Charter Institute at Erskine

INSTITUTE INSIGHTS

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FY22 SmartFusion Contact Form	11/30/2021	Ciera Bing	Federal Programs Fin...
FY22 IDEA Plan	11/30/2021	Sarah Shealy	Federal Programs Fin...
FY22 Title I Plan Submission	12/10/2021	Ashley Sturkie	Title I
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School Test Coordinator Newsle...	10/29/2021 - 12/03/2021	Heather Holliday	Assessment, PowerSch...
SCASA Professional Development...	11/11/2021 - 12/11/2021	Christy Junkins	Leadership
SPED Roundtable - December	11/12/2021 - 12/14/2021	Sarah Love	Special Education an...
Enrich--Optional Training--Tes...	11/15/2021 - 12/03/2021	Heather Holliday	Accountability , Ass...
MAP--Optional Training on Grow...	11/15/2021 - 12/10/2021	Heather Holliday	Accountability , Ass...
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December PS Admin Meeting	12/01/2021 - 12/16/2021	Jason Jones	PowerSchool and IT

Submission: October 2021 Journal Entry Upload

Department: Finance

Due Date: 11/30/2021

Details: As outlined in Section 8.7, Monthly and quarterly reporting, of the Charter Contract, the School shall be responsible for entering a monthly upload of all financial transactions in the format prescribed by the Sponsor by the 15th day of the subsequent month and a yearly upload of the audited adjustments by November 15. In addition, the School shall be responsible for submitting a quarterly financial statement in the format prescribed by the Sponsor by the 15th day of the month following the end of each quarter. The Parties agree that it is the responsibility of the Sponsor to use any financial information it obtains, including reports and audits, to monitor the fiscal condition and compliance of the School.

Submission: Standard 11: Discipline

Department: Special Education and 504

Due Date: 12/01/2021

Details: Standard 11: Discipline

Disciplinary removals of students with disabilities are done so in accordance with IDEA and Section 504 requirements and at a similar rate to non-disabled students. Removals are documented in the Incident Management in PowerSchool. The school has evidence of implementation of the school's policies and procedures that describe the method for tracking removals for disciplinary reasons as well as systems for IEP and 504 teams to meet to review plans and develop interventions.

Submission: FY22 SmartFusion Contact Form

Department: Federal Programs Finance

Due Date: 11/30/2021

Details: This purpose of this form is to assign an individual to receive approval and/or denial communication emails from SmartFusion for ALL federal programs expense claims. This form MUST be completed by the School Leader. Please keep in mind that the individual assigned will solely be responsible for resubmitting reimbursements within a timely manner and communicating all reimbursement needs to the school and the finance contact. Only one individual may be assigned for each school

Submission: FY22 IDEA Plan

Department: Federal Programs Finance

Due Date: 11/30/2021

Details: Please submit your school's FY22 IDEA plan at: https://erskinecharters.formstack.com/forms/idea_plan_submission2021 (After completing the form, please upload the PDF Submission that was emailed via Formstack for the school's and Institute's records.)

Submission: FY22 Title I Plan Submission

Department: Title I

Due Date: 12/10/2021

Details: Please submit your school's FY22 Title I plan at: https://erskinecharters.formstack.com/forms/title_i_plan_submission2021 (After completing the form, please upload the PDF Submission that was emailed via Formstack for the school's and Institute's records.)

Submission: FY22 Title I Planning Meeting

Department: Title I

Due Date: 12/10/2021

Details: Please use the Planning Meeting checklist to ensure your school meets all requirements.

Announcement: SC Teaching Fellows Application

Contact Person: Paula Gray

Department(s): Human Resources and Benefits

Start Date: 10/04/2021

End Date: 12/01/2021

Details: Here's what you need to know about the Teaching Fellows Program: Provides fellowships for up to 215 students each year; Includes enrichment programs, professional development, and leadership opportunities; Supplies up to a $6000 fellowship annually for four years; Requires participants to agree to teach in a SC public school one year for each year funding is received. Teaching Fellows must attend one of the eleven Teaching Fellows Institutions. These include Anderson University, Charleston Southern University, Clemson University, Coastal Carolina University, College of Charleston, Francis Marion University, Lander University, USC Aiken, USC Columbia, USC Upstate, and Winthrop University.

To apply for Teaching Fellows, a student must be: •A United States citizen or will be an eligible non-citizen under State Residency statutes at the time of high school graduation (Please note - students categorized as Deferred Action for Childhood Arrivals (DACA) are not eligible for Teaching Fellows.); •A legal resident of South Carolina (Please note - The Teaching Fellows Institution will verify residency after a student has been offered an award.); •A high school senior or a junior who is graduating early. Please contact Paula Gray at pgray@erskinecharters.org for more details.

Announcement: School Test Coordinator Newsletter Oct 29

Contact Person: Heather Holliday

Department(s): Assessment, PowerSchool and IT

Start Date: 10/29/2021

End Date: 12/03/2021

Details: Attached you will find the latest STC newsletter. Please contact hholliday@erskinecharters.org with questions. Please share with your STCs if they do not receive this communication automatically.

Announcement: SCASA Professional Development Opportunities

Contact Person: Christy Junkins

Department(s): Leadership

Start Date: 11/11/2021

End Date: 12/11/2021

Details: The Institute has paid for all of our schools who have memberships for SCASA to be able to attend any of the additional trainings at no cost. Once logged in to your account, the price should reflect $0.00. If you have any questions or issues, please email or call Christy Junkins.

Announcement: SPED Roundtable - December

Contact Person: Sarah Love

Department(s): Special Education and 504

Start Date: 11/12/2021

End Date: 12/14/2021

Details: SPED Coordinators, please plan to attend our monthly roundtable via Zoom on December 14, 2021 at 1 pm using the following log in:

Join Zoom Meeting

https://zoom.us/j/98695198379?pwd=YnFCdTZnMXU2UXpxUmZWOUd2aWMyUT09

Meeting ID: 986 9519 8379

Passcode: 6Cv2LP

Announcement: Enrich--Optional Training--Testing Tab and CCR reports

Contact Person: Heather Holliday

Department(s): Accountability , Assessment

Start Date: 11/15/2021

End Date: 12/03/2021

Details: This training is an optional training intended for School Leadership, Accountability, Guidance Counselors, and Testing personnel. We will dive into how to access a student's test records in Enrich and how to use the current CCR report for high schools. These items may assist schools in understanding school accountability ratings with the SDE and creating plans for students based on historical test results.

Announcement: MAP--Optional Training on Growth Reports

Contact Person: Heather Holliday

Department(s): Accountability , Assessment

Start Date: 11/15/2021

End Date: 12/10/2021

Details: This training is an optional training intended for School Leadership, Accountability, Guidance Counselors, and Testing personnel. We will dive into how to access MAP Growth Reports and what insights they may provide in terms of overall class and school performance towards driving instruction and meeting school SIP goals.

Announcement: FY22 IDEA Allocation

Contact Person: Sarah Shealy

Department(s): Federal Programs Finance

Start Date: 11/15/2021

End Date: 11/30/2021

Details: The Charter Institute at Erskine has been notified of its FY 22 IDEA allocation (Fund 203) from the South Carolina Department of Education. Please see your school's allocation in the attached memo. Please complete the linked "IDEA Plan Submission" linked in the memo by listing the requested activities you plan to fund with the allocation, provide sufficient narrative description for activities, and have the form electronically signed by the individuals completing the Formstack submission. These IDEA funds are to be spent on the provision of special education and/or related services to students who are identified as having a disability under IDEA. (The "Special Education Budgetary Decision Making Tool" is also linked in the memo as an optional resource to identify needs related to IDEA funds.) Please submit the signed, completed plan to the Institute via Formstack submission and uploaded to Let's Work Smart by Tuesday, November 30, 2021 at 7:00 p.m.

Announcement: Let's Work Smart Monthly Drop-In Q&A Session

Contact Person: Haley Perez

Department(s): Leadership

Start Date: 11/16/2021

End Date: 11/30/2021

Details: The Institute is offering optional LWS Training Sessions. There will be an optional virtual drop-in session on Tuesday, November 30th from 1:00pm - 1:30pm. Although we are always available for assistance via email and phone, this is a designated time we will be available to answer questions and provide support if needed by your school. These are drop-in Q&A sessions to answer any questions related to LWS. Please see the attached memo for more information on additional training opportunities.

Announcement: FY22 Title I Allocation

Contact Person: Ashley Sturkie

Department(s): Federal Programs Finance , Title I

Start Date: 11/19/2021

End Date: 12/10/2021

Details: The Charter Institute at Erskine has been notified of its FY 22 Title I allocation (Fund 201) from the South Carolina Department of Education. Please see your school's allocation in the attached memo. Please complete the linked "Title I Plan Submission" linked in the memo by listing the requested activities you plan to fund with the allocation, provide sufficient narrative description for activities, and have the form electronically signed by the individuals completing the Formstack submission. Please submit the signed, completed plan to the Institute via Formstack submission and uploaded to Let's Work Smart by Friday, December 10 2021 at 7:00 p.m.

Announcement: News from the SC State Library, SC-DISCUS & Virtual Tutoring availability

Contact Person: Jason Jones

Department(s): Leadership, PowerSchool and IT

Start Date: 11/22/2021

End Date: 12/22/2021

Details: Discus – South Carolina's Virtual Library provides free access to an electronic library that's available 24/7 to South Carolina residents and is provided by the South Carolina State Library. Discus serves the information needs of all by providing a core collection of high-quality online resources – with a particular emphasis on supporting education.

•Schools can request specialized training from our Discus Training Coordinator and attend free Discus training.

•Schools receive free Discus promotional materials from the State Library.

Here is a link to the online form to request Discus participation: http://www.surveymonkey.com/s/F8BQXQF

SC Department of Education Partnership with SC State Library to Provide Virtual Tutoring 24x7 - Details can be found here: https://ed.sc.gov/newsroom/news-releases/s-c-department-of-education-and-s-c-state-library-announce-partnership-to-provide-virtual-tutoring-support-to-south-carolina-students/

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Announcement: December PS Admin Meeting

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 12/01/2021

End Date: 12/16/2021

Details: The PowerSchool monthly webinar will be Dec. 16, 2021 at 9:00 am. Please join my meeting from your computer, tablet or smartphone.

https://global.gotomeeting.com/join/999791133

You can also dial in using your phone. United States: +1 (224) 501-3412 Access Code: 999-791-133 New to GoToMeeting? Get the app now and be ready when your first meeting starts: https://global.gotomeeting.com/install/999791133