

Charter Institute at Erskine

INSTITUTE INSIGHTS

NAME	DATE	CONTACT	DEPARTMENT
Student, Parent, and Teacher O...	05/28/2021	Christy Junkins	Leadership
Red Cross Training Sign In She...	05/28/2021	Sarah Shealy	Title IV
Virtual HR Training	06/02/2021	Patti Rubenzer	Human Resources and ...
April 2021 Journal Entry Uploa...	05/31/2021	John Li	Finance
Academic Recovery Plans for SY...	05/25/2021	Sherri Herbst	State and Academic P...
NEW Power School Users Trainin...	06/14/2021	Patti Rubenzer	PowerSchool and IT
Coker University Scholarships ...	03/22/2021 - 06/18/2021	Paula Gray	Human Resources and ...
Student Not Tested Coding in P...	04/15/2021 - 05/31/2021	Jason Jones	PowerSchool and IT
Monthly MTSS Coordinators Trai...	04/19/2021 - 05/19/2021	Celina Patton	Special Education an...
May 2021 PowerSchool Admin Mon...	04/20/2021 - 05/20/2021	Zenobia Ealy	PowerSchool and IT
PCS Form 2021/2022 is now avai...	04/26/2021 - 05/26/2021	Paula Gray	Human Resources and ...
Report Card Elements to Be Rep...	04/26/2021 - 05/26/2021	Ciera Bing	Accountability
CTE Training	05/05/2021 - 06/03/2021	Christy Junkins	Assessment
Electronic Document Accessibil...	05/07/2021 - 06/18/2021	Paula Gray	Human Resources and ...
Open Q & A Session Training	05/10/2021 - 06/10/2021	Ashley Epperson	Communications
Local Board Approved (LBA) Cou...	05/10/2021 - 06/09/2021	Christy Junkins	PowerSchool and IT
June 2021 PowerSchool Admin Mo...	05/17/2021 - 06/17/2021	Zenobia Ealy	PowerSchool and IT

Submission: Student, Parent, and Teacher Opinion Surveys Completion

Department: Leadership

Due Date: 05/28/2021

Details: Verification of completion of the student, parent, and teacher opinion surveys. Please contact Christy Junkins if you have any questions.

Submission: Red Cross Training Sign In Sheets

Department: Title IV

Due Date: 05/28/2021

Details: After your school completes their Red Cross Training Sessions, please upload the completed sign in sheets. There should be 1 sheet per session/instructor.

Submission: Virtual HR Training

Department: Human Resources and Benefits

Due Date: 06/02/2021

Details: Wednesday, June 2, 2021

This Virtual HR Training will be required of each Institute school.

A minimum of 1 person should attend.

Time will be from 9-12 for those schools who participate in PEBA

Time will be from 9-11 for those schools who DO NOT participate in PEBA

Topics to be discussed: PCS, Teacher Certification, Job Postings, PEBA

Submission: April 2021 Journal Entry Upload

Department: Finance

Due Date: 05/31/2021

Details: As outlined in Section 8.7, Monthly and quarterly reporting, of the Charter Contract, the School shall be responsible for entering a monthly upload of all financial transactions in the format prescribed by the Sponsor by the 15th day of the subsequent month and a yearly upload of the audited adjustments by November 15. In addition, the School shall be responsible for submitting a quarterly financial statement in the format prescribed by the Sponsor by the 15th day of the month following the end of each quarter. The Parties agree that it is the responsibility of the Sponsor to use any financial information it obtains, including reports and audits, to monitor the fiscal condition and compliance of the School.

Submission: Academic Recovery Plans for SY 20-21

Department: State and Academic Programs

Due Date: 05/25/2021

Details: Schools with grades K-8 that did not use MAP and high schools will be added to this submission once the data is ready.

Submission: NEW Power School Users Training

Department: PowerSchool and IT

Due Date: 06/14/2021

Details: https://erskinecharters.formstack.com/forms/2021_new_powerschool_users_training

This training is a collaboration between the Charter Institute at Erskine and the SC Public Charter School District.

The training is in-person and is required. A virtual option is not available.

This training is designed for NEW schools or schools with a NEW PS Admin.

This form must be completed for each participant. (Limit 2 per school, please)

Dates: July 13-14, 2021

Time: 9:00 AM - 3:00 PM daily

Where: East Point Academy Elementary School Campus

1043 Chris Dr, West Columbia, SC 29169

Announcement: Coker University Scholarships for Graduate Degrees

Contact Person: Paula Gray

Department(s): Human Resources and Benefits

Start Date: 03/22/2021

End Date: 06/18/2021

Details: Coker University is providing scholarship opportunities to teachers that wish to advance their career with a graduate degree. Please see the attached information.

Announcement: Student Not Tested Coding in PowerSchool

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 04/15/2021

End Date: 05/31/2021

Details: For 2020-2021, the SCDE will continue to collect Students Not Tested (SNT) data from PowerSchool for all applicable assessments: EOCEP Fall administration; SC READY and SCPASS; Alternates for SC READY, SCPASS and EOCEP; EOCEP Spring; and Access for ELLs and Alternate Access for ELLs. HOWEVER, the SCDE will not process SNT for exclusionary reasons. This means the SCDE will not be collecting supporting documentation for reasons where exclusions to the accountability calculations would normally apply.

Attached are the Combined 2021 Students Not Tested Guidelines (SNT) for Elementary/Middle/High School and alternate assessments. Also, included are the instructions (Reasons for Students Not Testing_StudentsNotTested_PowerSchool_Page_2021) for reporting in PowerSchool all your eligible students who do not test. Please review these documents carefully as the information you provide to SCDE, regarding students who do not test, may impact, federal reporting.

Announcement: Monthly MTSS Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 04/19/2021

End Date: 05/19/2021

Details: This MTSS Training will be held for MTSS Coordinators on May 19. More information will follow.

Announcement: May 2021 PowerSchool Admin Monthly Webinar

Contact Person: Zenobia Ealy

Department(s): PowerSchool and IT

Start Date: 04/20/2021

End Date: 05/20/2021

Details: This PowerSchool Training will be held for PowerSchool Admins on May 20. More information will follow.

Announcement: PCS Form 2021/2022 is now available.

Contact Person: Paula Gray

Department(s): Human Resources and Benefits, Leadership, New Schools

Start Date: 04/26/2021

End Date: 05/26/2021

Details: Please use the 2021/2022 PCS Form to inform the Institute of any staff who will be joining your school for the 21/22 school year.

Any staff member who is leaving your school at the end of the 20/21 school year should be exited through the use of the 2020/2021 PCS Form.

The link for the 2021/22 PCS Form is: https://erskinecharters.formstack.com/forms/pcs_peba_form_20_21_copy

Please contact Paula Gray for any questions that you may have.

Announcement: Report Card Elements to Be Reported or Waived

Contact Person: Ciera Bing

Department(s): Accountability

Start Date: 04/26/2021

End Date: 05/26/2021

Details: List of Report Card elements that are to be populated versus waived this year is provided in the documents.

Announcement: CTE Training

Contact Person: Christy Junkins

Department(s): Assessment

Start Date: 05/05/2021

End Date: 06/03/2021

Details: This CTE Training will be held for CTE Coordinators on June 3.

Topic: CTE Meeting 3

Time: Jun 3, 2021 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/73620751739?pwd=TnVJaHdPeTVDbHNValREeVhTQ1JoUT09>

Meeting ID: 736 2075 1739

Passcode: 5rdrC7

Announcement: Electronic Document Accessibility Training for Educators (free CEU credits!) and Support Staff

Contact Person: Paula Gray

Department(s): Human Resources and Benefits

Start Date: 05/07/2021

End Date: 06/18/2021

Details: In keeping with its mission to provide technology technical assistance to districts, the South Carolina Department of Education (SCDE) is offering virtual training on how to make online documents accessible June 23–24, 2021. This training is at no cost to districts.

For educators and support staff, this two-day, hands-on training by WebAIM.org will review how to check for and repair common accessibility issues in Microsoft, Google, and PDF documents. This training is appropriate for anyone teaching students online or developing content that will be posted online. Participants can earn 8.0 Continuing Education Units (CEUs).

Registration for this event will be open April 20 through June 18, 2021. For additional information visit the SCDE Event Calendar or contact Valarie Byrd, vbyrd@ed.sc.gov.

Announcement: Open Q & A Session Training

Contact Person: Ashley Epperson

Department(s): Communications

Start Date: 05/10/2021

End Date: 06/10/2021

Details: This Communications Training will be held for Communications Coordinators on June 10. More information will follow.

Announcement: Local Board Approved (LBA) Courses Form

Contact Person: Christy Junkins

Department(s): PowerSchool and IT

Start Date: 05/10/2021

End Date: 06/09/2021

Details: Form for LBA Approval

Announcement: June 2021 PowerSchool Admin Monthly Webinar

Contact Person: Zenobia Ealy

Department(s): PowerSchool and IT

Start Date: 05/17/2021

End Date: 06/17/2021

Details: This PowerSchool Training will be held for PowerSchool Admins on June 17. More information will follow.