

# Charter Institute at Erskine

## INSTITUTE INSIGHTS

| NAME                              | DATE                    | CONTACT      | DEPARTMENT              |
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| FY25 Title II Preliminary Plan... | 07/15/2024              | Sarah Shealy | Federal Programs Fin... |
| July 12 - Deadline for FY24 Fe... | 07/01/2024 - 07/12/2024 | Sarah Shealy | Federal Programs Fin... |
| Let's Work Smart Trainings        | 07/01/2024 - 08/08/2024 | Sarah Shealy | Accountability , Add... |
| FY24-25 Federal Programs and T... | 07/01/2024 - 07/26/2024 | Lacy Lucas   | Federal Programs Fin... |

### **Submission: FY25 Title II Preliminary Plans**

**Department:** Federal Programs Finance

**Due Date:** 07/15/2024

Details: Spending Plans for FY24 Title II preliminary funds are due in Google by July 15th (previously June 30th). After you plan is written, please indicate here that it is complete and ready for the Federal Programs department to review. Your schools preliminary allocation memo is attached for your records. Please contact Lacy Lucas with any questions.

### **Announcement: July 12 - Deadline for FY24 Federal Claiming**

**Contact Person:** Sarah Shealy

**Department(s):** Federal Programs Finance

**Start Date:** 07/01/2024

**End Date:** 07/12/2024

Details: July 12th is the final day to submit expenses obligated between July 1, 2023, and June 30, 2024, into SmartFusion for Federal reimbursement. August 9th is the final day to submit June 2024 payroll. Please note that ESSER III and FY23 CTE State have officially ended for schools. This is the final change to claim for these two grants.

### **Announcement: Let's Work Smart Trainings**

**Contact Person:** Sarah Shealy

**Department(s):** Accountability , Additional Targeted Support and Improvement, Assessment, Charter Applications , Charter Authorization , Communications, Comprehensive Support and Improvement, CTE, Federal Programs Finance , Finance, Gift and Talented , Human Resources and Benefits, Leadership, MTSS, New Schools, PowerSchool and IT, School Facilities, Special Education and 504, State and Academic Programs , Title I, Title III ESOL, Title IX

**Start Date:** 07/01/2024

**End Date:** 08/08/2024

Details: There will be four virtual opportunities to attend the annual Let's Work Smart Overview training. Please see the included memo for dates and times. It is highly recommended that any new staff with access to LWS attend a session. Sessions are 30-40 minutes long, with an additional 20 minutes reserved for Q&A afterwards, To be sent a calendar invitation, please RSVP using this link: <https://forms.gle/TQFZr4YYU5iQJoN86>

### **Announcement: FY24-25 Federal Programs and Title I Bootcamp**

**Contact Person:** Lacy Lucas

**Department(s):** Federal Programs Finance

**Start Date:** 07/01/2024

**End Date:** 07/26/2024

Details: All school leaders and federal programs coordinators are invited to attend the Federal Programs Bootcamp on Wednesday, July 24, 2024, from 9:00 a.m. - 4:00 p.m. at the Charter Institute at Erskine. In addition, Title I schools are required to attend a Title I Bootcamp on Thursday, July 25, 2024, from 9:00 a.m. - 4:00 p.m. at the Charter Institute at Erskine in Columbia, SC. Please visit the following link to register for the trainings: [tinyurl.com/FPBootcamp24](https://tinyurl.com/FPBootcamp24). Contact Lacy Lucas if you have questions.