



STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MOLLY M. SPEARMAN
STATE SUPERINTENDENT OF EDUCATION

MEMORANDUM

TO: District Superintendents

FROM: Jasmeen Shaw, P.E.
Director, Office of School Facilities

DATE: March 20, 2020

RE: COVID-19 Plan Reviews & Inspections

In response to questions related to plan reviews and inspections affected by COVID-19, the South Carolina Department of Education (SCDE) issues the following guidance:

Plan Reviews

Plan reviews will continue as normal by the Office of School Facilities (OSF) and will follow the standard process of communicating the results to the S.C. Registered Design Professional (e.g. Architect or Engineer) for resolution. Interoffice tabletop meetings for plan reviews will be virtual or in “small groups” (no more than 10 people) as recommended by the Centers for Disease Control and Prevention (CDC).

Inspections

If the District or Charter School Superintendent and Design Professional can coordinate inspection attendance in a manner not to remove personnel supporting COVID-19 efforts, then facility inspections and site visits will continue until further notice and are subject to change at any time and for any reason. Inspections must be performed in “small groups” while maintaining social distances.

For questions, please contact Jasmeen Shaw, Director, Office of School Facilities at 803-734-4850 or jmshaw@ed.sc.gov.