

Charter Institute at Erskine

INSTITUTE INSIGHTS

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Submission: IDEA Employee Documents 2020-2021

Department: Special Education and 504

Due Date: 03/19/2021

Details: Please submit the required documents for IDEA-funded employees within your school. (This submission is based on the submitted IDEA-funded employees in your plan.) IMPORTANT: If your IDEA plan does NOT include benefits, you have been marked as "Exempt" from the benefits breakout upload. You do NOT have to upload any document into this box.

Submission: CARES Act Amendments (ESSER) Employee Documentation

Department: Federal Programs Finance

Due Date: 03/19/2021

Details: Based on your school's January 2021 Amendment to your CARES Act (ESSER) Plan - Please submit the required documents for all employees paid in full or in part from CARES Act funding. These employees salaries must be paid in whole or in part from CARES Act Funding. Stipends are nonapplicable to this submission. These documents are needed to obtain approval and late submissions will delay the plan approval process.

Submission: Industry Certifications/Credentials Funding

Department: Finance

Due Date: 03/31/2021

Details: General Appropriations Act for 2019-20, Proviso 1A.60

Please submit documentation for the number of national industry exams administered and the total cost for the exams.

Submission: Title I Teacher Survey

Department: Title I

Due Date: 03/31/2021

Details: In order to complete the Title I Annual Evaluation for 2020-2021 and the Comprehensive Needs Assessment for 2021-2022, teacher survey data must be collected related to Title I. Please share this survey link with teachers to complete the survey. The survey will be open until 03/31/21 and results will be shared with school leaders and Title I coordinators: <https://erskinecharters.formstack.com/forms/teachersurvey2021>

Submission: Title I Parent Survey

Department: Title I

Due Date: 03/31/2021

Details: In order to complete the Title I Annual Evaluation for 2020-2021 and the Comprehensive Needs Assessment for 2021-2022, parent survey data must be collected related to Title I. Please share this survey link with parents to complete the survey. The survey will be open until 03/31/21 and results will be shared with school leaders and Title I coordinators. (English Survey: <https://erskinecharters.formstack.com/forms/titleiparentsurvey2021>) (Spanish survey: <https://erskinecharters.formstack.com/forms/titleispanishsurvey2021>)

Submission: CRF (February Amendment or Late Hire) Employee Documentation

Department: Federal Programs Finance

Due Date: 03/19/2021

Details: Please upload the required documents as listed for all employees paid in whole or in part from CRF Funding. All employees paid in whole or in part from federal funding must provide supporting documentation.

Submission: Governor's List of Graduating Seniors

Department: PowerSchool and IT

Due Date: 03/19/2021

Details: The governor is offering to write congratulatory letters to the high school seniors in the district. Please submit the names and home addresses of your seniors who will be graduating this spring.

Submission: ESSER II Plan Submission

Department: Federal Programs Finance

Due Date: 03/17/2021

Details: Please submit your schools ESSER II plan at: <https://erskinecharters.formstack.com/forms/esseriify21> (After completing the form, please upload the PDF Submission that was emailed via Formstack for the school's and Institute's records.)

Submission: Graduation Survey

Department: State and Academic Programs

Due Date: 04/02/2021

Details: Please complete the following survey (link below) concerning your school's graduation ceremonies. Then, answer the question in the Smart Form to indicate completion. Please direct any questions to commspecialist@erskinecharters.org

https://erskinecharters.formstack.com/forms/2020_2021_graduation_survey

Announcement: CERRA Virtual Teacher Expo

Contact Person: Paula Gray

Department(s): Human Resources and Benefits, New Schools, Transfer Schools

Start Date: 02/01/2021

End Date: 03/25/2021

Details: CERRA will be hosting a one-day virtual teacher expo on Friday, March 26, 2021, from 11AM-3PM. The deadline for early bird registration (at \$250) is February 5, 2021. The registration fee then jumps to \$350.

To get more information about the event, and to register, go to <https://www.careereco.com/Fair/RenderPage?fairPageId=3568749b-17a0-41e3-9bd7-ac7c001eecd0>

If you have any questions about the event or the registration process, please contact Todd Scholl at schollt@cerra.org.

Announcement: Monthly MTSS Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 02/17/2021

End Date: 03/17/2021

Details: This MTSS Training will be held for MTSS Coordinators on March 17. More information will follow.

Announcement: March 2021 PowerSchool Admin Monthly Webinar

Contact Person: Zenobia Ealy

Department(s): PowerSchool and IT

Start Date: 02/18/2021

End Date: 03/18/2021

Details: This PowerSchool Training will be held for PowerSchool Admins on March 18. More information will follow.

Announcement: Teacher of the Year (21-22)

Contact Person: Ashley Epperson

Department(s): Human Resources and Benefits, Leadership

Start Date: 02/25/2021

End Date: 03/31/2021

Details: The Charter Institute at Erskine Teacher of the Year serves as an ambassador for the Institute and all schools and students within the Institute. The Teacher of the Year will serve for one school year and is a leader and role model for all Institute teachers. All schools must submit their TOY data sheets and teachers' completed portfolios using the following Formstack: https://erskinecharters.formstack.com/forms/institute_teacher_of_the_year. All submissions are due by March 31, 2021. Schools with more than one grade-span may submit one teacher in each category: Elementary, Middle, and High. Information about the TOY process, requirements, and more can be found in the attached document.

Announcement: Pandemic Electronic Benefit Transfer Requests

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 03/01/2021

End Date: 03/19/2021

Details: The Department of Social Services and the South Carolina Department of Education are working to provide Pandemic EBT (P-EBT) benefits to qualifying children across South Carolina. All households with potentially eligible students are strongly encouraged to validate their address in the DSS P-EBT Address Portal on or before March 19, 2021. The P-EBT Address Portal is located on the DSS website at, <https://benefitsportal.dss.sc.gov/#/pebt/addressverification>

Additional information regarding how parents can validate their address, the number of potentially eligible students in each school, and frequently asked questions regarding P-EBT can be found in the attached documents.

Announcement: FY21 ESSER II Allocations

Contact Person: Haley Perez

Department(s): Federal Programs Finance

Start Date: 03/02/2021

End Date: 03/16/2021

Details: Please review your school's final ESSER II allocation memo. Plans are due on March 17. If your school needs additional time to prepare the budget, please contact Haley Perez.

Announcement: Institute Awards Banquet Nominations - Teacher, Student and Volunteer of the Year Nominations

Contact Person: Paula Gray

Department(s): Human Resources and Benefits, Leadership

Start Date: 03/05/2021

End Date: 04/16/2021

Details: The nomination form for Student of the Year and Volunteer of the Year is now live. The deadline to submit is April 16th, 2021. The application for Teacher of the Year is also live. The deadline to submit is March 31st, 2021. The following link includes all three forms: https://erskinecharters.formstack.com/forms/institute_teacher_of_the_year. Please contact Paula Gray with any questions!

Announcement: Learning Object Repository

Contact Person: Jason Jones

Department(s): Leadership, PowerSchool and IT

Start Date: 03/06/2021

End Date: 03/19/2021

Details: With the procurement of a Learning Object Repository (LOR) platform called Instruction Hub, the South Carolina Department of Education (SCDE) is embarking on a journey to provide more resources for lesson planning and student learning, exemplary teaching strategies and professional opportunities all across our state. Safari Montage and the SCDE need information from each school related to current tools in the school's digital ecosystem to begin implementation planning.

To participate, each school will complete a Needs Assessment Form which must be completed by March 19th in order for the school incident to be built, training, etc. to happen for 2021-2022. The Needs Assessment will ask for the school's IT contact and Curriculum and Instruction contact.

We recognize that every school may not be ready for this digital resource. Infrastructure such as a schoolwide LMS, devices, networks, and teacher preparation are first steps toward using a LOR. If all of these are not in place, schools can choose to opt out of the LOR implementation for the coming school year 2021-2022. There will be an open window again next spring for 2022-2023.

Announcement: Content Planning Training

Contact Person: Ashley Epperson

Department(s): Communications

Start Date: 03/08/2021

End Date: 04/08/2021

Details: This Communications Training will be held for Communications Coordinators on April 8. More information will follow.

Announcement: State and Academic Programs Updates

Contact Person: Sherri Herbst

Department(s): State and Academic Programs

Start Date: 03/12/2021

End Date: 03/19/2021

Details: Please review State and Academic Programs Updates. Updates include Binax Now test kit expiration dates, Enhancing School Safety: Spring 2021 Training Series, Final Evaluation Cycle Completion Date, and Mentor Forms / Stipend Processing Information. Please contact Sherri Herbst if you have any questions.

Announcement: Monthly SPED Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 03/13/2021

End Date: 04/13/2021

Details: This SPED Training will be held for SPED/504 Coordinators on April 13. More information will follow.

Announcement: April 2021 PowerSchool Admin Monthly Webinar

Contact Person: Zenobia Ealy

Department(s): PowerSchool and IT

Start Date: 03/15/2021

End Date: 04/15/2021

Details: This PowerSchool Training will be held for PowerSchool Admins on April 15. More information will follow.

Announcement: Monthly MTSS Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 03/21/2021

End Date: 04/21/2021

Details: This MTSS Training will be held for MTSS Coordinators on April 21. More information will follow.