

The Charter Institute HEIGHTENED MONITORING at Erskine

The process flow below depicts the possible pathways that result from heightened monitoring efforts.





Heightened Monitoring: Timeline and Process Plan Overview – SAMPLE ONLY

	Week 1	Week 2	Week 3	Week 4	Week 5
October	Update Plan After Meeting	NWEA Analytics	Data Meeting and Ed Program Review	Analysis of Spending	
	Desk Audit	Founding Documents Review	Presentation to Institute Board	Attend School Board Mtg	Audit Due
	Weekly Call	Weekly Call	Weekly Call	Weekly Call	Weekly Call
November	Course Review and Grading Alignment Analysis	Stakeholder Surveying	Attend School Board Mtg		
	Review of Audit	Monthly Budget Review	Staffing Analysis and Longitudinal Review	Transcript Audit and Longitudinal Review	
	Weekly Call	Weekly Call	Weekly Call	Weekly Call	Weekly Call
December	NWEA Analytics	Founding Documents Crosswalk/Redlining	Attend School Board Mtg		
	Engagement Analysis	Monthly Budget Review	Data Meeting to Review Findings		
	Weekly Call	Weekly Call	Weekly Call	Weekly Call	Weekly Call
January	Longitudinal Student Entry/Exit Tracking	Policy and Charter Edits	Attend School Board Mtg		
		Monthly Budget Review	Longitudinal Postcompletion Analysis		
	Weekly Call	Weekly Call	Weekly Call	Weekly Call	Weekly Call
February	Preliminary ARC Rating		Amendments to CIE	Attend School Board Mtg	
		Monthly Budget Review	Data Meeting to Review Findings		
	Weekly Call	Weekly Call	Weekly Call	Weekly Call	Weekly Call
March	Engagement Survey & Longitudinal Review	Amendments to the Institute Board	Attend School Board Mtg		
	Review Amendment Request	Monthly Budget Review	Implementation Benchmarks in LWS for Approved Amendments		
	Weekly Call	Weekly Call	Weekly Call	Weekly Call	Weekly Call
April	Final ARC Rating			Attend School Board Mtg	
	NWEA Analytics	Monthly Budget Review	Data Meeting to Review Findings		
	Weekly Call	Weekly Call	Weekly Call	Weekly Call	Weekly Call

School
 Authorization
 Accountability
 Finance
 Student Services