



**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF EDUCATION**

**MOLLY M. SPEARMAN**  
*STATE SUPERINTENDENT OF EDUCATION*

**MEMORANDUM**

**TO:** Mr. Cameron Runyan, Chief Executive Officer  
Ms. Ciera Bing, Executive Director of Finance  
Ms. Haley Perez, Executive Director of Federal Programs

**FROM:** Melissa A. Myers *mlm*  
Director, Office of Auditing Services

**DATE:** April 1, 2021

**RE:** Charter Institute at Erskine Fiscal Year 2019-20 Subrecipient Risk Assessment

2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, emphasizes the requirements for the SCDE as the pass-through entity for specific federal programs to judiciously award, administer, and monitor each subaward. To comply with §§ 200.331 (b), the SCDE conducted the annual risk assessment of, and assigned a risk score to each of its subrecipients based upon overall financial and programmatic performance as demonstrated through the following 10 criteria:

- Required Reporting
- Turnover of Key Personnel
- Programmatic Compliance
- Fiscal Compliance
- Performance
- Frequency and Need of Technical Assistance
- Financial Stability
- Quality of Management Information Systems (internal controls)
- Timeliness of Annual Financial Audit Submission
- Other Material Factors (accreditation and confirmed cheating/test security violations)

April 1, 2021

The scores from each criterion are totaled for an overall risk score that indicates low, medium, or high risk categories. Overall risk scores less than 18 indicate low risk, risk scores between 19 and 28 indicate medium risk, and risk scores of 29 and higher indicate high risk.

Charter Institute at Erskine's overall risk score is "12" which is considered **low risk**.

Please share your risk score with your independent auditor. In addition to the SCDE's risk assessment, any school district that is the sponsor for a charter school is responsible for oversight, which includes assessing the charter school's risk of noncompliance with established statutes, regulations, and the terms and conditions of grant awards.

The SCDE subrecipient risk assessment procedures are located on the agency's website at <https://www.ed.sc.gov/finance/auditing/information-memos-and-forms/subrecipient-risk-assessments/>. If you have any questions about the risk assessment process or your entity's risk score, please contact me at 803-734-8453 or [mmyers@ed.sc.gov](mailto:mmyers@ed.sc.gov).

cc: Dr. Rob Gustafson, Chairperson, Board of Trustees  
Mr. Vamshi Rudrapati, Director