



THE
Montessori
SCHOOL OF CAMDEN

HEAD OF SCHOOL SEARCH

Projected start date August 2024 (tentative)
Camden, South Carolina



www.montessori-camden.com





ABOUT

The Montessori School of Camden is organized as a public, non-profit 501(c)(3) corporation with a charter granted in 2018 by the Charter Institute at Erskine and governed by a Board of Directors and guided by written By-Laws.

OUR MISSION

The mission of The Montessori School of Camden is to engage students to become peaceful citizens of the global community using the Montessori approach to nurture in them an enthusiasm for learning, resourcefulness, a sense of responsibility for their actions, and respect for themselves, others, and their environment.



THE NUMBERS

1979

ESTABLISHED

26%

STUDENTS OF COLOR
(41%, FACULTY / STAFF)

115

ENROLLMENT
(IN PERSON + VIRTUAL)

INFANT
TO 8

GRADES

26

FACULTY /
STAFF

11

BOARD
MEMBERS

STRENGTHS OF THE MONTESSORI SCHOOL OF CAMDEN

- Accredited by MEPI, MSC closely upholds, supports, and implements Montessori principles of learning.
- Staff averages 13.1 years tenure in Montessori experience. Offers a non-threatening and peaceful environment.
- A diverse and talented staff / faculty dedicated to every child's education.

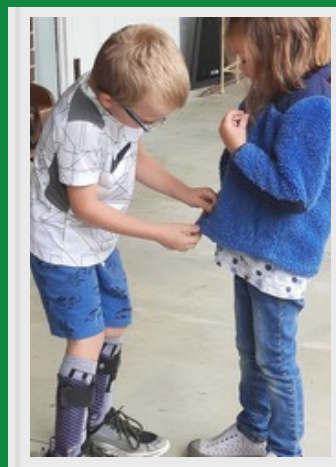
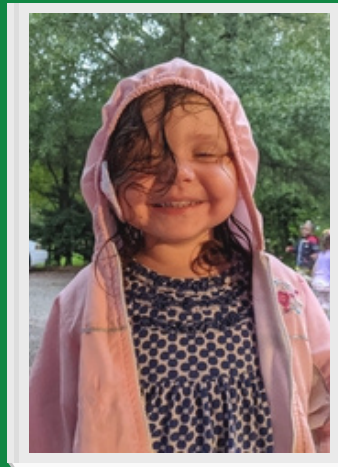
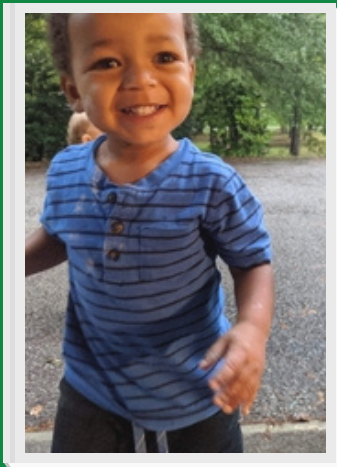
MSC campus consists of 11.1 acres. Building project to be

- executed in next several months.

MSC is a year-round school. It has an optional Intersession for 3

- weeks each in the fall and spring, and summer for a total of about 10 weeks.

Well established with a history of 41 years of excellence.



CAMDEN & KERSHAW COUNTY



Camden is known for its Revolutionary War history and steeplechase-style horse racing. As the oldest inland city in South Carolina, traditions abound!

Camden has an active Main Street Program, growing business community, and is welcoming to visitors!

In 2018 Kershaw County earned a national award, "All America City", for its dedication to public health and youth engagement.

Recreation is booming. The county-wide Bike, Pedestrian and Greenway Plan is being implemented and two new parks opened in 2020 alone.



WELCOMES YOU!

QUALITIES DESIRED IN THE NEXT HEAD OF SCHOOL

- Provides leadership in setting, implementing, and reporting broad goals and curriculum objectives for the school.
- Executes financial responsibilities by establishing a budget, controlling budget expenditures, overseeing petty cash disbursements and having knowledge of income and expenditure records and a year-end budget analysis.
- Builds and maintains good community relations
- Ensures the physical environment is maintained and appropriate space and equipment is available for current needs as well as planning for the future.
- Determines the state and local requirements that must be met regarding licensing, health and safety regulations.
- Plans for health and safety by maintaining an adequate health program for the school, referring families to community agencies for special assistance when necessary, keeping informed of the school's legal responsibilities in relation to safety and planning activities for staff and children to teach safety and emergency first aid procedures.
- Works closely with the Board of Directors and the Charter Institute at Erskine to ensure that all federal, state and local reporting is completed and the charter contract requirements are being met.
- Coordinates staff relationships by recruiting and hiring staff members, preparing and maintaining job descriptions for each position, formulating and implementing Human Resources policies, preparing and maintaining a current policy and procedure manual, evaluating staff performance and re-hires or dismisses staff.
- Assist staff in interpreting children's progress through various methods and relaying such information to the child's parent / guardian.

To apply, please submit the following items:

- Cover Letter
- Resume
- Three letters of Reference

Interested
in
Applying?

Submit materials in the media / format of your choosing and / or questions via mail or email to:

White & Story, LLC,

Attn: Andrea White

P.O. Box 7036

Columbia, SC 29202

myoung@sodacitylaw.com

803-814-0993

Please note: The targeted start date for this position is August 2024. The hiring process is ongoing. Applications will be reviewed upon receipt. MSC reserves the right to close the search at any point.

*MSC is proud to be an equal opportunity employer. We are committed to equal employment regardless of sex, age, race, religion, national origin and all other factors unrelated to job performance.
