I Administrators will award 21 scholarships in the Spring of 2026 to deserving students, of which up to 3 may be awarded per SCATA region. Charter School Districts make up Region 7. For the SCATA scholarships, qualifying seniors have the opportunity to compete for a \$2,000 (first place), one \$1,500 (second place), or one \$1,000 (third place) scholarship. Top candidates will be considered at the state level for the national NAFEPA scholarship. Please review the attached documents for additional information, the application, and checklist. Applications are due to Sarah Shealy (sshealy@erskinecharters.org) in PDF format by Friday, December 12, 2024. You DO NOT have to be a Title I school to submit applications. If you have any questions, please don't hesitate to reach out.

### **Announcement: Charter School Annual Report**

**Contact Person:** Kristin Olcott

**Department(s):** Leadership

**Start Date:** 11/13/2025

**End Date:** 12/31/2025

Details: An email was sent to all school leaders on November 5th regarding the Charter School Annual Report submission. Please see the information below:

Deadline: All annual reports must be submitted by December 31, 2025, at 5:00 PM (ET). Please read the attached Annual Report Submission Guide for comprehensive instructions on how to submit the Annual Report. The link to submit the Annual Report can be found here: [https://scde.formstack.com/forms/charter\\_school\\_2025\\_annual\\_report](https://scde.formstack.com/forms/charter_school_2025_annual_report) More information on the Charter School Annual Report can be found here: <https://ed.sc.gov/districts-schools/school-choice/charter-schools-program/charter-school-annual-report/>

### **Announcement: ADEPT Quarterly Newsletter**

**Contact Person:** Meagan Cothran

**Department(s):** State and Academic Programs

**Start Date:** 11/20/2025

**End Date:** 12/20/2025

Details: Please check out V1.12 of the ADEPT newsletter which contains information regarding timeline reminders, training offerings, and SCLead reports.

### **Announcement: PowerSchool January Monthly Webinar**

**Contact Person:** Jessica Crowe

**Department(s):** PowerSchool and IT

**Start Date:** 12/01/2025

**End Date:** 01/15/2026

Details: Our PowerSchool January Monthly Webinar will take place on January 15th, 2026, from 9:00 AM to 10:30 AM via Zoom: <https://erskinecharters.zoom.us/my/jones>. During this session, we will share important PowerSchool updates, answer your questions, and provide training on upcoming tasks to help ensure your data is accurate, organized, and set up for success. We look forward to seeing you there!

**Announcement: SPED Monthly Minutes**

**Contact Person:** Bralyn Wood

**Department(s):** Special Education and 504

**Start Date:** 12/01/2025

**End Date:** 12/17/2025

Details: Please join us for our SPED Monthly Minutes on 12/17/25 at 2pm.

Link to join: <https://erskinecharters.zoom.us/my/sfickling>

**Announcement: EEDA Grant Opportunity**

**Contact Person:** Kristy Cansler

**Department(s):** Federal Programs, Leadership

**Start Date:** 12/04/2025

**End Date:** 01/05/2026

Details: If you are interested in applying for the EEDA grant, please visit the SCDE's website at <https://shorturl.at/tPoVV>.

If applying, email the certification signature page along with the application to Kristy Cansler at [kcansler@erskinecharters.org](mailto:kcansler@erskinecharters.org) no later than January 5, 2026. We will gather signatures and review the application to have back to you in time for you to submit to the SCDE by their deadline of January 16, 2026. If you have questions, please contact Kristy Cansler at [kcansler@erskinecharters.org](mailto:kcansler@erskinecharters.org).

**Announcement: Federal Budgets - December Update**

**Contact Person:** Sarah Shealy

**Department(s):** Federal Programs

**Start Date:** 12/05/2025

**End Date:** 12/12/2025

Details: Please find your school's Federal Budgets as of 12.05.25 loaded in Let's Work Smart for your convenience. If your school amended IDEA or CTE Perkins, the updates are reflected in these budgets. We are waiting on Title I, Title II, and TSI amendments to be approved by the SCDE. CTE EIA amendments should be approved next week in-house. Reach out to Sarah Shealy at [sshealy@erskinecharters.org](mailto:sshealy@erskinecharters.org) if you have any questions.