

Charter Institute at Erskine

INSTITUTE INSIGHTS

NAME	DATE	CONTACT	DEPARTMENT
FY25 CNA (continued)	12/15/2024	Sarah Shealy	Federal Programs Fin...
October 2024 Foster File	12/15/2024	Caiman Welch	PowerSchool and IT
CTE Local Advisory Board Infor...	12/16/2024	Heather Holliday	CTE
Scholarship Opportunity: 2025 ...	11/04/2024 - 12/13/2024	Lacy Lucas	Federal Programs Fin...
Act 114 and Revised Focus of t...	11/08/2024 - 01/01/2025	Tarry McGovern	State and Academic P...
New SCTS 4.0 Evaluator and Men...	11/13/2024 - 01/15/2025	Callison Madsen	State and Academic P...
FY25 CTE Perkins Approval	11/18/2024 - 12/13/2024	Lacy Lucas	CTE, Federal Program...
Instructional Materials Review...	11/20/2024 - 12/20/2024	Heather Holliday	CTE, Leadership
Expiring FY24 Federal Grants R...	11/29/2024 - 02/28/2025	Sarah Shealy	Federal Programs Fin...
New 2024 Individual Health Pla...	12/02/2024 - 02/28/2025	Tarry McGovern	State and Academic P...
FY24 Federal Grants Spending D...	12/03/2024 - 02/28/2025	Kristy Cansler	Federal Programs Fin...
Federal Budget Report - Decemb...	12/06/2024 - 12/20/2024	Sarah Shealy	Additional Targeted ...
December Monthly PowerSchool N...	12/12/2024 - 12/12/2024	Jessica Crowe	PowerSchool and IT

Submission: FY25 CNA (continued)

Department: Federal Programs Finance

Due Date: 12/15/2024

Details: Please use the following documents (template and exemplars) to assist in creating your school's Comprehensive Needs Assessment for the 2024-2025 school year. Your school's 2023-2024 CNA is also attached to this submission.

Submission: October 2024 Foster File

Department: PowerSchool and IT

Due Date: 12/15/2024

Details: Please review your list of student's for the most recent published foster file. Be sure to follow up with any student information provided. If you have any questions please feel free to contact the PowerSchool team.

Submission: CTE Local Advisory Board Information Collection

Department: CTE

Due Date: 12/16/2024

Details: As reviewed in the first CTE meeting this year, it is a requirement for all schools receiving CTE funds to have a Local Advisory Board. This submission is asking for the documentation of that Board. Required parts of the submission include a question regarding the date of your Board Meeting (or dates but one is required), a document showing the names and roles of your Local Advisory Board, and the minutes from your meeting or meetings. Please reach out to Heather Holliday with questions.

Announcement: Scholarship Opportunity: 2025 SCATA/NAFEPA

Contact Person: Lacy Lucas

Department(s): Federal Programs Finance , State and Academic Programs , Title I

Start Date: 11/04/2024

End Date: 12/13/2024

Details: The South Carolina Association of Title I Administrators will award 21 scholarships in the Spring of 2025 to deserving students. For the SCATA scholarships, qualifying seniors in each SCATA region have the opportunity to compete for a \$2,000 (first place), one \$1,500 (second place), or one \$1,000 (third place) scholarship. Top candidates will be considered at the state level for the national NAFEPA scholarship. Please review the attached documents for additional information, the application, and checklist. Applications are due to Lacy Lucas (llucas@erskinecharters.org) in PDF format by December 13, 2024. You DO NOT have to be a Title I school to submit applications. If you have any questions, please don't hesitate to reach out.

Announcement: Act 114 and Revised Focus of the Read to Succeed Act

Contact Person: Tarry McGovern

Department(s): State and Academic Programs

Start Date: 11/08/2024

End Date: 01/01/2025

Details: School leaders, please review and share updates (Presentation) on R2S endorsement requirements: Act 114 revises endorsement requirements and introduces new exams for Literacy Teacher endorsements starting January 1, 2025. K-3 teachers must complete science of reading training; SCDE has adopted LETRS for this purpose. LETRS counts toward the R2S Literacy Teacher endorsement but does not replace Act 114's professional training requirement. Complete details and a presentation are available for further reference.

Announcement: New SCTS 4.0 Evaluator and Mentor Renewal Training Opportunity

Contact Person: Callison Madsen

Department(s): State and Academic Programs

Start Date: 11/13/2024

End Date: 01/15/2025

Details: The SCDE is offering a new SCTS 4.0 Evaluator Training on January 21–23, 2025, from 9:00 AM to 4:30 PM. This training is required for any educator serving on a teacher evaluation team and satisfies the requirements for mentor certification renewal (renewal details attached to this announcement). To register, please copy and paste the following link: https://forms.office.com/Pages/ResponsePage.aspx?id=xelEJ_Upfk-5HL1W8GhZIY1hDud67-FHoxjTDfq-cVJUQk5DSFJOQVI-FNU9ROEcyUVNPTVM0TkZLNC4u For questions, please reach out to Callison Madsen at cmadsen@erskinecharters.org.

Announcement: FY25 CTE Perkins Approval

Contact Person: Lacy Lucas

Department(s): CTE, Federal Programs Finance

Start Date: 11/18/2024

End Date: 12/13/2024

Details: The Charter Institute at Erskine has been notified of approval of your original Career and Technical Education (CTE) Perkins plan requests from the South Carolina Department of Education (SCDE). Please see your school's list of currently approved activities listed on your school's Google sheet on the CTE Perkins tab. All expenditures must follow state and federal regulations and guidelines. Attached to this announcement is the Approval Memo and Budget as sent to your school on 11/18/24 or 11/26/24.

Announcement: Instructional Materials Review Period Memo

Contact Person: Heather Holliday

Department(s): CTE, Leadership

Start Date: 11/20/2024

End Date: 12/20/2024

Details: Attached you will find an SCDE memo outlining the Instructional Review period for instructional materials up for adoption Spring 2025 and implementation Fall 2025. Should you have any questions, please reach out to Heather Holliday.

Announcement: Expiring FY24 Federal Grants Reminder

Contact Person: Sarah Shealy

Department(s): Federal Programs Finance

Start Date: 11/29/2024

End Date: 02/28/2025

Details: The obligation deadline for FY24 Title I, FY24 Title II, FY24 IDEA, and FY24 Title IV funding moved from 12/31/24 to 1/31/25 for schools. These expenses are due in SmartFusion by 2/28/25. Throughout January & February, Sarah Shealy may reach out through email to provide support and facilitate communication ensuring that all possible funding owed to a school is claimed. As discussed in trainings, any funds left unclaimed in these grants after 2/28/25 will be removed from school budgets.

Announcement: New 2024 Individual Health Plan (IHP) Document

Contact Person: Tarry McGovern

Department(s): State and Academic Programs

Start Date: 12/02/2024

End Date: 02/28/2025

Details: The 2024 IHP Guidance Document is now available on the SCDE website and is attached for your convenience, along with the Meds Discrepancy Report and the SCYDA Nurse-IHP. These documents are also available on the SCDE website. Please ensure these materials are reviewed and implemented by your school nurse(s), as the 2019 version of the IHP Guidance is now defunct. This updated guidance also reflects changes related to the Seizure Safety Act, effective July 1, 2025. For any questions regarding these documents, please contact Victoria J. Ladd, State School Nurse Consultant, at laddvj@dph.sc.gov, O: (803) 898-2347, or M: (803) 429-9078. Please be sure to follow up with your school nurses to confirm they are using the 2024 materials.

Announcement: FY24 Federal Grants Spending Deadline Extension

Contact Person: Kristy Cansler

Department(s): Federal Programs Finance , Title I

Start Date: 12/03/2024

End Date: 02/28/2025

Details: The spending deadline for carryover/additional FY24 Title I, Title II, Title IV, and IDEA grants has been extended from 12/31/2024 to 01/31/2025. Please submit reimbursement for all FY24 federal grants by February 28, 2025, in SmartFusion. This information was emailed on 12/03/2024 to all School Leaders, Federal Programs Coordinators, and Federal Programs-Finance Contacts. Please reach out to anyone on the Federal Programs team if you have questions.

Announcement: Federal Budget Report - December

Contact Person: Sarah Shealy

Department(s): Additional Targeted Support and Improvement, Comprehensive Support and Improvement, CTE, Federal Programs Finance , Title I, Title II

Start Date: 12/06/2024

End Date: 12/20/2024

Details: Federal Budgets for each school will be posted in LWS on the first Friday of each month for ease of access. These budgets do not reflect the current/in-progress amendments. FY24 Title I, Title II, IDEA, and Title IV spending deadlines have moved from 12/31/24 to 1/31/25. All expenses obligated by 12/31/24 are due in SmartFusion by 1/31/25. FY25 IDEA has not yet been approved which is delaying budgets and claims. Please reach out to Sarah Shealy with questions concerning federal budgets or claiming concerns.

Announcement: December Monthly PowerSchool Newsletter

Contact Person: Jessica Crowe

Department(s): PowerSchool and IT

Start Date: 12/12/2024

End Date: 12/12/2024

Details: The PowerSchool monthly Newsletter. Please be aware our Monthly Update will be in the form of a Newsletter this month. Please refer to your email. Thank you.