Charter Institute at Erskine

INSTITUTE INSIGHTS

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Submission: Foster Care File Review

Department: PowerSchool and IT

Due Date: 02/26/2021

Details: Coding of foster care students correctly in PowerSchool is very important for funding and accountability purposes. To assist districts, the South Carolina Department of Education (SCDE), Office of Research and Data Analysis, has generated a list of PowerSchool students who match to a list of foster care students provided by the South Carolina Department of Social Services. Keep in mind that once a student is correctly coded as foster care in PowerSchool, that student must remain coded as foster care for the remainder of the school year, even if he/she is no longer in foster care. Please ensure that the students on your list are coded as such. You can find the Foster Care field on the South Carolina Student Information page towards the bottom.

Submission: CARES Act Amendments (ESSER) Employee Documentation

Department: Federal Programs Finance

Due Date: 03/05/2021

Details: These employees salaries must be paid in whole or in part from CARES Act Funding. Stipends are nonapplicable to this submission.

These documents are needed to obtain approval and late submissions will delay the plan approval process.

Submission: January 2021 Journal Entry Upload

Department: Finance

Due Date: 03/01/2021

Details: As outlined in Section 8.7, Monthly and quarterly reporting, of the Charter Contract, the School shall be responsible for entering a monthly upload of all financial transactions in the format prescribed by the Sponsor by the 15th day of the subsequent month and a yearly upload of the audited adjustments by November 15. In addition, the School shall be responsible for submitting a quarterly financial statement in the format prescribed by the Sponsor by the 15th day of the month following the end of each quarter. The Parties agree that it is the responsibility of the Sponsor to use any financial information it obtains, including reports and audits, to monitor the fiscal condition and compliance of the School.

Submission: Distribution of Title I Plan 2020-2021

Department: Title I

Due Date: 02/26/2021

Details: Title I schools must submit written proof that the approved plan has been shared with parents and stakeholders. The written statement will certify that the approved plan has been shared and will provide examples of how, when, and where the approved Title I plan is provided.

Submission: Red Cross Training

Department: Title IV

Due Date: 03/05/2021

Details: Based on the Title IV Needs Survey, your school indicated interest in Red Cross Training. Please complete and upload the included memo for the Institute to prepare the registration and scheduling for your school's training session.

Announcement: PEBA's Naturally SLIM Applications Now Open

Contact Person: Sonja Bradford

Department(s): Human Resources and Benefits

Start Date: 01/19/2021

End Date: 02/24/2021

Details: Learn the skills to lose weight and keep it off forever while still eating your favorite foods in this clinically proven online program. In the program, you will learn it's not what you eat but when and how you eat that will help you lose weight. Plus, you will reduce your risk for chronic diseases, such as diabetes and heart disease, while increasing your chances of living a longer, healthier life. This program is at "No Cost" to employees. State Health Plan covers 100 percent of the cost.

If you have employees who are interested in participating, the Naturally Slim program starts Monday, February 8. Applications will be accepted now until Sunday, January 24 at www.naturallyslim.com/peba. State Health Plan members, including spouses and dependents ages 18 and older, are eligible to apply. Medicare-primary members are also eligible to apply.

Announcement: Erate Filing Dates

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 01/20/2021

End Date: 02/25/2021

Details: The E-Rate filing windows is now open. Last possible date to file a Form 470 (Description of Services Requested) is Feb. 25, 2021. Last possible date to file a Form 471 (Description of Services Ordered) is March 25, 2021.

We have partnered with folks at SCDE, Cantey Tech, SCPCSD, and the SC E-Rate Consortium to host a 60 minute orientation to E-Rate Filing on Thursday, January 28th at 2:00 pm. This is open to all schools in the charter districts.

We are hosting this quickly as time is truly already ticking and we want to get the information to you all as quickly as we can and answer any pressing questions. This meeting is optional, but we highly recommend for any school participating in E-rate and planning to file again this year.

Meeting details:

Topic: E-Rate Orientation

Time: Jan 28, 2021 02:00 PM Eastern Time (US and Canada)

To Join Zoom Meeting

https://us02web.zoom.us/j/86233008001?pwd=eTNLNlFZcktjY255b0lDWWRzc2M1dz09

Meeting ID: 862 3300 8001

Passcode: 054251

See attached for more information.

Announcement: Matching Funds for E-Rate Category 2 for 2021-2022

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 01/20/2021

End Date: 02/25/2021

Details: Available to all charter schools, school districts, and library systems who file Category 2 E-Rate Applications and where those applications are subsequently funded by USAC, the South Carolina E-Rate Consortium will provide state matching funds for the non-discounted share of the Category 2 E-Rate Application.

The South Carolina Category 2 E-Rate State Matching Funds Program is designed to incentivize charter schools, school districts, and library systems to participate in the Category 2 E-Rate program.

For example, a school district with a Category 2 E-Rate Discount Percentage of 85% files a Form 471 totaling $10,000. The discounted share (federal share) would equal $8,500 and the non-discounted share (district share) would equal $1,500.

If this school district's E-Rate application is funded by USAC and the school district completes the work described in the application, the Consortium will reimburse the school district the non-discounted share or $1,500.

Questions about this program should be directed to Andrew Epting (andrew.epting@admin.sc.gov). See page 3 of attached document.

Announcement: SC Ready and SC PASS

Contact Person: Christy Junkins

Department(s): Assessment

Start Date: 01/24/2021

End Date: 02/24/2021

Details: This SC Ready and SC PASS Training will be held for School Testing Coordinators on February 24 from 9am - 12pm.

Topic: SC READY & SC PASS

Time: Feb 24, 2021 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

https://us04web.zoom.us/j/75645315111?pwd=allVazRNV2drTzlNaW4zbDRHajBwZz09

Meeting ID: 756 4531 5111

Passcode: Q27KZt

Announcement: CERRA Virtual Teacher Expo

Contact Person: Paula Gray

Department(s): Human Resources and Benefits, New Schools, Transfer Schools

Start Date: 02/01/2021

End Date: 03/25/2021

Details: CERRA will be hosting a one-day virtual teacher expo on Friday, March 26, 2021, from 11AM-3PM. The deadline for early bird registration (at $250) is February 5, 2021. The registration fee then jumps to $350.

To get more information about the event, and to register, go to https://www.careereco.com/Fair/RenderPage?fairPageId=3568749b-17a0-41e3-9bd7-ac7c001eecd0

If you have any questions about the event or the registration process, please contact Todd Scholl at schollt@cerra.org.

Announcement: Paraprofessionals and Certification Reimbursements

Contact Person: Sarah Shealy

Department(s): Title I

Start Date: 02/05/2021

End Date: 03/07/2021

Details: Title I guidance concerning Paraprofessionals has been compiled for your school's use. If an employee in your school becomes certified via the ParaPro test this year, reimbursement is available from the Institute. Please reach out to Sarah Shealy (compliancecoordinator@erskinecharters.org) with any questions.

Announcement: Monthly SPED Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 02/09/2021

End Date: 03/09/2021

Details: This SPED Training will be held for SPED/504 Coordinators on March 9. More information will follow.

Announcement: Preliminary ESSER II Allocation

Contact Person: Ashley Sturkie

Department(s): Federal Programs Finance

Start Date: 02/09/2021

End Date: 03/11/2021

Details: The Charter Institute at Erskine has been notified of its preliminary draft ESSER II allocation from the South Carolina Department of Education. Please see your school's preliminary allocation in the attached memo. Once we have further information from SCDE and final allocations, you will receive an ESSER II FAQ memo with more detailed guidance and information on plan submissions.

Announcement: FY21 IDEA Full Approval

Contact Person: Ashley Sturkie

Department(s): Federal Programs Finance

Start Date: 02/11/2021

End Date: 02/25/2021

Details: The Charter Institute at Erskine has been notified of the full approval of your school's IDEA plan from the South Carolina Department of Education. Please see the attached memo containing your school's fully approved plan, documents required for pre-approval/reimbursement, and important deadlines.

Announcement: Precode Update Phase and QDC3 Reminder

Contact Person: Jenn Roach

Department(s): PowerSchool and IT

Start Date: 02/16/2021

End Date: 02/26/2021

Details: This is a friendly reminder that Precode Update Phase: SC READY ELA & Math (grades 3-8); SC PASS Science (grades 4 and 6) is due on February 24, 2021 at Noon and that QDC3 will soon follow (due April 26, 2021 at Noon). Please see the attached document for more information. Be sure to attend the Monthly Webinar on Thursday, February 18, 2021 as well for more information. Zenobia Ealy has sent the information on this already. If you did not receive, please send a message to help@canteytech.com. Thanks!

Announcement: Monthly MTSS Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 02/17/2021

End Date: 03/17/2021

Details: This MTSS Training will be held for MTSS Coordinators on March 17. More information will follow.

Announcement: March 2021 PowerSchool Admin Monthly Webinar

Contact Person: Zenobia Ealy

Department(s): PowerSchool and IT

Start Date: 02/18/2021

End Date: 03/18/2021

Details: This PowerSchool Training will be held for PowerSchool Admins on March 18. More information will follow.

Announcement: State and Academic Programs Updates

Contact Person: Sherri Herbst

Department(s): State and Academic Programs

Start Date: 02/19/2021

End Date: 02/26/2021

Details: The State and Academic Programs Announcements include information for School Operation Guidance, African American History Instructional Materials Grant, K-8 consumables pre-orders, Office of Educator Effectiveness and Leadership Development notes, Prisma/Musc tips for registering for the vaccine when eligible, Reading Coaches / MTSS March webinar, and School Nurse web demonstration on SNAP school health software. Please contact Sherri Herbst if you have any questions.