

Charter Institute at Erskine

INSTITUTE INSIGHTS

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2020-2021 PowerSchool Document...	01/31/2021	Jason Jones	PowerSchool and IT
CSI State Funds MOA 2020-2021	01/19/2021	Haley Perez	Comprehensive Suppor...
Priority State Funds MOA 2020-...	01/19/2021	Haley Perez	Comprehensive Suppor...
CARES Act Amendments (ESSER) E...	01/29/2021	Sarah Shealy	Federal Programs Fin...
Free Online Board of Directors...	12/09/2020 - 02/18/2021	Paula Gray	Human Resources and ...
DHEC COVID-19 Update Webinar	12/18/2020 - 01/24/2021	Sherri Herbst	State and Academic P...
Monthly MTSS Coordinators Trai...	12/20/2020 - 01/20/2021	Celina Patton	Special Education an...
January 2021 PowerSchool Admin...	12/21/2020 - 01/21/2021	Zenobia Ealy	PowerSchool and IT
Quarterly Finance Webinar	01/03/2021 - 02/03/2021	Ciera Bing	Finance
Title II Approval	01/06/2021 - 01/20/2021	Ashley Sturkie	Federal Programs Fin...
E-rate Filing Window	01/08/2021 - 02/07/2021	Jason Jones	PowerSchool and IT
Transcript Deadline Info	01/08/2021 - 02/05/2021	Christy Junkins	Accountability , Sta...
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Pandemic Electronic Benefit Tr...	01/11/2021 - 02/10/2021	Jason Jones	PowerSchool and IT
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February 2021 PowerSchool Admi...	01/18/2021 - 02/18/2021	Zenobia Ealy	PowerSchool and IT
SC Ready and SC PASS	01/24/2021 - 02/24/2021	Christy Junkins	Assessment

Submission: Early Graduates Roster and Transcripts, Winter 2021

Department: PowerSchool and IT

Due Date: 01/29/2021

Details: Schools with Winter Graduates should submit a roster of students for graduation along with final transcripts for review. If you have no early graduates, submit your school's calendar in the documents requested.

Submission: December 2020 Journal Entry Upload

Department: Finance

Due Date: 01/29/2021

Details: As outlined in Section 8.7, Monthly and quarterly reporting, of the Charter Contract, the School shall be responsible for entering a monthly upload of all financial transactions in the format prescribed by the Sponsor by the 15th day of the subsequent month and a yearly upload of the audited adjustments by November 15. In addition, the School shall be responsible for submitting a quarterly financial statement in the format prescribed by the Sponsor by the 15th day of the month following the end of each quarter. The Parties agree that it is the responsibility of the Sponsor to use any financial information it obtains, including reports and audits, to monitor the fiscal condition and compliance of the School.

Submission: 2020-2021 PowerSchool Documents

Department: PowerSchool and IT

Due Date: 01/31/2021

Details: Attached to this ticket is a stack of PowerSchool documents for which you should be aware and following the guidelines throughout the year. Any questions to these documents should be addressed to Erskine and Cantey.

Submission: CSI State Funds MOA 2020-2021

Department: Comprehensive Support and Improvement

Due Date: 01/19/2021

Details: Please upload the completed MOA signed by the Charter School Leader and Board Chairperson. Once submitted, the Institute will return to you a finalized copy with Superintendent Runyan's signature for your records. Please reach out to Haley Perez with any questions.

Submission: Priority State Funds MOA 2020-2021

Department: Comprehensive Support and Improvement

Due Date: 01/19/2021

Details: Please upload the completed MOA signed by the Charter School Leader and Board Chairperson. Once submitted, the Institute will return to you a finalized copy with Superintendent Runyan's signature for your records. Please reach out to Haley Perez with any questions.

Submission: CARES Act Amendments (ESSER) Employee Documentation

Department: Federal Programs Finance

Due Date: 01/29/2021

Details: These employees salaries must be paid in whole or in part from CARES Act Funding. Stipends are nonapplicable to this submission.

These documents are needed to obtain approval and late submissions will delay the plan approval process.

Announcement: Free Online Board of Directors Training through the Public Charter School Alliance of SC

Contact Person: Paula Gray

Department(s): Human Resources and Benefits, New Schools, Transfer Schools

Start Date: 12/09/2020

End Date: 02/18/2021

Details: All Board members must receive training within their first year of service. The Alliance has added 2 dates for Winter Board of Directors Training. Please share this with your Board. Both dates will run from 6-9pm. These will be live training and participation is expected. All participants must keep their video open so they can be seen by the trainers and participants. A link to the meeting will be sent to all registered participants the day of the training. Only registered participants will be allowed to use it. This training has a capacity of 35 participants.

February 2 - 6-9pm

https://docs.google.com/forms/d/e/1FAIpQLSejJXPYGlwZVTU6cg2irOomQ1FSo8m8Y6OKnQW4K6LvVWnoNQ/viewform?usp=sf_link

February 18 - 6-9pm

https://docs.google.com/forms/d/e/1FAIpQLSfvAvO48AbhhgtWbRRR5EbJlckzcv6a3RXVMQCehYsCiMsCNw/viewform?usp=sf_link

Announcement: DHEC COVID-19 Update Webinar

Contact Person: Sherri Herbst

Department(s): State and Academic Programs

Start Date: 12/18/2020

End Date: 01/24/2021

Details: DHEC conducted a webinar yesterday for District and School Leaders on the Abbott BinaxNOW Testing in Schools and Updated Quarantine Guidance. The DHEC PowerPoint presentation is attached to this announcement. Please contact Sherri Herbst if you have any questions.

Announcement: Monthly MTSS Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 12/20/2020

End Date: 01/20/2021

Details: This MTSS Training will be held for MTSS Coordinators on January 20. It will be held virtually. More information will follow.

Announcement: January 2021 PowerSchool Admin Monthly Webinar

Contact Person: Zenobia Ealy

Department(s): PowerSchool and IT

Start Date: 12/21/2020

End Date: 01/21/2021

Details: This PowerSchool Admin Training will be held for PowerSchool Admins on January 21. More information will follow.

Announcement: Quarterly Finance Webinar

Contact Person: Ciera Bing

Department(s): Finance

Start Date: 01/03/2021

End Date: 02/03/2021

Details: This Finance Training will be held for School Finance Officers and Accounting Consultants on February 3. More information will follow.

Announcement: Title II Approval

Contact Person: Ashley Sturkie

Department(s): Federal Programs Finance , Title II

Start Date: 01/06/2021

End Date: 01/20/2021

Details: The Charter Institute at Erskine has been notified of approval of your school's Title II plan from the South Carolina Department of Education. Please see the attached memo containing your school's current approved plan, documents required for pre-approval/reimbursement, and important deadlines.

Announcement: E-rate Filing Window

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 01/08/2021

End Date: 02/07/2021

Details: The FY 2021–2022 E-Rate Filing Window will open on Jan. 15, 2021. Charter schools, school districts, and library systems will need to complete various actions to ensure E-Rate eligibility. See attached document.

Announcement: Transcript Deadline Info

Contact Person: Christy Junkins

Department(s): Accountability , State and Academic Programs

Start Date: 01/08/2021

End Date: 02/05/2021

Details: Attached you will find the South Carolina State Scholarship Deadline Adjustments and Updates Memo from the SC Commission on Higher Education. Please contact Leslie Williams (see contact info below) at SCCHE if you have specific questions regarding the memo, or contact me if you have questions regarding high school transcripts. Please share this information with appropriate personnel in your school.

Contact for Leslie Williams: lwilliams@che.sc.gov or 803-737-8049.

Announcement: Monthly SPED Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 01/09/2021

End Date: 02/09/2021

Details: This SPED Coordinators Training will be held for SPED/504 Coordinators on February 9. More information will follow.

Announcement: Quarterly Title III Coordinators Training

Contact Person: Celina Patton

Department(s): Title III ESOL

Start Date: 01/11/2021

End Date: 02/11/2021

Details: This Title III Training will be held for Title III Coordinators on February 11. More information will follow.

Announcement: Pandemic Electronic Benefit Transfer Program

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 01/11/2021

End Date: 02/10/2021

Details: The South Carolina Department of Education (SCDE), partnering with the South Carolina

Department of Social Services (DSS), developed and implemented a plan for participation in the

Pandemic Electronic Benefit Transfer Program (P-EBT).

The SC-Virtual present code will be used to identify the number of days eligible students will receive benefits.

The first round of eligible students with addresses will be collected through January 15th and submitted to DSS on January 20th.

The count of SC-Virtual present codes from September 1 through December 31 will be collected January 31, 2021 and submitted to DSS on February 5th, 2021.

More Information is attached.

Announcement: State and Academic Programs Updates 1/11/21

Contact Person: Sherri Herbst

Department(s): State and Academic Programs

Start Date: 01/11/2021

End Date: 01/18/2021

Details: Please see attached document for updates for State and Academic Programs. Updates include guidance for educators with expiring certificates, 20-21 SRC Community Partnership Grant, Youth and Adult Mental Health First Aid Instructor Training, Abbott BinaxNOW Rapid Result COVID-19 Test Kits, South Carolina State Scholarship Deadline Adjustments and Updates, and Instructional Materials Review Panel Recommendations. Contact Sherri Herbst if you have any questions.

Announcement: Monthly MTSS Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 01/17/2021

End Date: 02/17/2021

Details: This MTSS Training will be held for MTSS Coordinators on February 17. More information will follow.

Announcement: February 2021 PowerSchool Admin Monthly Webinar

Contact Person: Zenobia Ealy

Department(s): PowerSchool and IT

Start Date: 01/18/2021

End Date: 02/18/2021

Details: This PowerSchool Training will be held for PowerSchool Admins on February 18. More information will follow.

Announcement: SC Ready and SC PASS

Contact Person: Christy Junkins

Department(s): Assessment

Start Date: 01/24/2021

End Date: 02/24/2021

Details: This SC Ready and SC PASS Training will be held for School Testing Coordinators on February 24 from 9am - 12pm.

Topic: SC READY & SC PASS

Time: Feb 24, 2021 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/75645315111?pwd=allVazRNV2drTzINaW4zbDRHajBwZz09>

Meeting ID: 756 4531 5111

Passcode: Q27KZt