

Charter Institute at Erskine

INSTITUTE INSIGHTS

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Submission: Amended Title II Stipend Policies

Department: Federal Programs Finance

Due Date: 03/31/2025

Details: If you have questions please contact Sarah Shealy or Lacy Lucas.

Submission: Final Child Count Verification 2024

Department: Special Education and 504

Due Date: 03/31/2025

Details: Please review the child count spreadsheet and verification form for your school. Complete the acknowledgement within the submission by typing your name on or before March 31, 2025. Please contact Sally Fickling or Sarah Love if you have any questions.

Submission: February 2025 Month-to-Date Financial Statements

Department: Finance

Due Date: 03/31/2025

Details: As outlined in the Charter Contract, the School shall be responsible for entering a monthly upload of all financial transactions in the format prescribed by the Sponsor by the 15th day of the subsequent month and a yearly upload of the audited adjustments by November 15. Please submit a copy of the school's February Month-To-Date Financials (Balance Sheet and Profit and Loss Statement). The Profit and Loss Statement needs to be in fund/function/object detail with account numbers. Feel free to contact Aila Ranera at aranera@erskinecharters.org if you have any questions. Thank you!

Submission: PS 135th Day Reports**Department:** PowerSchool and IT**Due Date:** 03/31/2025

Details: Please submit your signed 135th-day reports, which will be accessible for review in Podium. To ensure funding data accuracy please review the following: resolve any identified issues, run PowerSchool Compliance Reports, and validate level data errors. Review DQR data, Ed-Fi errors, and confirm what has been published in Podium dashboards. Cross-check data in the SCDE Finance Portal for accuracy and verify Accountability and Membership Counts. If you're having issues accessing Podium please contact cwelch@erskinecharters.org.

Submission: February 2025 Foster File**Department:** PowerSchool and IT**Due Date:** 04/15/2025

Details: This submission is a means of verifying your school's foster data. Once a student has been coded as a foster student, the student will remain coded this way for the school year. If you have any questions please feel free to contact jcrowe@erskinecharters.org.

Submission: Incident Management Spring Error Validation (March)**Department:** PowerSchool and IT**Due Date:** 03/31/2025

Details: Please review and update any necessary corrections related to Incident Management errors in Level Data, DQR, and the attached SCDE IM Error Report. Once you have verified and updated the required data, kindly ensure the submission is marked as complete. If you have any questions or need further clarification, please feel free to contact Jessica Crowe at jcrowe@erskinecharters.org.

Announcement: SY 24-25 Third Grade Retention and Guidance Document**Contact Person:** Tarry McGovern**Department(s):** State and Academic Programs**Start Date:** 02/15/2025**End Date:** 04/15/2025

Details: As we approach our statewide SC Ready testing window, please be sure to follow the guidance provided in the South Carolina Read to Succeed Third Grade Retention and Guidance Document. Act 114 requires third-grade retention starting in 24-25 if a student score is "Does Not Meet Expectations" on SC READY Reading. Good Cause Exemptions remain, except the Literacy Assessment Portfolio (LAP Folder) has been removed. Summer Reading Camp now requires achieving at least Approaches Expectations on an approved assessment. Approved alternate assessments include (MAP – 186, iReady – 489, STAR Unified - 941). The retention threshold is now the lowest achievement level on SC READY. Additional information is located at "<https://ed.sc.gov/instruction/early-learning-and-literacy/read-to-succeed/third-grade-retention/>" For questions, contact tmcgovern@erskinecharters.org.

Announcement: Induction Teacher Mentor Training Opportunities**Contact Person:** Callison Madsen**Department(s):** State and Academic Programs**Start Date:** 02/18/2025**End Date:** 03/31/2025

Details: Mentor Training is available through CERRA on April 22-23 (Virtual), May 20-12 (In-Person), and July 15-16 (In-Person). Here is the link to register: <https://www.cerra.org/page/upcoming-trainings> Please contact Callison Madsen at cmadsen@erskinecharters.org for the password to enroll.

Announcement: Report Card Climate Surveys 2025

Contact Person: Callison Madsen

Department(s): Accountability

Start Date: 02/26/2025

End Date: 04/11/2025

Details: The 2025 Report Card Climate Surveys will be conducted from February 24 to April 11, 2025. The Administration Packet and a copy of the student survey script are attached. For any questions, please contact Callison Madsen at cmadsen@erskinecharters.org.

Announcement: Federal Programs Survey Results 2024-2025

Contact Person: Lacy Lucas

Department(s): Federal Programs Finance

Start Date: 02/27/2025

End Date: 03/31/2025

Details: Attached to this announcement you will find your 2024-2025 Title I Stakeholder Results, as applicable, and Instructional Staff Survey Results. Additionally, instructions for navigating the results are provided. These results should be used when developing your school's Comprehensive Needs Assessment for the 2025-2026 school year. Please reach out to Lacy Lucas or Meagan Cothran with any questions.

Announcement: National Student Clearinghouse Files

Contact Person: Naomi Morgan

Department(s): Accountability , Leadership, PowerSchool and IT

Start Date: 03/03/2025

End Date: 03/31/2025

Details: Through this announcement, please find National Student Clearinghouse files provided to the Institute from the SC Department of Education. These files provide summary and student level information on college enrollment data, including details like enrollment status, dates of attendance, institutions attended, anticipated graduation date, major, degree information, student demographics, and more. In addition to school level files, State level files have been provided, if you would like to see a comparison between your school and the State of SC.

Announcement: FY24 Federal Funding Will Not "Roll Up"

Contact Person: Sarah Shealy

Department(s): Federal Programs Finance

Start Date: 03/05/2025

End Date: 04/04/2025

Details: It has been determined that the Institute will NOT roll up FY24 Title I, Title II, IDEA, or Title IV funding this school year. If your school spent its FY24 rollover funds to completion by the original or extended deadline, thank you. If your school has FY24 funds remaining, the final opportunity to claim this funding is the pre-established end of year 6/30/25 spending and 7/11/25 claiming deadline. The expectation remains that FY25 Title I reaches at least 85% spent and that all other FY25 awards reach at least 60% spent by 6/30/25. Please refer to your grant spending plans in Google for amounts per grant still remaining.

Announcement: Mid-Year School Report Card Projections for Fall 2025

Contact Person: Naomi Morgan

Department(s): Accountability , Leadership

Start Date: 03/11/2025

End Date: 04/11/2025

Details: Through this announcement please find preliminary school report card projections for Fall 2025. These estimates are based on mid-year data and are subject to change as additional data are reviewed and finalized. Final ratings may vary due to factors such as spring assessment outcomes, high school credits earned, and student transfers or cohort exclusions. Projections will be updated after spring assessments have been completed. Additional information is provided in the attached Fall 2025 Accountability Estimates document.

If you have general questions regarding the Fall 2024 projections, please join me for the Accountability Drop-In on March 18th from 9AM to 10AM, and we will be glad to address any questions you may have. If you would like to schedule a one-on-one meeting to review your school's estimates, please use the Doodle poll linked in the attached PDF.

Announcement: State Memos for School Leaders Mar 12

Contact Person: Heather Holliday

Department(s): Leadership, PowerSchool and IT

Start Date: 03/12/2025

End Date: 03/31/2025

Details: Attached is an important memo regarding the 135th day funding period and reporting! Contact Jason Jones with questions regarding the contents of the memo. Thank you!

Announcement: Day 135 SCDE Memo (includes upcoming data deadlines)

Contact Person: Jessica Crowe

Department(s): PowerSchool and IT

Start Date: 03/13/2025

End Date: 03/31/2025

Details: PowerSchool Coordinators & District Leaders: 135-Day Data Verification Begins Soon. The 135-Day Membership Collection will open on March 25, 2025, and close on April 16, 2025. During this period, districts must verify student membership and accountability data to ensure accurate funding calculations. Please see the attached SCDE Memo for information specific to your day 135 reports. If you have any questions, Please contact Jessica Crowe at jcrowe@erskinecharters.org

Announcement: School Climate Surveys Data Report

Contact Person: Callison Madsen

Department(s): Accountability

Start Date: 03/19/2025

End Date: 04/11/2025

Details: Attached are the latest School Climate Survey Data Reports, which include survey data by teacher and student name as well as a school overview. The survey window will close on April 11th. This submission will be updated weekly on Thursdays. For questions, please contact Callison Madsen at cmadsen@erskinecharters.org.

Announcement: State Memos for School Leaders Mar 20

Contact Person: Heather Holliday

Department(s): Leadership

Start Date: 03/20/2025

End Date: 04/03/2025

Details: Please see the attached memos from the SCDE for this week. Contact Heather Holliday with questions. Thanks!

Announcement: PACE Program Cohort 2025 Dates and Deadlines

Contact Person: Robbie Anderson

Department(s): Human Resources and Benefits

Start Date: 03/21/2025

End Date: 05/30/2025

Details: The PACE Cohort 2025 dates and deadlines are located on the South Carolina Department of Education website, linked here: <https://ed.sc.gov/educators/alternative-certification/pace/2025-26/>. The Office of Educator Services at the South Carolina Department of Education must receive a 2025-2026 PACE Confirmation of Employment form by Friday, June 20, 2025, if you wish for an applicant to attend Summer PACE I with Cohort 2025. Confirmation of Employment forms must be submitted by the assigned deadline for applicants to be eligible for PACE I training.

The Institute Confirmation of Employment form is linked here: https://erskinecharters.formstack.com/forms/cie_confirmation_of_employment_form

Please contact Robbie Anderson at randerson@erskinecharters.org or (803) 429-2355 if you have any questions.

Announcement: Classroom Device and Security Monitoring support

Contact Person: Caiman Welch

Department(s): Leadership, PowerSchool and IT

Start Date: 03/29/2025

End Date: 04/11/2025

Details: SCDE is considering a shared service model and needs input on the supports needed from districts/schools. Please see survey from SCDE regarding classroom device refreshing and security monitoring support. <https://ed.sc.gov/newsroom/school-district-memoranda-archive/classroom-device-refresh-and-security-monitoring-software/classroom-device-refresh-and-security-monitoring-software-memo/>

Announcement: April Monthly Webinar

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 03/31/2025

End Date: 04/10/2025

Details: The PowerSchool monthly meeting: (Virtual) Date: 04/10/2025 Below you will find the link to join: <https://erskinecharters.zoom.us/my/jones>

Announcement: Preparing to 'Build and Load' Training (PowerScheduler)

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 03/31/2025

End Date: 04/09/2025

Details: The PowerSchool monthly meeting: Location: Charter Institute at Erskine Date: April 9-10, 2025. Time: 9:00 AM-4:00PM.

Announcement: eLearning Plan Updates and Submission Process for 2025-2026

Contact Person: Tarry McGovern

Department(s): State and Academic Programs

Start Date: 04/01/2025

End Date: 05/30/2025

Details: As part of the eLearning approval process, schools currently approved for eLearning must submit updated plans between May 1 and June 30, 2025, for the 2025-2026 school year. New schools—those that have never applied for eLearning or are in their inaugural year—must complete a separate application. Please refer to the attached memo and template for specific guidance and instructions. Additional updates and reminders will be provided as they become available.

Announcement: April 30 - Deadline for Quarter 3 Claiming

Contact Person: Sarah Shealy

Department(s): Federal Programs Finance

Start Date: 04/01/2025

End Date: 04/30/2025

Details: April 30th is the final day to submit expenses obligated between January 1, 2025, and March 31, 2025, into SmartFusion for Federal reimbursement.

Announcement: Francis Marion University - Summer and Fall 2025 Course Offerings

Contact Person: Tarry McGovern

Department(s): State and Academic Programs

Start Date: 04/01/2025

End Date: 04/30/2025

Details: Please see the attached memo detailing various course offerings and opportunities available through Francis Marion University. For questions, contact Dr. Tammy Pawloski, Ph.D..