

Charter Institute at Erskine

INSTITUTE INSIGHTS

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Holiday Card Competition 2025	10/30/2025 - 12/01/2025	Katie Graybill	Communications, Lead...
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Submission: October 2025 Foster File

Department: PowerSchool and IT

Due Date: 12/15/2025

Details: Please review the foster file attached for the month of October. This document is a reflection of the information that DSS has provided the SCDE. Please confirm the document's data and verify the student is a foster student prior to coding the proper fields in PowerSchool. If you have any questions please contact Jessica Crowe at jcrowe@erskinecharters.org.

Submission: Teacher check for Spring 26 Climate Surveys

Department: Accountability

Due Date: 12/15/2025

Details: Having your teacher list accurate is crucial for accurate data to be displayed on the Fall 2026 report card. To assist in the accuracy check, please use the attached document to guide you through your spreadsheet and then make corrections in PS and/or submit forms to Robbie Anderson. Please contact Heather Holliday with questions.

Submission: McKinney-Vento Policy

Department: Federal Programs

Due Date: 12/15/2025

Details: At the November 13, 2025, Charter Institute at Erskine Board meeting, the Institute board approved the Education of McKinney-Vento Students policy. Please review the attached policy and inform your school leader and McKinney-Vento liaisons. On your school's website, please post a link to the Institute's board policy and submit evidence of it being posted, such as a screenshot. You may post the MKV policy in its full format on your school's website or the DropBox link.

Announcement: Holiday Card Competition 2025

Contact Person: Katie Graybill

Department(s): Communications, Leadership

Start Date: 10/30/2025

End Date: 12/01/2025

Details: The 2025 Holiday Card Competition is now open! Visit <https://erskinecharters.org/2025-holiday-card-competition/> for more information. Artwork submissions are due by Monday, December 1!

Announcement: Scholarship Applications - SCATA/NAFEPA

Contact Person: Sarah Shealy

Department(s): Federal Programs, Leadership, State and Academic Programs

Start Date: 10/31/2025

End Date: 12/12/2025

Details: The South Carolina Association of Title I Administrators will award 21 scholarships in the Spring of 2026 to deserving students, of which up to 3 may be awarded per SCATA region. Charter School Districts make up Region 7. For the SCATA scholarships, qualifying seniors have the opportunity to compete for a \$2,000 (first place), one \$1,500 (second place), or one \$1,000 (third place) scholarship. Top candidates will be considered at the state level for the national NAFEPA scholarship. Please review the attached documents for additional information, the application, and checklist. Applications are due to Sarah Shealy (sshealy@erskinecharters.org) in PDF format by Friday, December 12, 2024. You DO NOT have to be a Title I school to submit applications. If you have any questions, please don't hesitate to reach out.

Announcement: Charter School Annual Report

Contact Person: Kristin Olcott

Department(s): Leadership

Start Date: 11/13/2025

End Date: 12/31/2025

Details: An email was sent to all school leaders on November 5th regarding the Charter School Annual Report submission. Please see the information below:

Deadline: All annual reports must be submitted by December 31, 2025, at 5:00 PM (ET). Please read the attached Annual Report Submission Guide for comprehensive instructions on how to submit the Annual Report. The link to submit the Annual Report can be found here: https://scde.formstack.com/forms/charter_school_2025_annual_report More information on the Charter School Annual Report can be found here: <https://ed.sc.gov/districts-schools/school-choice/charter-schools-program/charter-school-annual-report/>

Announcement: SCDE 25-26 Fall Military Recruiting Memo

Contact Person: Jessica Crowe

Department(s): PowerSchool and IT

Start Date: 11/17/2025

End Date: 12/01/2025

Details: Please see the attached SCDE documentation pertaining Military Recruiter Information. Please note if you have any changes that need to be updated in PowerSchool, please do so prior to December 1st, 2025. If you have any questions please contact Jessica Crowe at jcrowe@erskinecharters.org. Thank you.

Announcement: ADEPT Quarterly Newsletter

Contact Person: Meagan Cothran

Department(s): State and Academic Programs

Start Date: 11/20/2025

End Date: 12/20/2025

Details: Please check out V1.12 of the ADEPT newsletter which contains information regarding timeline reminders, training offerings, and SCLead reports.

Announcement: PowerSchool Support Lab Opportunity

Contact Person: Jessica Crowe

Department(s): PowerSchool and IT

Start Date: 11/24/2025

End Date: 12/05/2025

Details: We invite all PowerSchool Administrators to join our PowerSchool Support Lab on the 1st Friday of the month from 10:00AM-11:00AM in Jessica's Zoom Room: <https://erskinecharters.zoom.us/my/jessica.crowe>; This is a collaborative space designed to support users with all aspects of PowerSchool. This session offers the opportunity to receive personalized, one-on-one assistance, review key PowerSchool processes, and work through any data entry or reporting questions a user may have. As a drop-in session, you're welcome to come and go as your schedule allows. Our team is here to help you navigate challenges, answer your questions, and ensure your school's PowerSchool operations run smoothly and efficiently. Please note, for the month of December, we will not be holding a PowerSchool Support Lab on the 3rd Friday of the month.

Announcement: Q1 Federal Claiming Memo

Contact Person: Sarah Shealy

Department(s): Federal Programs

Start Date: 11/24/2025

End Date: 12/05/2025

Details: Thank you for submitting your claims for this quarter. Please see the attached memo confirming which grants were eligible and were claimed against. This information was also emailed to school leaders, grant coordinators and designated finance contacts on 11/24/25.

Announcement: PowerSchool In-Person January Monthly Meeting

Contact Person: Jessica Crowe

Department(s): PowerSchool and IT

Start Date: 12/01/2025

End Date: 01/15/2026

Details: Our PowerSchool January Monthly Training will be held In- Person on January 15th, 2026, from 9:00 AM to 4:00PM at the Charter Institute at Erskine- 25th Floor. Join us as we share important PowerSchool updates, answer your questions, and provide hands-on training for upcoming tasks to keep your student data accurate, organized, and running smoothly. We look forward to seeing you there!

Announcement: SPED Monthly Minutes

Contact Person: Bralyn Wood

Department(s): Special Education and 504

Start Date: 12/01/2025

End Date: 12/17/2025

Details: Please join us for our SPED Monthly Minutes on 12/17/25 at 2pm.

Link to join: <https://erskinecharters.zoom.us/my/sfickling>