August 2019 PS Admin Webinar

Zenobia Ealy

Agenda

▶ August and September Assessment Deadlines

▶ Attendance

▶ Incident Management

▶ 5 Day Counts

▶ Current Year Dropout Data

2019-20 DATA COLLECTION SCHEDULE - https://erskinecharters.org/wp-content/uploads/2019/08/19-20-Data-Collection-Schedule.pdf

August and September Assessment

August and September Assessment Deadlines

- 2nd Grade (CogAT/IA) Precoding – **Deadline to have data in PowerSchool: 8/16/2019 - 8/25/2019**

- 4K/5K Precoding – **Deadline to have data in PowerSchool: 8/16/2019 - 9/1/2019**

August and September Assessment Deadlines

2nd Grade (CogAT/IA) Precoding – Deadline August 25, 2019

PS Field Names:

- Student Name **[Last_Name, First_Name]**
- Student Date of Birth **[DOB]***
- Student State ID number **[State_StudentNumber]**
- Student Gender **[Gender]**
- Teacher Name **[Last_Name, First_Name]**
- Teacher Email **[Email_Addr]**
- 2nd Grader Homeroom Courses **[0896, 0897]**

August and September Assessment Deadlines

4K/5K Precoding – Deadline September 1, 2019

PS Field Names:

- Student name **[Last_Name, First_Name]**
- Student date of birth (DOB). This is important for 4K/5K as it will be used to match to 90th day demographic data collected later in the year. **[DOB]**
- Student State ID **[State_StudentNumber]**
  - The State ID should be generated in PowerSchool for new students. Please contact your PowerSchool support if the State ID is not auto-populating.
- Student gender **[Gender]**
- Teacher Name **[Last_Name, First_Name]**
- Teacher Email **[Email_Addr]**
- Teacher Educator ID **[Tchr_ID]** - https://ed.sc.gov/educators/teaching-in-south-carolina/current-south-carolina-teachers/view-certification-status/

August and September Assessment Deadlines

4K/5K Precoding –

Hierarchy	4K	5K
1	1750 (Half Day)	1760 (Half Day)
2	1751 (Full Day)	1761 (Full Day)
3	0896 (Homeroom)	
4	0897 (Homeroom)	

Examples are:
- If the student is in only one of the above courses, the teacher information will be from that course.
- If a 4K student is in a 1750 and a 0896 course, the teacher information will be from the 1750 course.
- If a 5K student is in a 1761 and a 0897 course, the teacher information will be from the 1761 course.
- A student can only in be in one course type (half vs. full):
  - If a student is in a half day and a full day course, the teacher information will be from the half day course.
  - If a student is in all of the courses, the teacher information will be from the half day course.

August and September Assessment Deadlines

Course Codes in PowerSchool:

- 17500000 Half-Day PK
- 17600000 Half-Day K
- 17510000 Full-Day PK
- 17610000 Full-Day K
- 17610100 Kindergarten Full-day

August and September Assessment Deadlines

Fall
EOCEP

Table 3: Courses Codes that will be Precoded

Only courses that appear in the following table will be precoded.

Course Code	Course
Standard	
4114	Algebra 1
4117	Intermediate Algebra
3024	English 1*
3025	English 2
3221	Biology 1
3320	U.S. History and the Constitution
3322	Dual Enrollment American History 1877 to Present (HIS 202)
3372	Advanced Placement U.S. History
336D	IB US History
Codes for Students Not Enrolled in Traditional Credit-Bearing Courses	Note: These new EOCEP codes for students not enrolled in traditional credit-bearing courses have the same structure as standard codes. The first four numbers must be used. The 5th and 6th characters are district-defined. The 7th and 8th characters MUST be coded with two zeros.
4850 _ _ 00	English 1 (4850)*
4857 _ _ 00	English 2 (4857)
4851 _ _ 00	Algebra 1 (4851)
4852 _ _ 00	Biology 1 (4852)
Not applicable	Not applicable because U.S. History is not used to meet federal accountability requirements.

*IMPORTANT NOTE ENGLISH 1 IN FALL 2019: students enrolled in a course beginning with 3024 or 4850 (i.e., English 1 students) will only be precoded for if their 9GR (Ninth Grade Code) is less than 20. Students enrolled in these courses with a 9GR of 20 or greater will be excluded from EOCEP precoding for the English 1 test. α

August and September Assessment Deadlines

Clarification on 2019-20 and 2020-21 EOCEP English 1 testing.

▶ Students with a 9GR of 19 or less (e.g. 18, 17) who are enrolled in a regular, credit-bearing, English 1 course (e.g. Activity Code 3024) must take the English 1 EOCEP test and the score must be included as 20% of the student's final course grade.

▶ To comply with the Uniform Grading Policy (May 2019) this is the case for both students repeating the course who have an existing English 1 test score, and for those who are taking it for the first time.

▶ Students with a 9GR of 20 or higher, will not take the English 1 EOCEP test because they are in the cohort for which the English 2 EOCEP test is required.

August and September Assessment Deadlines

PS Field Names:

- Grade_Level
- TrueGrade
- TeacherNumber
- Student_Number
- (Student) Middle_Name
- FedEthnicity
- RaceCode
- Home_Room

PS Field Names:

- DeafBlindInd
- MultiDisablnd
- InstrSetting
- Engl_Prof
- First_Lang_Spoken
- AltAssessCde

August and September Assessment Deadlines

Pages:

▶ Student Demographics – *Select a student > Demographics*

▶ Teacher Information – *Select a teacher > Information*

▶ SC Student Information - *Select a student > State/Province – SC > South Carolina Student Information*

▶ Precode - *Select a student > State/Province – SC > Precode*

▶ 2019-20 Early Fall Precode Manual: https://ed.sc.gov/tests/tests-files/precode/2019-20-early-fall-precode-manual/

Attendance

Attendance

❑ Attendance should be taken everyday, starting on the first day of school for the student.

❑ To take attendance in PowerSchool a student must be scheduled in classes/sections.

❑ Calendar Setup must be completely setup

❑ Received confirmation that SCDE approved Attendance Codes can be automatically for new schools after the new State Reporting version is released at the end of this month (August 2019). Once The Institute downloads the new version we can automatically load attendance codes for new schools.

Attendance

Daily or Meeting Attendance – per SCDE:

- ❑ **Elementary:** Take Daily or Meeting Attendance
- ❑ **Middle School:** Take Meeting Attendance Only
- ❑ **High School:** Take Meeting Attendance Only
- ❑ **K – 8**: Take Meeting Attendance Only
- ❑ **6 – 12:** Take Meeting Attendance Only
- ❑ **K – 12:** Take Meeting Attendance Only

Student Schedules

Student Schedules

▶ Student must be scheduled in sections (classes) in PowerSchool

▶ Pre-K and Kindergarten students should be scheduled into sections

▶ 5th day data collection will be impacted when a school is claiming VOC EFA Primary codes and the students are not scheduled in a SCDE approved CATE course codes section. Schools will not be allowed to claim VOC as a EFA Primary if the student is not scheduled in a SCDE approved CATE section and SCDE requirements are not meet.

▶ Assessments can be impacted for 2nd grade (CogAT) or for 4K/5K students if they are not enrolled in a SCDE identified course codes (0896, 0897) "Homeroom" section.

▶ Truancy will not calculate and flag students in PowerSchool if they are not scheduled in sections (classes).

▶ Chronic Absenteeism – student data, school data and percentage will be affected if a student is not scheduled into sections (classes).

▶ There are other factors that were not listed that can have a negative impact on the school and students.

Incident Management

Incident Management

- Start entering on the first day of school, if applicable

- New schools abbreviation have been added

- SCDE Incident Management Training - https://ed.sc.gov/districts-schools/school-safety/discipline-related-reports/incident-management-training/

No Show Students

WITHDRAWAL PROCEDURES (PDF)

https://erskinecharters.org/wp-content/uploads/2019/08/WITHDRAWAL-PROCEDURES-FINAL.pdf

5 Day Counts

Deadline to have data in PowerSchool: COB September 6, 2019.

5 Day Count

- **Deadline for school September 6, 2019; with the exception of Legion Collegiate Academy**

Title I - Data:

- Student Name
- School Name
- Lunch Status - Free (F)/Reduced (R)/Paid (P)
- District of Residence
- DOB
- Grade Level
- Homeless/Foster/Migrant Status
- Race – search **racecode not in W,B,I,A,P**
- Gender

5 Day Count

Funding Snapshots:

- All data fields mentioned in previous slides

- Student Number

- State ID

- Ethnicity

- Federal Ethnicity

- Entry Date

- Entry Code

  - **E (Eligible for State Funding)** – used for student who home residence is in SC and are legal age

  - **EEI (Ineligible for State Funding)** – student home is in another state other than SC and are not of legal age

5 Day Count

- All student must have a value for EFA Primary

- Students with an IEP already should have a Disability code for the EFA Primary

  - Level Data State Validation > EFA Special Ed tab > fix errors flagged/located

- Students with VOC EFA Primary Code

  - Students must be scheduled in an approved CATE course code

- Run SC01 and make sure its error free. Please email Cantey for assistance. **Up to COB September 5, 2019 deadline.**

- Cantey will be running SC06 and SC28 for the schools for 5th day and will send the results to schools for the Principal to sign off on. Once the reports are signed they must be emailed back to Zenobia and John Li (Finance Director). **Deadline to have reports signed and emailed back is COB September 9, 2019.**

- **2019-20 ACTIVITY CODING MANUAL** *(most current)* **-** https://erskinecharters.org/wp-content/uploads/2019/07/Course-Codes-19-20-Activity-Coding-System-Manual-2019-20-final.pdf

5 Day Count

- SC28 Add-On Weightings Report *(Keep In Mind):*

  - Academic Assistance – will not be calculated as this is uploaded at the district office, once the SCDE gives districts access to the file. The SCDE only sends out these files during the 45th and 135th funding.

  - Dual Credit -Approved Dual Enrollment course where 'E' is the 7th character of the Course Number. If student is enrolled in an identified Dual Credit course they will be calculated as of the 5th day.

  - High Achieving – student has been identified as GTA, GTR, AP, IB

  - LEP – English Prof field value is 1-5, 6.0, A1, A2, A3, CM, W

  - Poverty – No uploads have been sent out from the SCDE since the 135th day so the counts may only reflect up until last years 135th day or if you are a new school you may not have any counts.

  - Academic Assistance and Poverty calculation are the calculations that may not be fully accurate until the 45th Day funding uploads.

You can request your schools 5th day SC06 and SC28 report be run and sent to you before the Sept. 5 deadline. You must have zero errors on the SC01 and your 5th Day has passed.

Current Year Dropout Data

Current Year Dropout Data

Dropout: The State Board of Education defines dropout as a student who leaves school for any reason, other than death, prior to graduation or completion of a course of studies and without transferring to another school or institution.

▶ Data Collection Reporting: **September 9 – 19, 2019**

▶ Dropout data should be reported for grade levels seven through twelve (7-12).

▶ Policies and Procedures for the Collection of School Dropout Data *(July 2019):* https://ed.sc.gov/districts-schools/school-safety/discipline-related-reports/dropout-data/2019-dropout-policies-and-procedures-manual/

▶ The dropout date must fall between October 1, 2018–September 30, 2019.

Current Year Dropout Data

- grade level **[Grade_Level]**
- full legal name **[Last_Name, First_Name]**
- student's number **[Student_Number]**
- State ID number **[State_StudentNumber]**
- Ethnicity **[FedEthnicity]**
- gender **[Gender]**
- date of birth **[DOB]**
- Free / Reduced Lunch **[LunchStatus]**

- English proficiency **[Engl_Prof]**
- migrant status **[Migrant]**
- Homeless **[Night_Residence]**
- EFA codes
- exit code **[ExitCode]**
- dropout reason code **[Dropout_Reason]**
- dropout date **[Dropout_Date]**

Support Email

- Issues with the support email at this time. Until issue is resolved email:
  - Zenobia: zenobia.ealy@canteytech.com
  - Diane: diane.neville@canteytech.com

- When the issue is resolved we will email the district PS Admins.

Any Questions???