Charter Institute at Erskine

INSTITUTE INSIGHTS

NAME	DATE	CONTACT	DEPARTMENT
2022 Annual Report	12/31/2022	Janie Neeley	Charter Authorizatio...
District of Residence (DOR) Su...	12/16/2022	Jeanie Glover	Federal Programs Fin...
20 Day Letters (Oct-Nov 2022)	12/09/2022	Sarah Shealy	Title I
Formative Testing Reimbursemen...	12/09/2022	Heather Holliday	Assessment
SC Alt roster confirmed	12/07/2022	Heather Holliday	Assessment
WIDA ACCESS testing pull 12-1-...	12/12/2022	Heather Holliday	Assessment
New STC Academy December--Mid ...	11/01/2022 - 12/12/2022	Heather Holliday	Assessment
New MLP School Coordinator Tra...	11/07/2022 - 12/08/2022	Sally Fickling	Title III ESOL
WIDA ACCESS STC Test training	11/15/2022 - 01/12/2023	Heather Holliday	Assessment, PowerSch...
Qualifications for Special Edu...	11/15/2022 - 12/15/2022	Sarah Love	Special Education an...
DreamBox Webinar	11/17/2022 - 12/30/2022	Kristin Olcott	State and Academic P...
Math Nation Training	11/17/2022 - 12/07/2022	Kristin Olcott	State and Academic P...
Operational Buses on GovDeals	11/17/2022 - 01/01/2023	John Li	Finance
PEBA Meru Health Opportunities	11/17/2022 - 12/09/2022	Robbie Anderson	Human Resources and ...
Spring Climate Survey Informat...	11/21/2022 - 12/21/2022	Heather Holliday	Accountability
Career Readiness Testing Memo ...	11/21/2022 - 12/21/2022	Heather Holliday	Assessment, PowerSch...
CTE Meeting 3 for 22-23	11/28/2022 - 01/09/2023	Heather Holliday	CTE
New SPED Coordinators' Roundta...	12/01/2022 - 12/15/2022	Sarah Love	Special Education an...
ACT training for High School S...	12/01/2022 - 01/17/2023	Heather Holliday	Assessment
School Test Coordinator Newsle...	12/01/2022 - 12/16/2022	Heather Holliday	Assessment, Gift and...
Graduation Transcript Audit Me...	12/05/2022 - 02/03/2023	Heather Holliday	Accountability , Pow...
PowerSchool Monthly Webinar	12/05/2022 - 12/09/2022	Jason Jones	PowerSchool and IT

Submission: 2022 Annual Report

Department: Charter Authorization

Due Date: 12/31/2022

Details: The Charter School Annual report is due annually to the charter sponsor by December 31st. This is a requirement of the SC Department of Education and SC Code Ann. 59-40-140 (H). Please use the template provided to complete the submission.

Submission: District of Residence (DOR) Supporting Documentation - Due by December 16, 2022

Department: Federal Programs Finance

Due Date: 12/16/2022

Details: Individual student names will be sent to school administrators.

Submission: 20 Day Letters (Oct-Nov 2022)

Department: Title I

Due Date: 12/09/2022

Details: In accordance with the Every Student Succeeds Act of 2015, all schools are required to provide timely notice to parents when students have been assigned or taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject level in which the teacher has been assigned. ESSA Sec. 1112 (e)(1)(B)(ii) *This includes substitutes. These letters should be sent home with students in the applicable class. Please keep in mind you do not have to resubmit letters. See attached resources and examples below to determine when letters should be sent. Example 1: Teacher 1 taught 3rd grade in Aug-Sept and is still teaching 3rd grade in Oct-Nov. A letter would need to be sent at the beginning of the year. Example 2: Teacher 2 taught Class A in Aug-Dec but in now teaching Class B in Jan-May. A letter would need to be sent at the beginning of each semester.

Submission: Formative Testing Reimbursement

Department: Assessment

Due Date: 12/09/2022

Details: If you would like reimbursement for your formative testing costs for the 22-23 school year, please submit the invoice and proof of payment through this submission. All reimbursement requests must go to the state through the Institute.

Submission: SC Alt roster confirmed

Department: Assessment

Due Date: 12/07/2022

Details: Please answer the one question to verify your confirmation that the school's SC Alt testing list is accurate. Precode was due December 1. If you have not received communication from Heather Holliday, it means you did not have any coded SC Alt students and you should answer affirmatively that is correct. Contact hholliday@erskinecharters.org with questions.

Submission: WIDA ACCESS testing pull 12-1-22

Department: Assessment

Due Date: 12/12/2022

Details: Please use the list provided to confirm that your coding for Multilingual Learner testers for Spring 23 ACCESS is accurate. Any students with an "AW" or "blank" for their Eng Prof code should be updated as soon as possible. Final precode for this test will be pulled by the SCDE December 9. If you have no list, you had no students coded as ML students, but should confirm that here.

Announcement: New STC Academy December--Mid Year

Contact Person: Heather Holliday

Department(s): Assessment

Start Date: 11/01/2022

End Date: 12/12/2022

Details: This meeting will focus on: 1--Lessons learned; 2--How to move forward; and 3--Celebration. The meeting will be via Zoom for all first and second year STCs, but any member of the testing staff are welcome to attend. Contact hholliday@erskinecharters.org with questions.

Zoom link for your browser: https://erskinecharters.zoom.us/j/83170457464?pwd=QXBuYWI5VnRkMG5ITzZjMVYrS1Zkdz09

Announcement: New MLP School Coordinator Training

Contact Person: Sally Fickling

Department(s): Title III ESOL

Start Date: 11/07/2022

End Date: 12/08/2022

Details: NEW MLP School Coordinator Training will be held on December 8, 2022. Further information will be sent to school MLP Coordinators.

Announcement: WIDA ACCESS STC Test training

Contact Person: Heather Holliday

Department(s): Assessment, PowerSchool and IT

Start Date: 11/15/2022

End Date: 01/12/2023

Details: All STCs and Title III Coordinators should attend this meeting for training for the upcoming WIDA ACCESS testing. We will cover how to double check coding for who should test, scheduling of tests, required tests, accommodations, and the DRC platform. Please contact hholliday@erskinecharters.org with questions. The training will be via Zoom from 10-12.

Zoom link for browser: https://erskinecharters.zoom.us/j/82919691445?pwd=alR6TGdHMUovWFZXRTBzQmdBTzlTUT09

Announcement: Qualifications for Special Education Teachers Pursuant to the Individuals with Disabilities Education Act (IDEA) - Memo

Contact Person: Sarah Love

Department(s): Special Education and 504

Start Date: 11/15/2022

End Date: 12/15/2022

Details: On October 4, 2022, the United States Department of Education (USED) issued a memorandum to state directors of special education regarding personnel qualifications under Part B of the Individuals with Disabilities Education Act (IDEA). Specifically, the memorandum addresses IDEA Part B requirements to ensure that special education teachers and related service providers are "appropriately and adequately prepared and trained" to meet the needs of the students they serve. The USED Office of Special Education Programs recognizes the challenges that states have faced related to the COVID-19 pandemic and the ongoing shortage of special education teachers and related service providers nationwide. Read the full text here: https://ed.sc.gov/newsroom/school-district-memoranda-archive/qualifications-for-special-education-teachers-pursuant-to-the-individuals-with-disabilities-education-act-idea/qualifications-for-special-education-teachers-pursuant-to-the-individuals-with-disabilities-education/

Announcement: DreamBox Webinar

Contact Person: Kristin Olcott

Department(s): State and Academic Programs

Start Date: 11/17/2022

End Date: 12/30/2022

Details: A district-wide virtual Dreambox Training will be offered on November 30, 2022 from 3:30pm-4:30pm. Day-to-Day with DreamBox: Monitoring Essential Student Data- Gather insight into student progress by analyzing lesson data within DreamBox Lesson Highlights, Lesson Recommendations, and the Activity Feed Report. Educators will also gain strategies to support students who 'May Need Attention' with DreamBox. Please join if you use DreamBox at your school and would like to learn more about its features. Here is the link to join the webinar: https://dreambox.zoom.us/j/97087329636

Announcement: Math Nation Training

Contact Person: Kristin Olcott

Department(s): State and Academic Programs

Start Date: 11/17/2022

End Date: 12/07/2022

Details: If your school uses Math Nation, a free online math resource for middle and high schools, or if you are interested in getting started with Math Nation implementation, please plan to send some of your teachers to a free in-person training on December 7, 2022 at The Charter Institute at Erskine, 1201 Main Street, Suite 300, Columbia, SC 29201. The training will be from 9:30am-12:30pm and will focus on how to use the program and its features. Lunch will be provided as a grab and go option or participants may stay and eat. Please complete the Formstack to register for the training by Friday, December 2, 2022: https://erskinecharters.formstack.com/forms/mathnationtraining. Contact kolcott@erskinecharters.org with any questions.

Announcement: Operational Buses on GovDeals

Contact Person: John Li

Department(s): Finance

Start Date: 11/17/2022

End Date: 01/01/2023

Details: The SC State Surplus Property Office has posted a few SCDE buses for sale. The buses are operational and currently located in Abbeville, SC. If interested, details can be found at www.Govdeals.com using the "Advanced Search" option. Choose Category: "Buses, Transit and School" and then select State: South Carolina to search all buses located in SC listed for sale. Not all of the listings shown on the 'search results' page belong to SCDE, but this seems to be the best way to view buses that are currently listed. Of course, the auctions close at various dates/times.

There is a contact name on each listing if you have questions or want to view the bus in person. State Surplus will continue to post buses for sale at different dates and locations across SC, so check back on this website, if you are interested.

Announcement: PEBA Meru Health Opportunities

Contact Person: Robbie Anderson

Department(s): Human Resources and Benefits

Start Date: 11/17/2022

End Date: 12/09/2022

Details: PEBA is offering a program to help your employees manage their mental health. Meru Health is an online health care provider that offers State Health Plan primary members an evidence-based that is clinically proven to reduce anxiety, stress, depression, and burnout. The program is available at no cost to members.

Meru Health's 12-week treatment program combines daily therapist and psychiatrist support, a biofeedback training device, anonymous peer support, meditation practices, and habit-changing activities for sleep, nutrition and more. The program is divided into weekly themes focusing on tackling mental health challenges with multiple approaches and building habits to prevent relapses.

PEBA is partnering with a Meru Health therapist to offer two webinars for employers in the coming weeks. These webinars will give employers an opportunity to learn more about Meru Health and how they can promote the program to their employees. Employers will also have an opportunity to ask questions.

The sessions will take place on Wednesday, November 30th, at 2:00 pm, and Friday, December 9th, at 10:00 a.m.

If you are interested in participating, please contact me, and I will provide the link. Please contact me at randerson@erskinecharters.org if you have any questions.

Announcement: Spring Climate Survey Information for Spring 2023

Contact Person: Heather Holliday

Department(s): Accountability

Start Date: 11/21/2022

End Date: 12/21/2022

Details: Please see the attached memo from the SCDE regarding the proposed window to conduct Spring Climate Surveys for Spring 2023 to be reported on Fall 2023 State Report Cards. Contact hholliday@erskinecharters.org with questions.

Announcement: Career Readiness Testing Memo from SCDE

Contact Person: Heather Holliday

Department(s): Assessment, PowerSchool and IT

Start Date: 11/21/2022

End Date: 12/21/2022

Details: The SCDE has announced that WIN's Ready to Work will be the Career Readiness test. Please see the attached memo from the SCDE for further information. A couple of key dates include the testing window from March 27-April 14 and the Precode data due date of December 22. If you plan to give this test by paper, please go ahead and complete that part of precode for all 9GR21 students. If you have 12th graders to take the test, precode their box as well. Please contact hholliday@erskinecharters.org with questions.

Announcement: CTE Meeting 3 for 22-23

Contact Person: Heather Holliday

Department(s): CTE

Start Date: 11/28/2022

End Date: 01/09/2023

Details: Mandatory training for all Career and Technical Education school leads via zoom January 9 from 2-4. Contact Heather Holliday or Christy Junkins with questions. Zoom link for browser: hhttps://erskinecharters.zoom.us/j/82712045978?pwd=RnJ2azM1KzAwL1ZHZzN0ZVBjKzdFQT09.

Announcement: New SPED Coordinators' Roundtable-December

Contact Person: Sarah Love

Department(s): Special Education and 504

Start Date: 12/01/2022

End Date: 12/15/2022

Details: The December NEW SPED Coordinator Roundtable will be held on December 15, 2022. More information will be sent to the SPED Coordinators prior to the meeting.

Announcement: ACT training for High School STCs

Contact Person: Heather Holliday

Department(s): Assessment

Start Date: 12/01/2022

End Date: 01/17/2023

Details: This training is for all high schools offering ACT this spring season. The meeting is via Zoom from 1-3. Please contact hholliday@erskinecharters.org with questions. Zoom link for browser: https://erskinecharters.zoom.us/j/81202594824?pwd=SDZSZzVQNjd6eWl6eHR5UXVaSk9Rdz09

Announcement: School Test Coordinator Newsletter December 1

Contact Person: Heather Holliday

Department(s): Assessment, Gift and Talented , PowerSchool and IT

Start Date: 12/01/2022

End Date: 12/16/2022

Details: Attached is the most recent School Test Coordinators Newsletter. Contact hholliday@erskinecharters.org with questions.

Announcement: Graduation Transcript Audit Meeting 2 22-23

Contact Person: Heather Holliday

Department(s): Accountability , PowerSchool and IT

Start Date: 12/05/2022

End Date: 02/03/2023

Details: This training is for anyone who is involved with the entry of student transfer records and the transcripts of graduating students. The meeting will be via Zoom from 1-3. Contact hholliday@erskinecharters.org with questions. Zoom link for your browser: https://erskinecharters.zoom.us/j/89682916795?pwd=c2RoOGkyN1R3ZHZJSlRReVhtWTFzUT09

Announcement: PowerSchool Monthly Webinar

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 12/05/2022

End Date: 12/09/2022

Details: The PowerSchool monthly webinar is scheduled for Thursday from 9:00-11:00.

Link to join is: https://erskinecharters.zoom.us/j/86984216437?pwd=aStFTjM5ZXpwUHd4aTVnQk85ZGg2Zz09