March 2021 PS Admin Monthly Webinar

AGENDA

- Precode: Spring EOCEP
- CTE Placement (prior year data)
- Attendance in PowerSchool
- Preparing for 135th Funding
- QDC3
- End of Term Task
- Poll for PowerScheduler Training

Precode: Spring EOCEP

- School deadline: March 19, 2021
- Make sure students are enrolled in the appropriate EOCEP section.
- We sent a reminder last week.

EOCEP Course Codes for Precode
Standard

Course Code	Course
4114	Algebra 1
4117	Intermediate Algebra
3024	English 1*
3025	English 2
3221	Biology 1
3320	U.S. History and the Constitution
3322	Dual Enrollment American History 1877 to Present (HIS 202)
3372	Advanced Placement U.S. History
336D	IB US History

Non-Standard (for students not enrolled in traditional credit-bearing courses)
The 7th and 8th characters MUST be coded with two zeros.

Course Code	Course
4850__00	English 1 (4850) *
4857__00	English 2 (4857)
4851__00	Algebra 1 (4851)
4852__00	Biology 1 (4852)
Not applicable	Not applicable because U.S. History is not used to meet federal accountability requirements.

***English 1:** Students enrolled in a course beginning with 3024 or 4850 (i.e., English 1 students) will only be Precoded if their 9GR (Ninth Grade Code) is less than 20. Students enrolled in these courses with a 9GR of 20 or greater are excluded from EOCEP precoding for the English 1 test.

CTE Placement (prior year data)

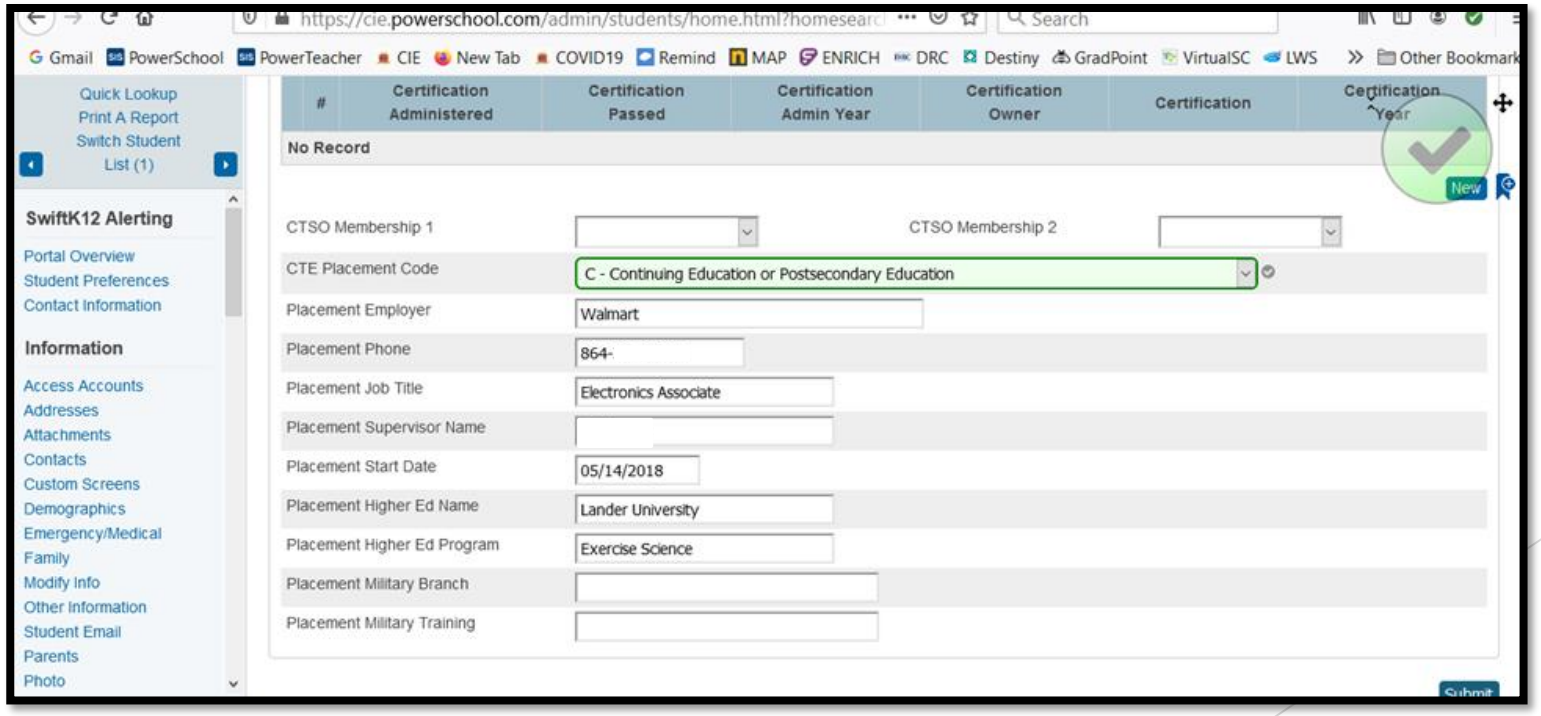
- Student Placement Follow-up Report Deadline: **April 14, 2021**
- School districts and career centers are required to survey their Career and Technical Education (CTE) completers ten months after graduation to determine their placement status with regard to employment, postsecondary education, military service, advanced training, national community service, or Peace Corps. Once determined, the placement status must then be entered on the CTE Page in PowerSchool
- This year's CTE Placement data collection is based on ***CTE completers who graduated during the 2019-20 school year***.
- make sure all CATE course codes are using UPPERCASE letters for academic and unit tag.
- Ensure that the correct placement code has been entered in the CATE Placement field for each prior-year completer when doing student placement follow-up.
- In order to be available for placement, students must be program completers and must have graduated.

CTE Placement (prior year data)

- The CTE manual says to survey your completers 10 months after graduation to determine if they are employed, attending college or in the military.
- Some students may become completers as early as their junior year; if this is the case the placement follow up data is only reported once they graduate. (Ex: If a junior (class of 2022) in the 2020-2021 school year becomes a completer this data is not entered until the school year following their graduation (The 2023 Student Placement Follow Up Report))
- The placement data reported each school year is compiled with the data reported for the previous two years to obtain the average placement rate over the three-year period.
- Placement data are used to assess the placement indicator required by Perkins V. As mandated in Section 59-53-1960 of the Code of Laws of South Carolina, to continue existing work force preparation programs, other than career and technology agriculture, 50 percent of the graduates available for placement must be placed during the prior three years in the area for which training was provided.

CTE Placement (prior year data)

- Start with the Field CTE Placement Code (This is a requirement for all students).
- The fields related to employment, higher education and military should be filed out based on what applies to your students.
- The example below: shows a student who was both employed and attending college 10 months after graduation.



CTE Placement (prior year data)

- 2020–21 Career and Technical Education (CTE) Student Reporting Procedures Guide: https://ed.sc.gov/instruction/career-and-technical-education/performance-accountability/cte-data-collection-and-reporting/2020-21-srpg/
- Pgs. 9-10 of the "2020-2021 CTE Student Reporting Procedures Guide" explain the fields you will use for the "Follow Up Report."

Attendance in PowerSchool

Per the SCDE:

- **Elementary School (Grades K - 5)** – can take daily attendance or meeting attendance. This is the decision of the school. *Exception: Charter schools who charter states 6th grade is elementary.*
- **Middle School (Grades 6 - 8)** – can only take meeting attendance.
- **High School (Grades 9 - 12)** – can only take meeting attendance.
- **Kindergarten - 12th Grade Schools** – Grades K – 5 *(including the exception above)* can be set up to take daily or meeting attendance. Grades 6 – 12 (middle school/high school) can only take meeting attendance.
- Schools are not allowed to take meeting and daily attendance for middle school and high school student. Only meeting attendance.

Attendance in PowerSchool

Attendance Setup:

Start Page > School setup page:

- Attendance Codes:
  - Can only be the SCDE 33 approved attendance codes.
  - School and districts are no longer allowed to use their own custom attendance codes

Attendance in PowerSchool

Attendance Codes

New

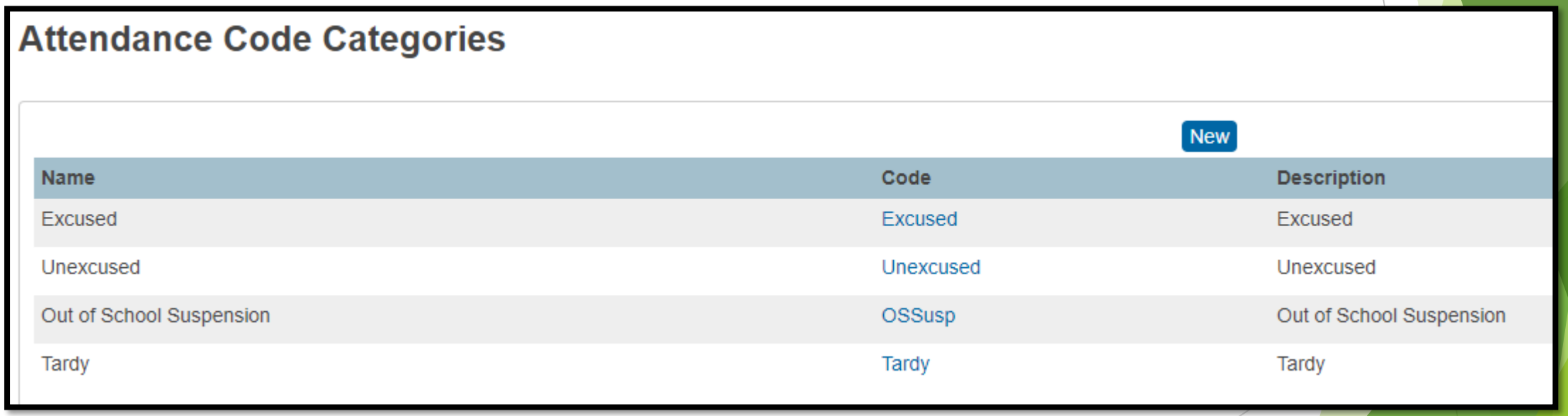
Code	Description	Teachers Assign	Counts ADA	Presence	Sort
	Present	Yes	Yes	Present	1
SC-UNEX	Unexcused/Unverified		Yes	Absent	2
SC-EX	Excused		Yes	Absent	3
SC-PA	Principal Approved		Yes	Absent	4
SC-MED	Medical		Yes	Absent	5
SC-FLU	Flu-Influenza		Yes	Absent	6
SC-PN	Parent Note		Yes	Absent	7
SC-UEPN	Unexcused Parent Note		Yes	Absent	8
SC-IMNZ	Immunization		Yes	Absent	9
SC-AH	Administrative Hearing		Yes	Absent	10
SC-ETRD	Excused Tardy		Yes	Present	11
SC-BTRD	Bus Tardy		Yes	Present	12
SC-UTRD	Unexcused Tardy		Yes	Present	13
SC-HMBD	Homebound		Yes	Present	14
SC-HBSD	Homebased Instruction		Yes	Present	15

Attendance in PowerSchool

SC-FT	Field Trip/School Activity	Yes	Present	16
SC-REL	Religious	Yes	Absent	17
SC-OSS	Out of School Suspension (OSS)	Yes	Absent	18
SC-WTHR	Weather	Yes	Absent	19
SC-LEG	Legal/Court	Yes	Absent	20
SC-COL	College Visit	Yes	Present	21
SC-REC	Attendance Recovery/Saturday Recovery	Yes	Absent	22
SC-ONST	On Site Services	Yes	Present	23
SC-ISS	In School Suspension (ISS)	Yes	Present	24
SC-BRV	Bereavement/Death in Family	Yes	Absent	25
SC-DSML	Dismissal	Yes	Absent	26
SC-EDSM	Early Dismissal	Yes	Present	27
SC-UEDM	Unexcused Early Dismissal	Yes	Present	28
SC-CKIN	Check-in	Yes	Present	29
SC-SKIP	Skip Code	Yes	Absent	30
SC-LATE	Late Arrival	Yes	Absent	31
SC-NURS	Nurse	Yes	Absent	32
SC-VTP	Virtual Present Code	Yes	Present	33

Attendance in PowerSchool

- Attendance Code Categories
  - Can only be the SCDE 4 approved attendance codes.
  - School and districts are no longer allowed to use their own custom attendance codes categories



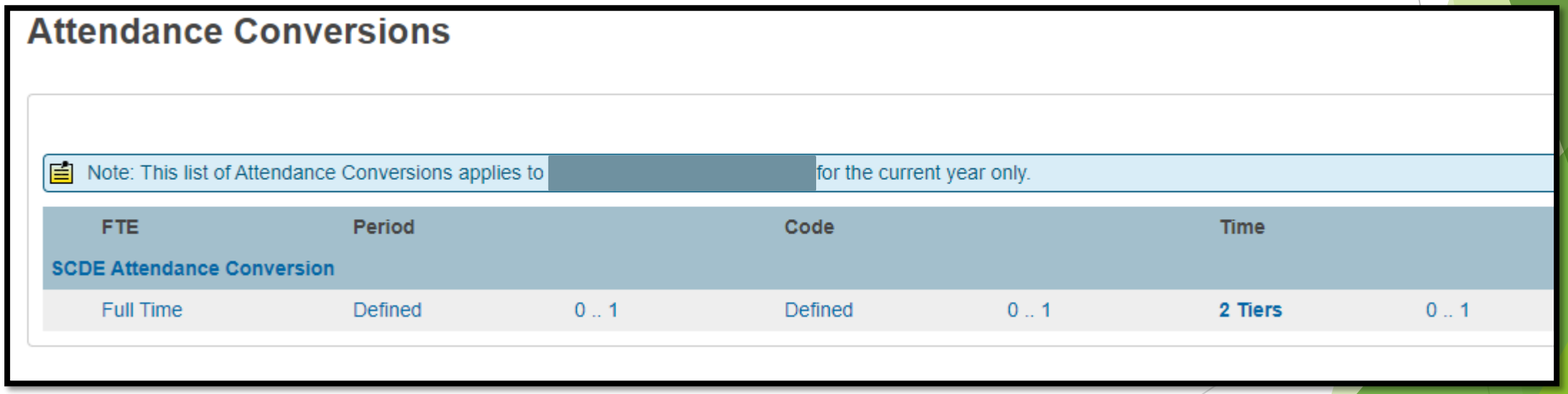
Attendance Code Categories

New

Name	Code	Description
Excused	Excused	Excused
Unexcused	Unexcused	Unexcused
Out of School Suspension	OSSusp	Out of School Suspension
Tardy	Tardy	Tardy

Attendance in PowerSchool

- Attendance Conversions – this is where the attendance values are defined for Period (Meeting), Code (Daily), and Time.
  - The conversion name should always start with “SCDE Attendance”.
  - You should have Period, Code, Time defined. If any are not defined, please enter values for attendance.



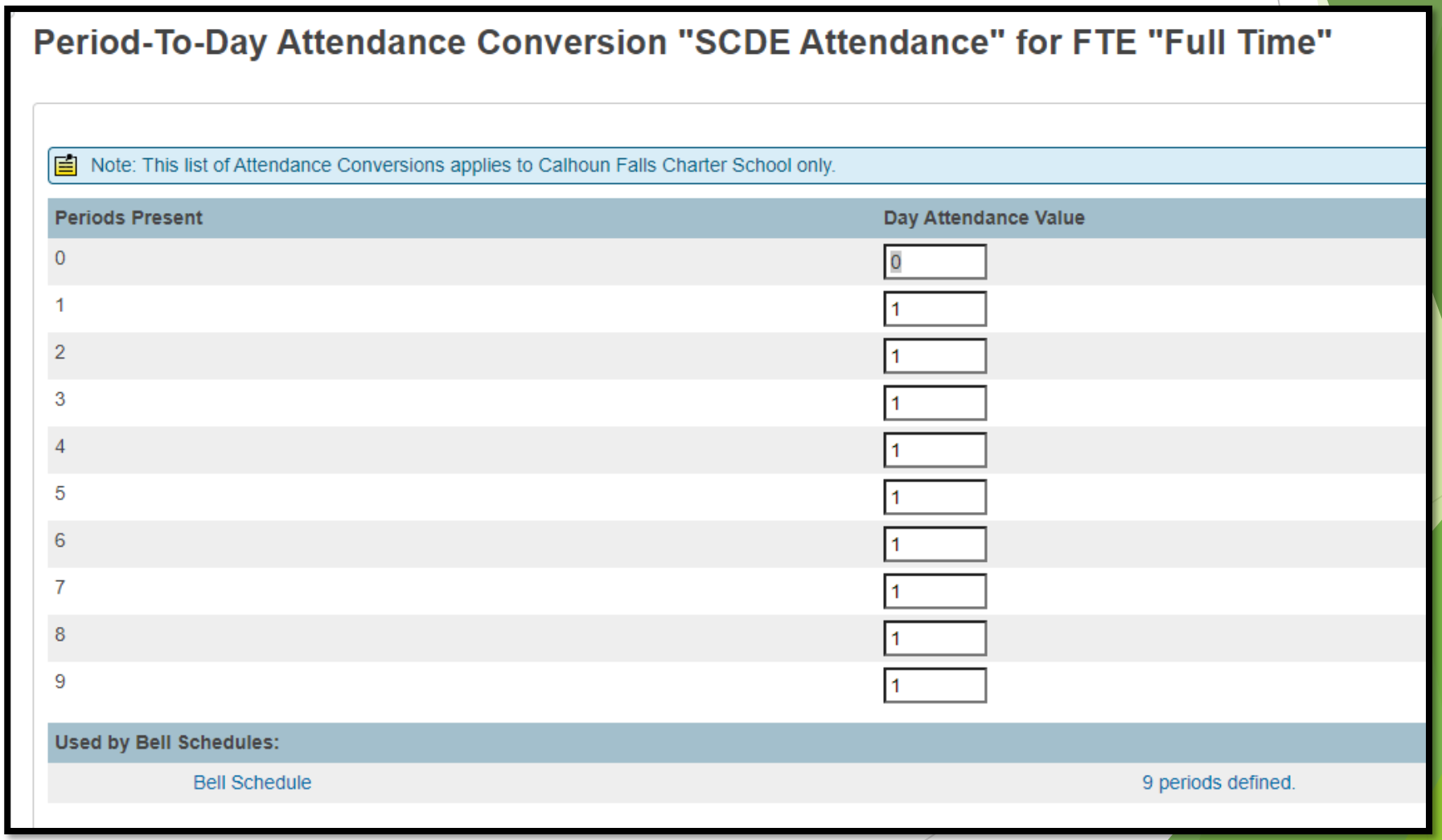
Attendance Conversions

Note: This list of Attendance Conversions applies to [redacted] for the current year only.

FTE	Period		Code		Time	
SCDE Attendance Conversion						
Full Time	Defined	0 .. 1	Defined	0 .. 1	**2 Tiers**	0 .. 1

Attendance in PowerSchool

- Period:



Period-To-Day Attendance Conversion "SCDE Attendance" for FTE "Full Time"

Note: This list of Attendance Conversions applies to Calhoun Falls Charter School only.

Periods Present	Day Attendance Value
0	0
1	1
2	1
3	1
4	1
5	1
6	1
7	1
8	1
9	1

Used by Bell Schedules:

Bell Schedule	9 periods defined.

Attendance in PowerSchool

- Code:

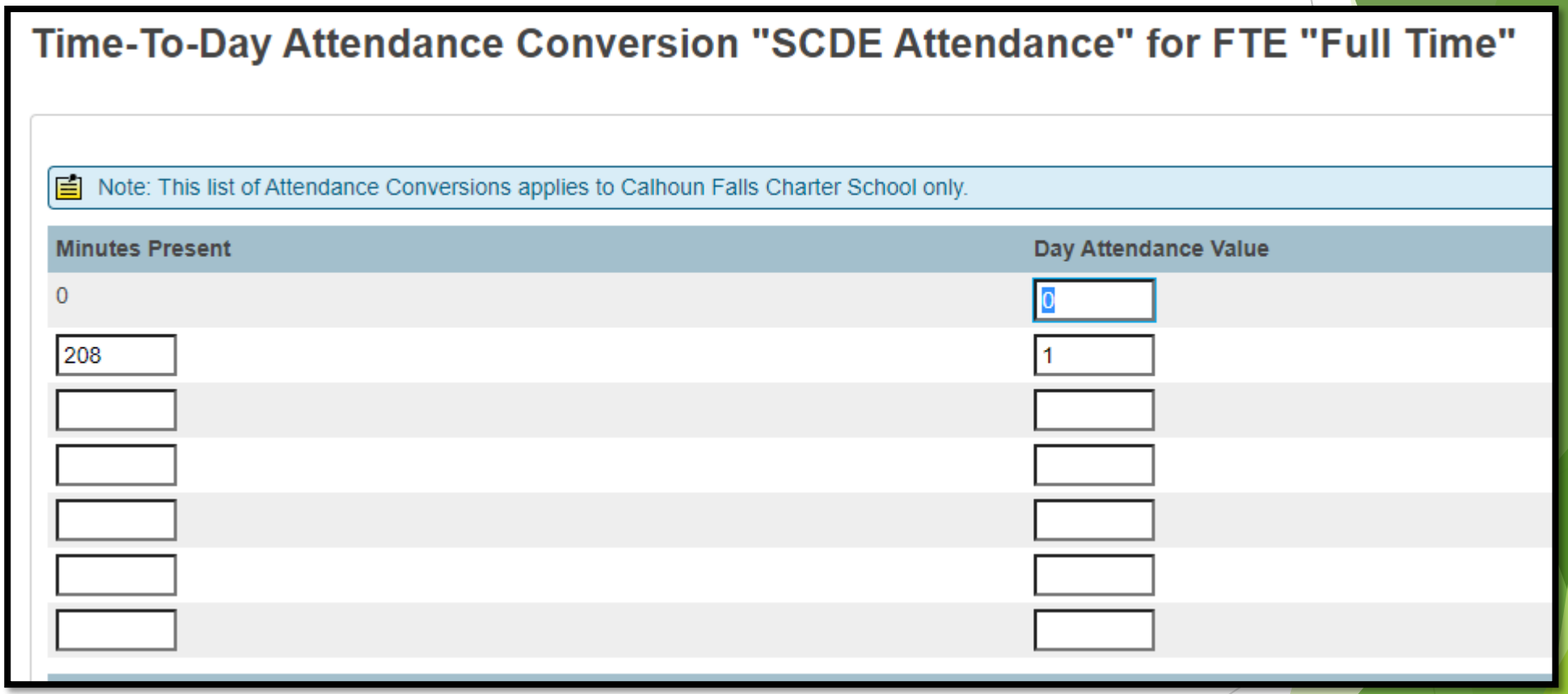
Code-To-Day Attendance Conversion "SCDE Attendance" for FTE "Full Time"

Note: This list of Attendance Conversions applies to Calhoun Falls Charter School only.

Code	Day Attendance Value
(Present)	1
SC-UNEX (Unexcused/Unverified)	0
SC-EX (Excused)	0
SC-PA (Principal Approved)	0
SC-MED (Medical)	0
SC-FLU (Flu-Influenza)	0
SC-PN (Parent Note)	0
SC-UEPN (Unexcused Parent Note)	0
SC-IMNZ (Immunization)	0
SC-AH (Administrative Hearing)	0
SC-ETRD (Excused Tardy)	1
SC-BTRD (Bus Tardy)	1
SC-UTRD (Unexcused Tardy)	1
SC-HMBD (Homebound)	1
SC-HBSD (Homebased Instruction)	1
SC-FT (Field Trip/School Activity)	1
SC-REL (Religious)	0
SC-OSS (Out of School Suspension (OSS))	0

Attendance in PowerSchool

- Time:



Time-To-Day Attendance Conversion "SCDE Attendance" for FTE "Full Time"

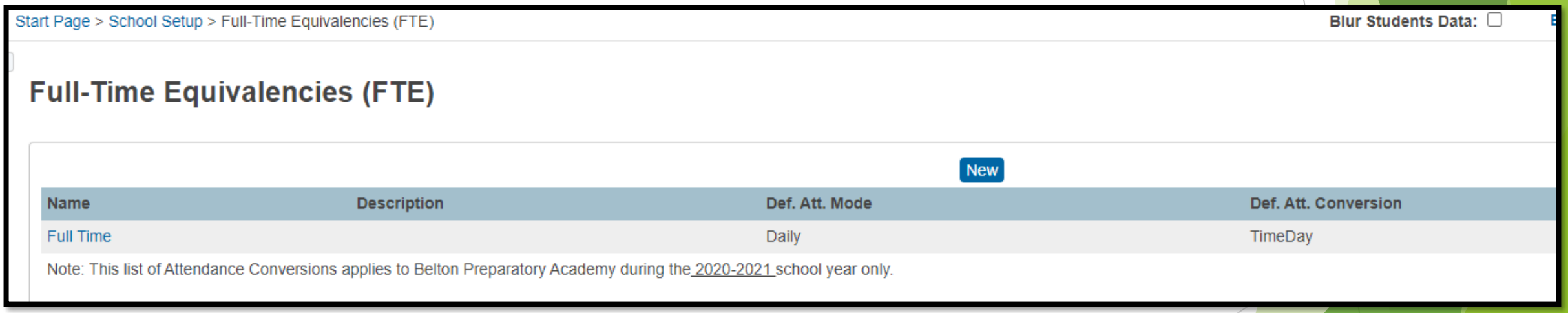
Note: This list of Attendance Conversions applies to Calhoun Falls Charter School only.

Minutes Present	Day Attendance Value
0	0
208	1

Attendance in PowerSchool

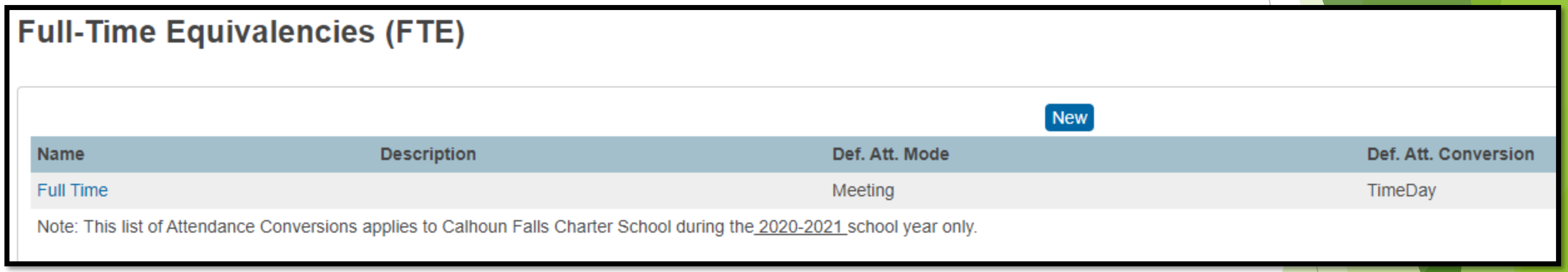
- Full-Time Equivalencies (FTE) – this is where schools will select the default attendance mode calculation.

Elementary Schools (Grade K – 5) *with exception:*



Attendance in PowerSchool

- **FTE:** Middle School, High School, and K -12th grade schools:



Full-Time Equivalencies (FTE)

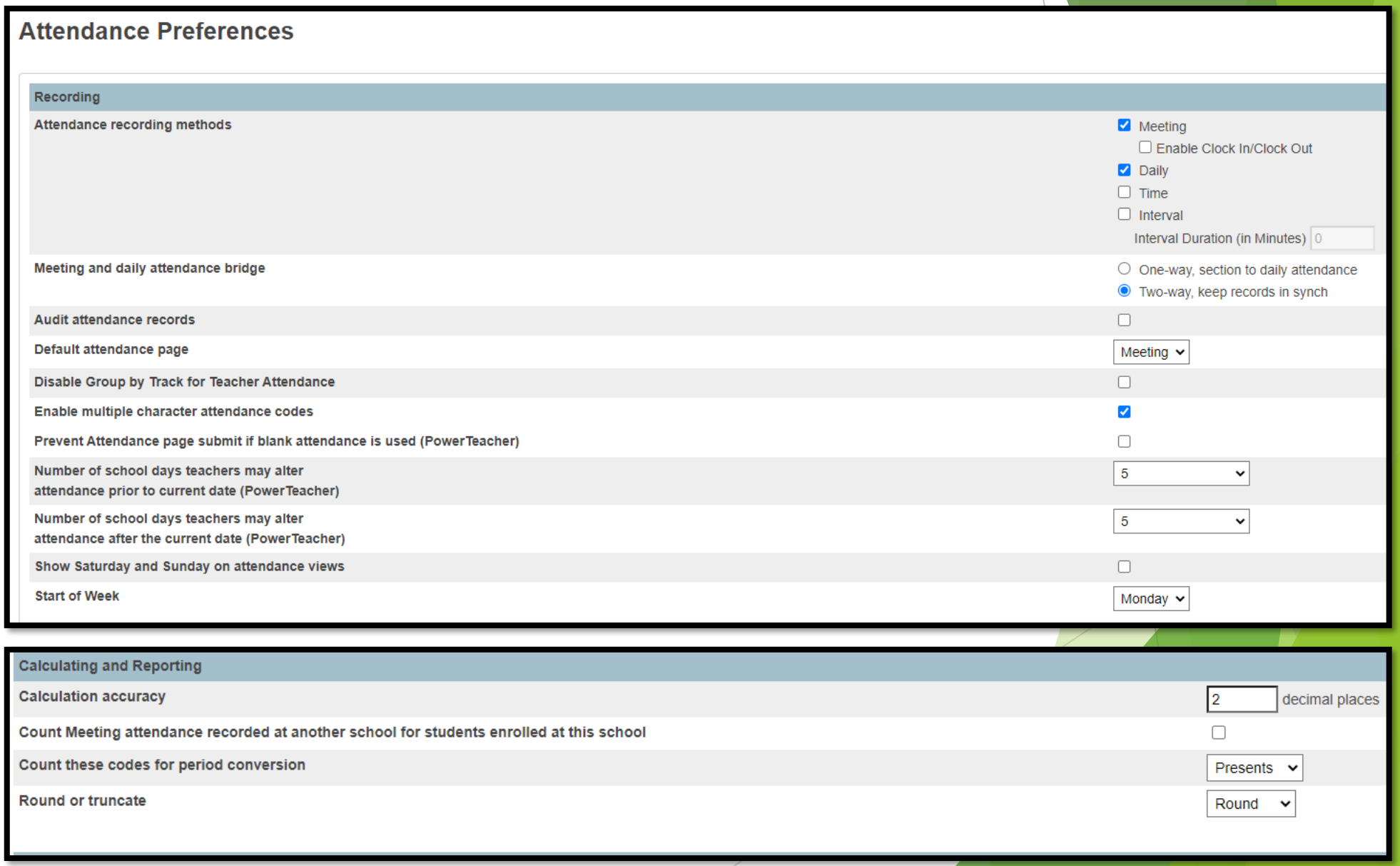
New

Name	Description	Def. Att. Mode	Def. Att. Conversion
Full Time		Meeting	TimeDay

Note: This list of Attendance Conversions applies to Calhoun Falls Charter School during the 2020-2021 school year only.

Attendance in PowerSchool

- Preference:



Attendance Preferences

Recording	
Attendance recording methods	☑ Meeting ☐ Enable Clock In/Clock Out ☑ Daily ☐ Time ☐ Interval Interval Duration (in Minutes) 0
Meeting and daily attendance bridge	○ One-way, section to daily attendance ◉ Two-way, keep records in synch
Audit attendance records	☐
Default attendance page	Meeting
Disable Group by Track for Teacher Attendance	☐
Enable multiple character attendance codes	☑
Prevent Attendance page submit if blank attendance is used (PowerTeacher)	☐
Number of school days teachers may alter attendance prior to current date (PowerTeacher)	5
Number of school days teachers may alter attendance after the current date (PowerTeacher)	5
Show Saturday and Sunday on attendance views	☐
Start of Week	Monday

Calculating and Reporting	
Calculation accuracy	2 decimal places
Count Meeting attendance recorded at another school for students enrolled at this school	☐
Count these codes for period conversion	Presents
Round or truncate	Round

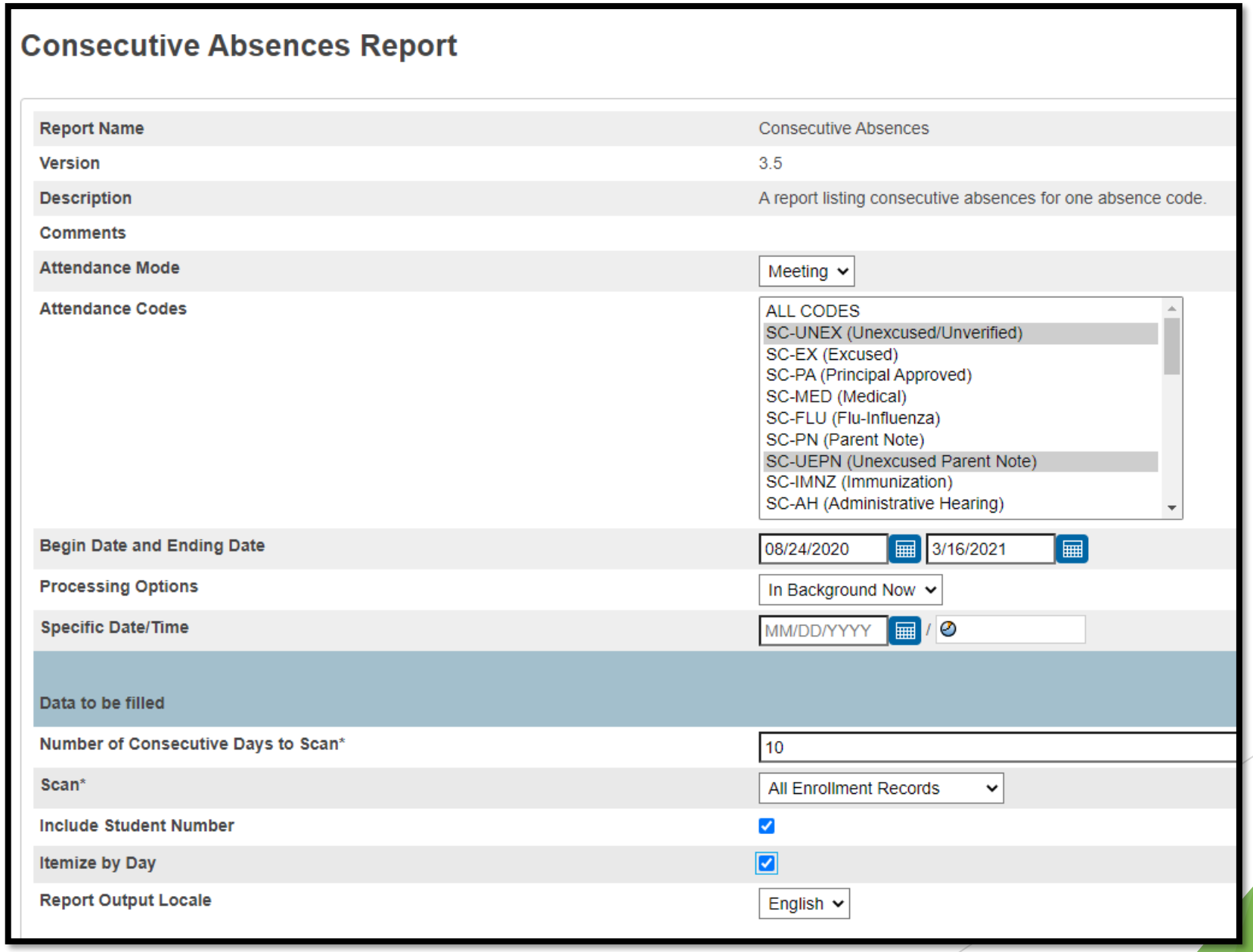
Attendance in PowerSchool

- Students MUST be scheduled in a class.
- Check Section Enrollment Audit for a list of students who are not scheduled in any courses. (*System Reports* > *Membership and Enrollment* > *Section Enrollment Audit*)
- Attendance should be taken in PowerSchool for every student active at the school. By default, all students are “PRESENT” until an attendance code is entered.
- Remember if a student is virtually present for instructional lessons you should enter the attendance code (**SC-VTP Virtual Present Code**) for the student's attendance.
- For Middle School Grades & High School grades it is imperative that attendance be taken EVERY period. If even one teacher does not mark a student absent, Truancy data will be inaccurate and incomplete as it only captures Full-Day absences.

Attendance in PowerSchool

- 10-Days Consecutive Absent Days: Per the SCDE Pupil Accounting manual “A pupil shall be dropped from membership on the day when the number of unlawful days absent exceeds ten (10) consecutive days (the 11th day) or when the pupil leaves school because of transfer, death, expulsion, graduation, legal withdrawal, or for any other reason.” On the 11th day a student must be transferred out of PowerSchool.
- If a students returns to school a new school enrollment must be created. In this instance a student may have multiple school enrollment records in PowerSchool on the Transfer Info page.
- Run the Consecutive Absences report and enter “10” for Number of Consecutive Days to Scan*. *System Reports > System tab > click Consecutive Absences*

Attendance in PowerSchool



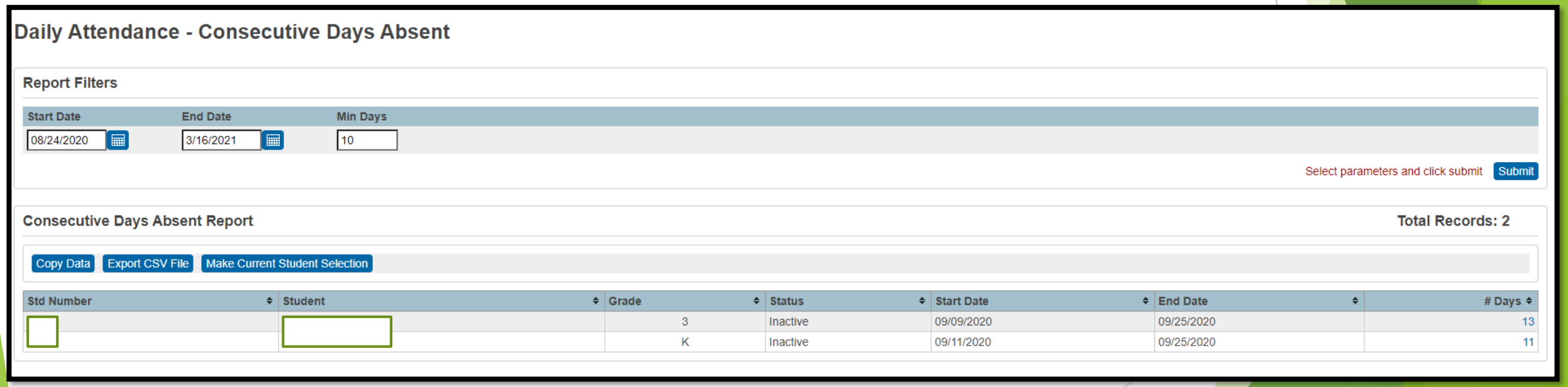
Consecutive Absences Report

Report Name	Consecutive Absences
Version	3.5
Description	A report listing consecutive absences for one absence code.
Comments	
Attendance Mode	Meeting
Attendance Codes	ALL CODES SC-UNEX (Unexcused/Unverified) SC-EX (Excused) SC-PA (Principal Approved) SC-MED (Medical) SC-FLU (Flu-Influenza) SC-PN (Parent Note) SC-UEPN (Unexcused Parent Note) SC-IMNZ (Immunization) SC-AH (Administrative Hearing)
Begin Date and Ending Date	08/24/2020 — 3/16/2021
Processing Options	In Background Now
Specific Date/Time	MM/DD/YYYY /
Data to be filled	
Number of Consecutive Days to Scan*	10
Scan*	All Enrollment Records
Include Student Number	☑
Itemize by Day	☑
Report Output Locale	English

Attendance in PowerSchool

Other Reports to Run:

- Start Page > PSCB Custom Reports > Attendance > under header Daily Attendance *(only Elementary schools can run this report)* > Daily Attendance - Consecutive Days Absent



Daily Attendance - Consecutive Days Absent

Report Filters

Start Date	End Date	Min Days
08/24/2020	3/16/2021	10

Select parameters and click submit Submit

Consecutive Days Absent Report **Total Records: 2**

Copy Data Export CSV File Make Current Student Selection

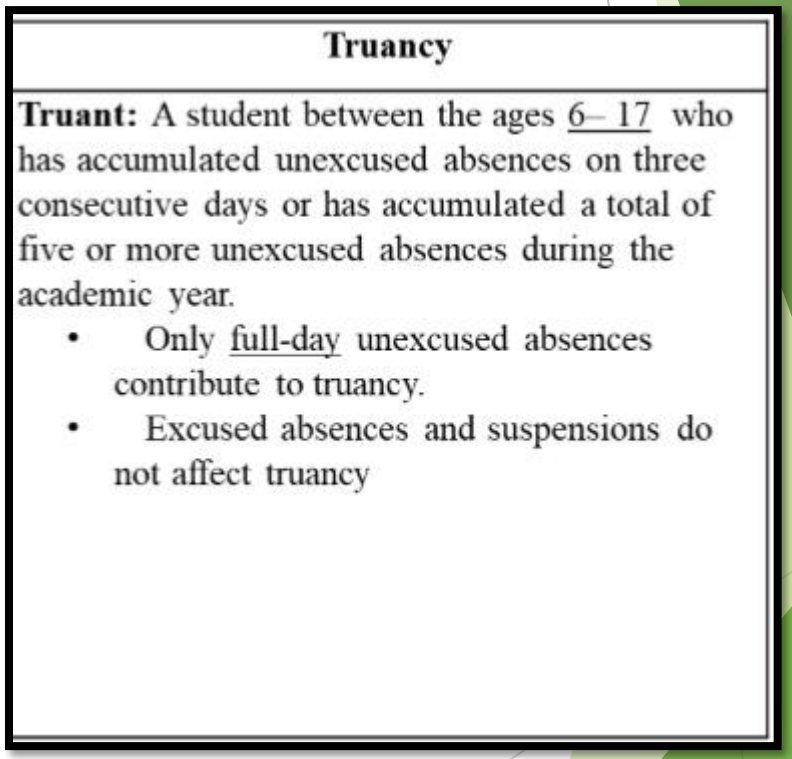
Std Number	Student	Grade	Status	Start Date	End Date	# Days
		3	Inactive	09/09/2020	09/25/2020	13
		K	Inactive	09/11/2020	09/25/2020	11

Attendance in PowerSchool

State Board Regulation 43-274 Student Attendance

Link to Regulation:
http://ed.sc.gov/scdoe/assets/File/stateboard/documents/274.pdf

State Laws regarding Attendance
S.C. Code Ann. 59-65-10 to 59-65-280



Truancy

Truant: A student between the ages 6– 17 who has accumulated unexcused absences on three consecutive days or has accumulated a total of five or more unexcused absences during the academic year.

- Only full-day unexcused absences contribute to truancy.
- Excused absences and suspensions do not affect truancy

Attendance in PowerSchool

- All truancy incident data must be coded using Incident Management.
- All truancy incidents are based on a three consecutive unlawful absences or a total of five unlawful absences - not hours, or not half days.
- Truants can be identified by using SC 41 Truancy School Detail Report.
- When a student is coded as [151 Truant] an Intervention Plan must be developed.
- If a student reaches the level of Habitual Truant, an intervention must occur before the student is referred to family court. (Examples: Alternative School Program Referral, Truancy Court, Truancy Diversion Program, Other intervention)
- Review reports weekly to identify truants
- Ensure that students suspended are not coded as truant.
- Do not code students as truant until school policy for student's parent notes has expired and absences are unexcused.
- Suspension is not to be counted as an unlawful absence for Truancy purposes.
- If a student transfers to another public school in South Carolina the intervention plan shall be forwarded to the receiving school.
- Truancy coding resets at the beginning of each school term.

Attendance in PowerSchool

- Truancy Data should be reported for
  - Regular School Schedule
  - Hybrid (On-Site and Remote Learning)
  - Virtual (Remote Learning, E-Learning)

- Truancy coding resets at the beginning of each school term.
- Court orders will remain in place based on the effective dates stated in the court order.
- You cannot request that the traditional school district take a student to court that is enrolled at your school.
- Tardies are not considered absences for truancy reporting.
- Intervention plans must be aligned with 504 Plans and IEP's for students with special needs.

Attendance in PowerSchool

Truancy – Incident Management:

- Incident Type-Truancy
- Date-Reflects the dates on which the student accumulated enough unexcused/unlawful absences to cause him/her to become truant
- Truancy Duration-Time frame for in which the intervention plan is in place
- Time Frame- During School Hours
- During School Hours- DCL During Class
- Title-Truancy
- Location-Classroom

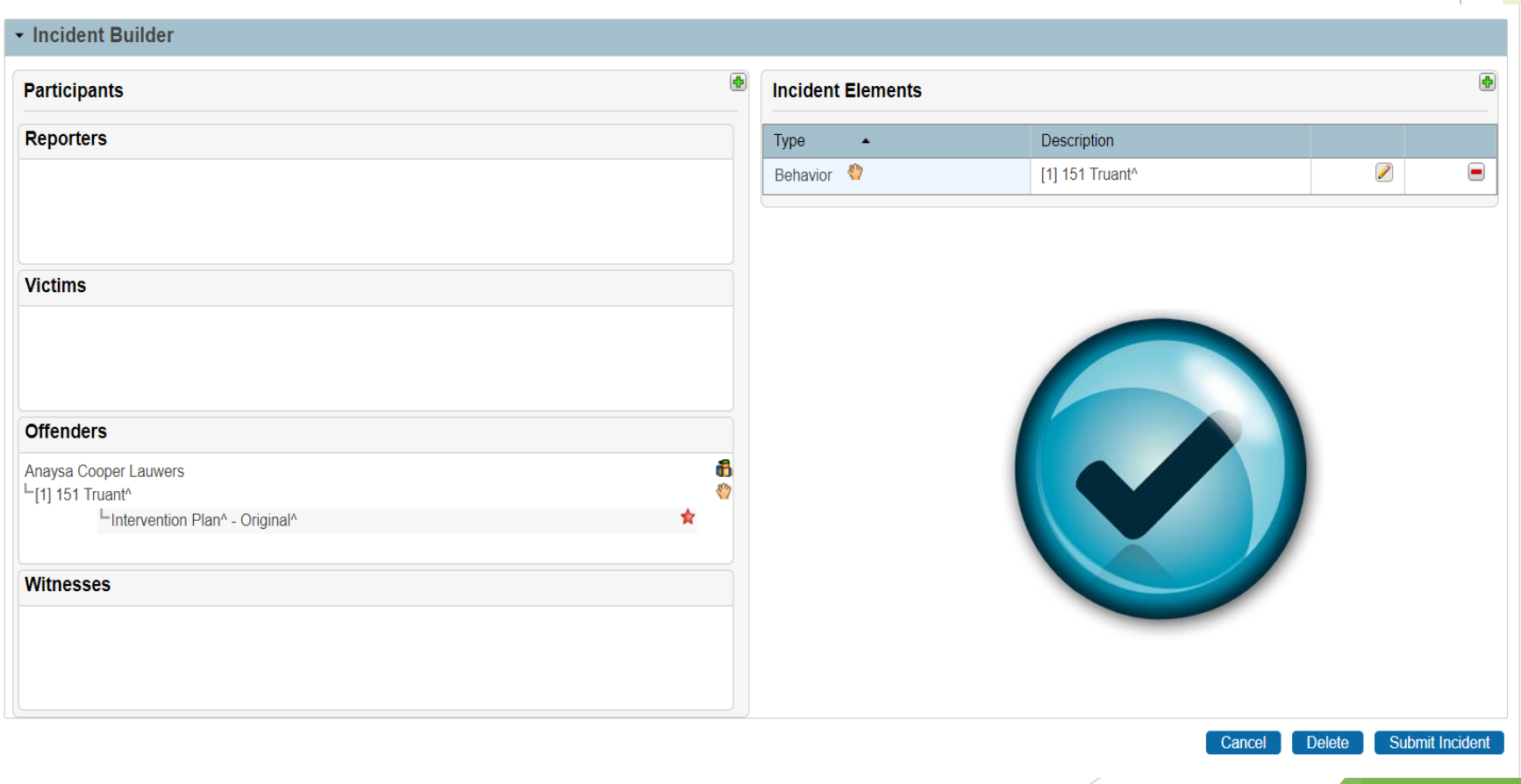
Attendance in PowerSchool

Truancy – Incident Management:

- Offender-Name of student who is truant
- Behavior-(151 Truant, 152 Habitual Truant, 153 Chronic Truant)
- Action code-
  - Intervention Plan
  - ALT-Referred to Alternative School Program,
  - Referral
  - Truancy Diversion Program
  - Truancy Contract
  - Family Court Referral, Violation of Court Order

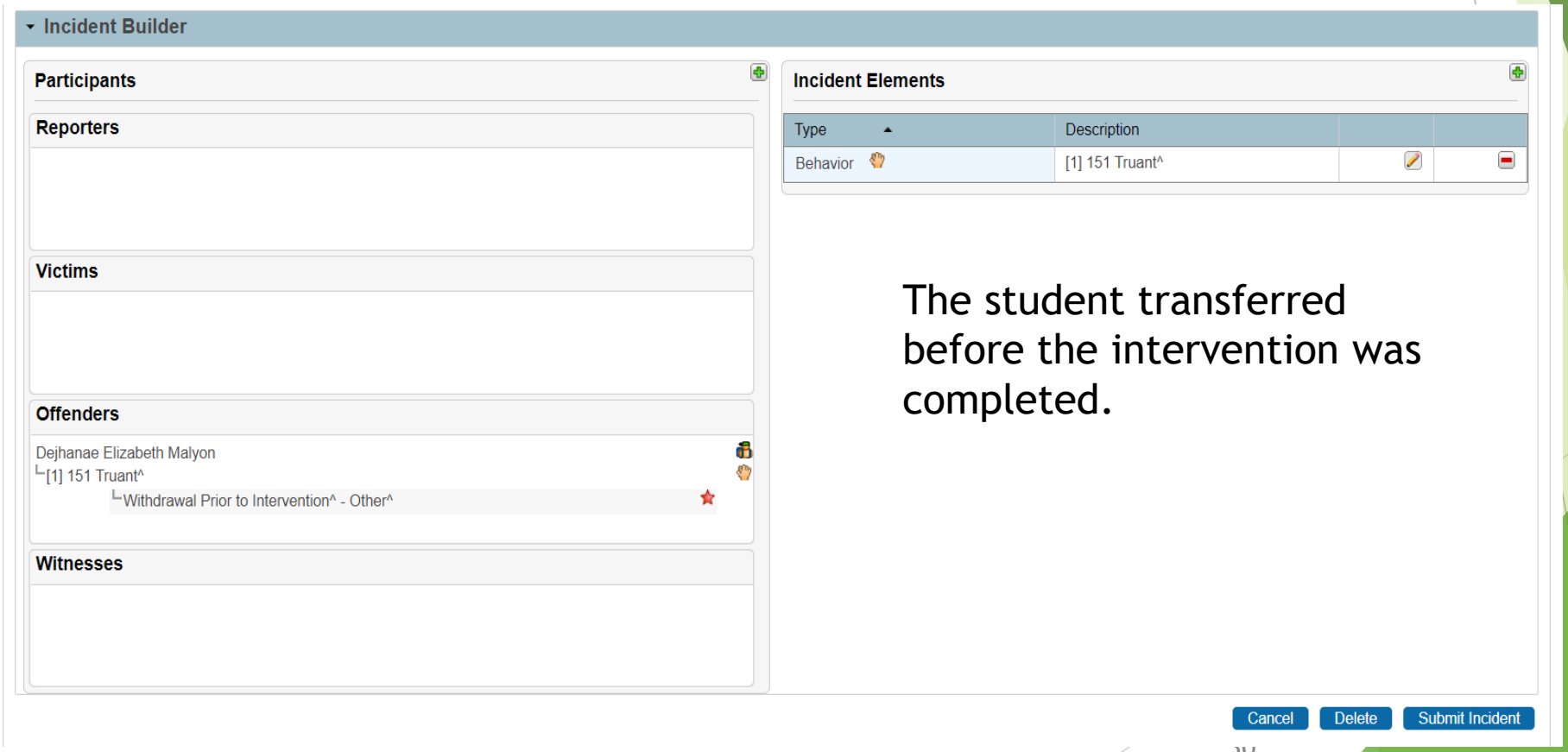
Attendance in PowerSchool

Truant Incident



Attendance in PowerSchool

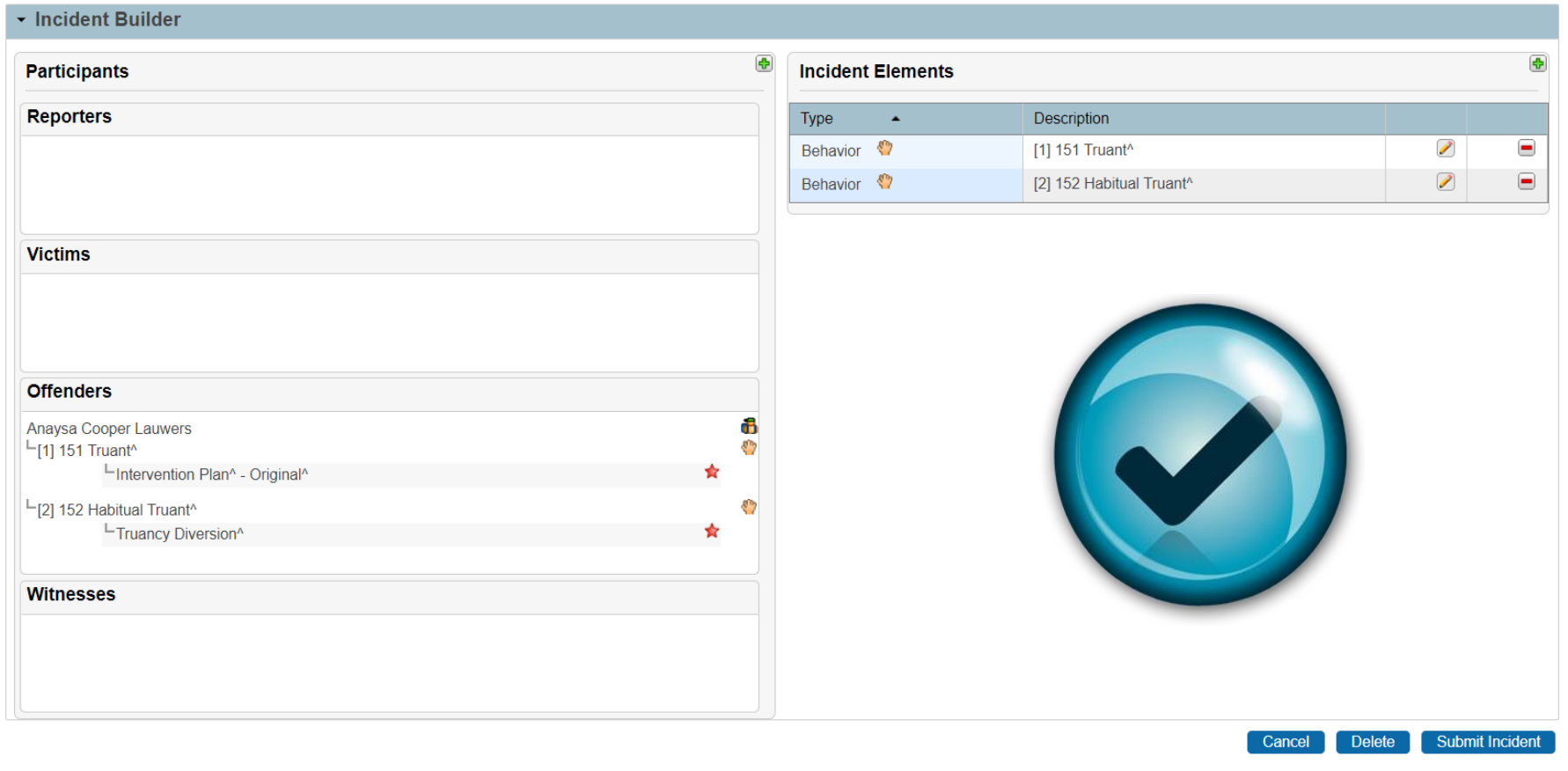
Truant –Withdrawal Prior to Intervention



The student transferred before the intervention was completed.

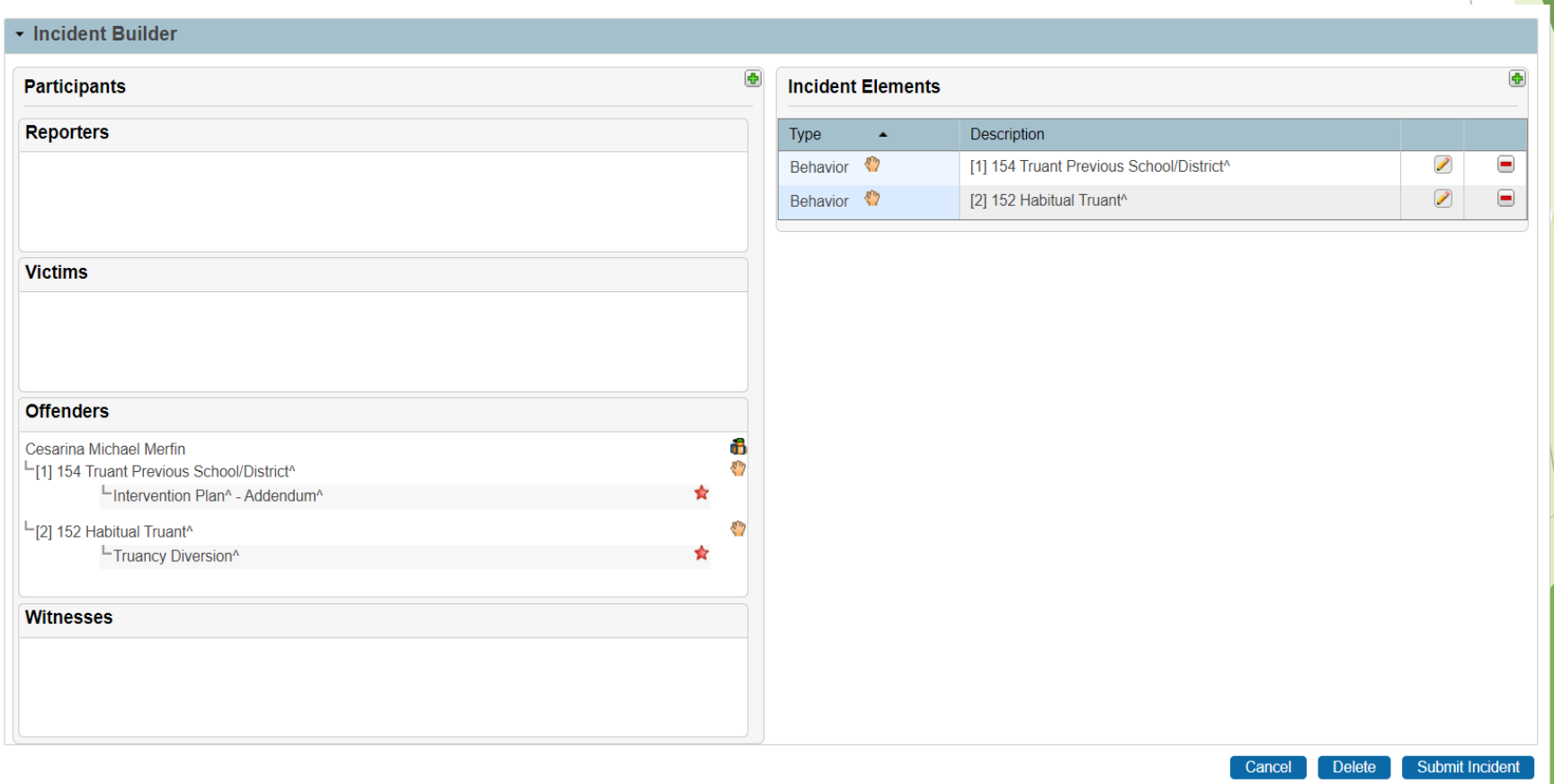
Attendance in PowerSchool

A Habitual Truant with a referral to an Truancy Diversion



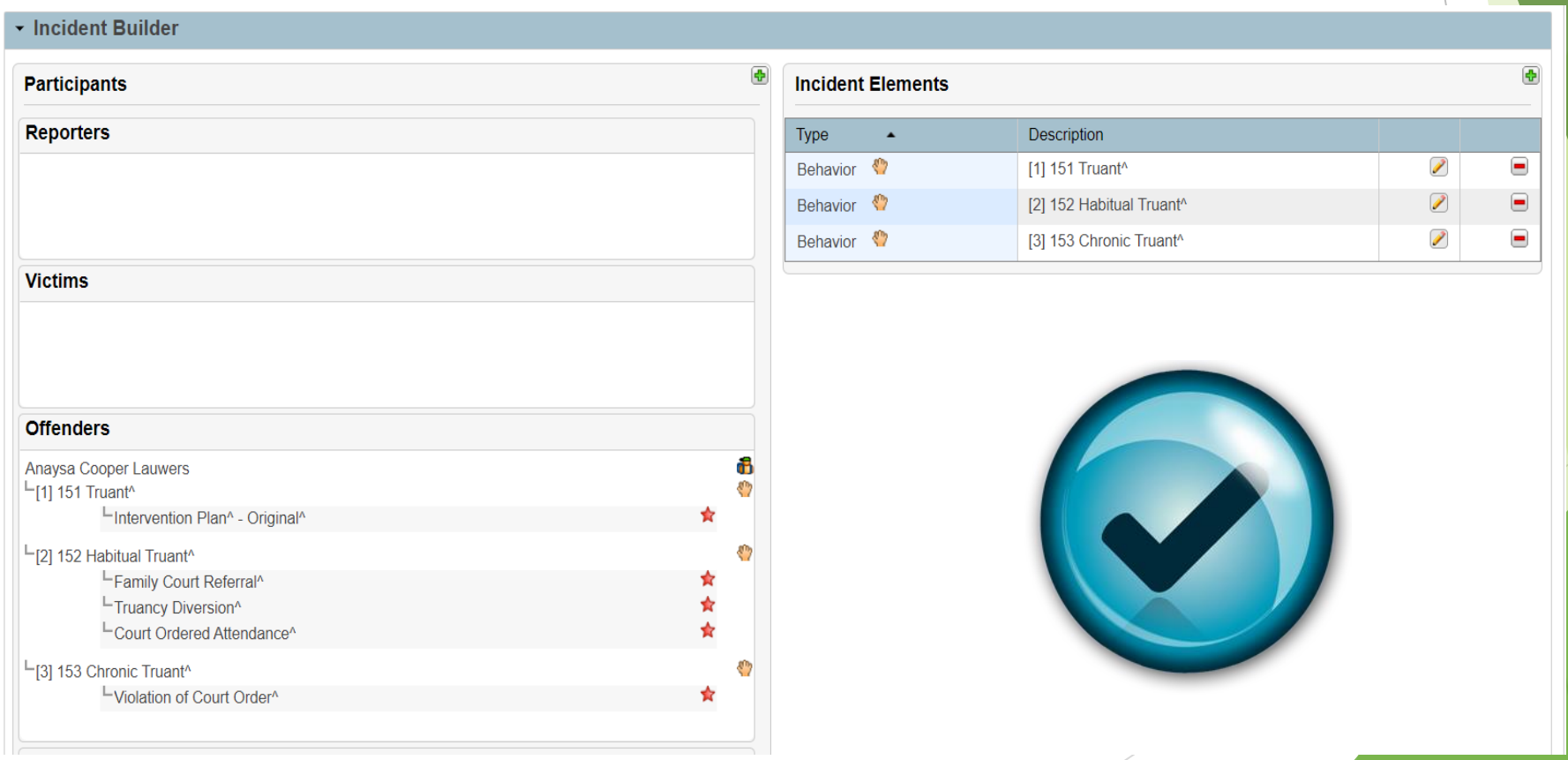
Attendance in PowerSchool

154 Truancy Previous School



Attendance in PowerSchool

Chronic Truant



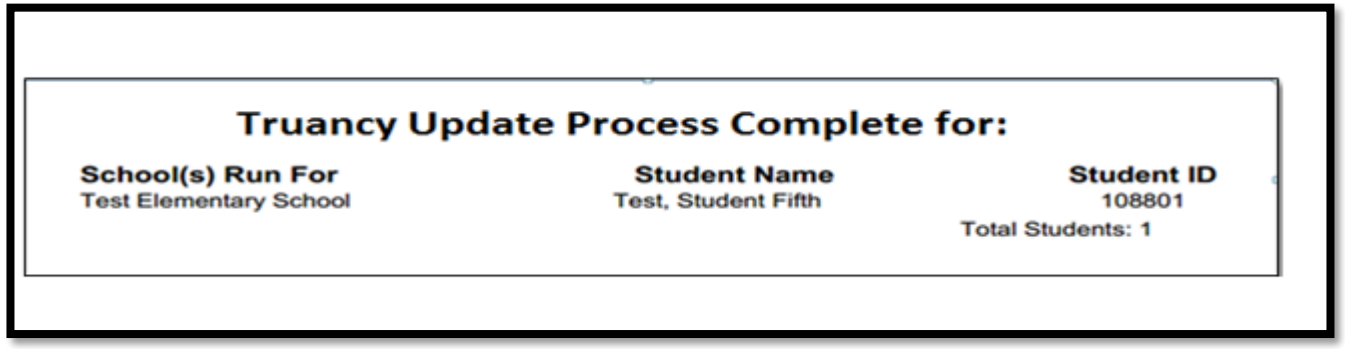
Attendance in PowerSchool

Customized Truancy and Attendance Reports

1. On the Start page click **System Reports**.
2. Click on the **State Reporting** tab
3. Click on the **Truancy Update Process**
4. Click on the **SC 40 Truancy Report by Student**
5. Click on the **SC 41Truancy School Detail Report**

Attendance in PowerSchool

SC Truancy Update Process



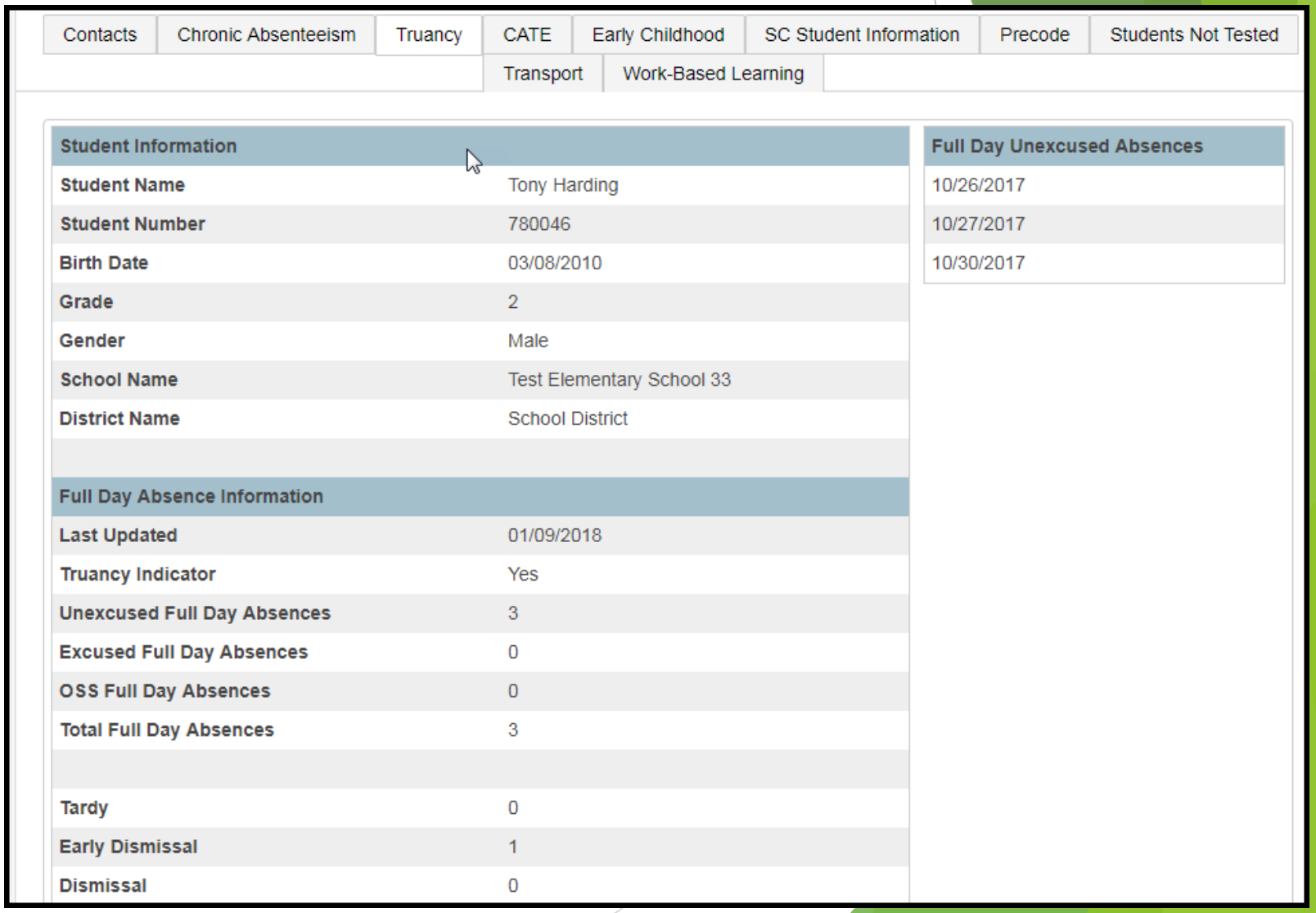
Truancy Update Process Complete for:

School(s) Run For	Student Name	Student ID
Test Elementary School	Test, Student Fifth	108801

Total Students: 1

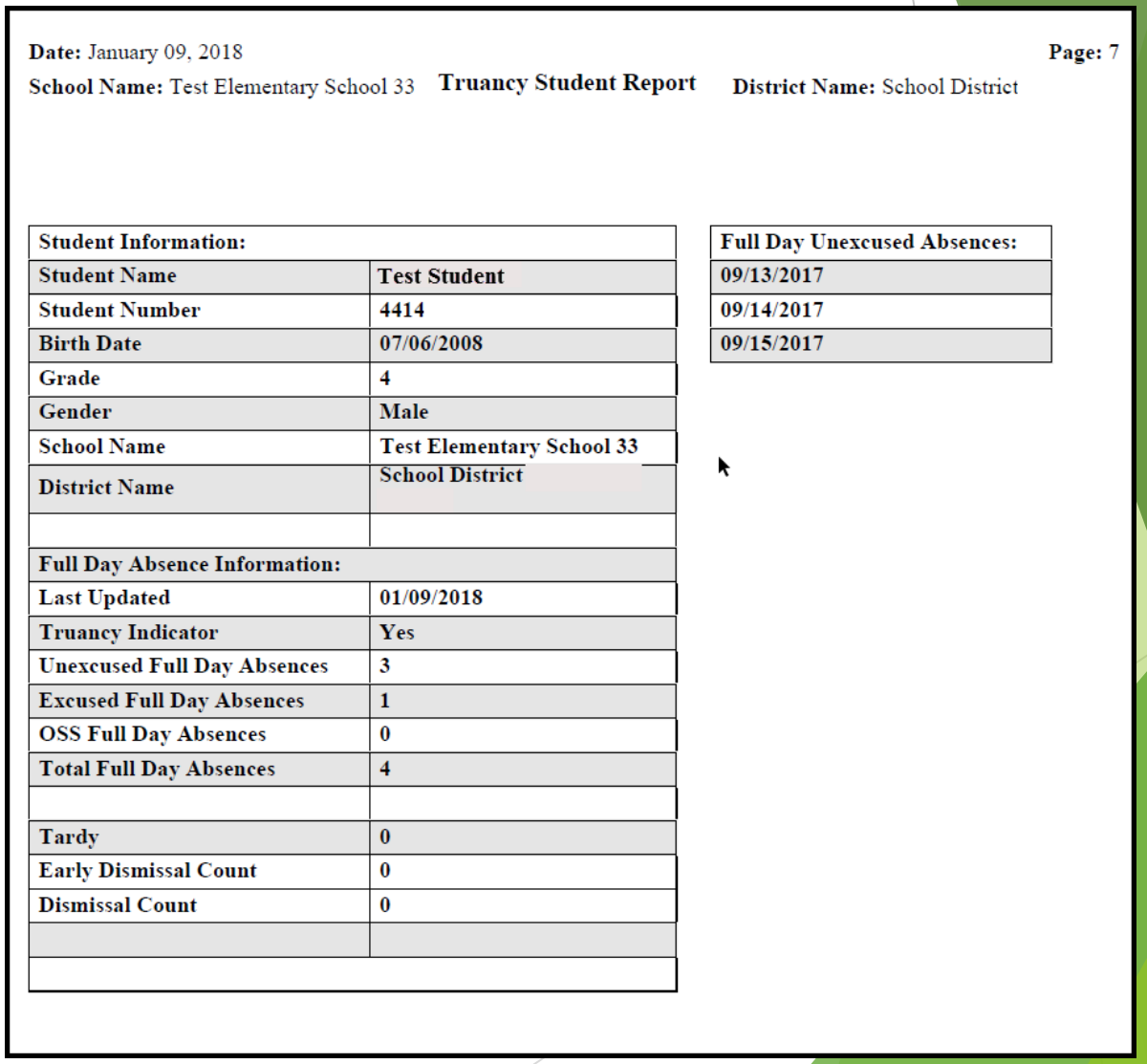
Attendance in PowerSchool

Truancy Page – Student Page



Attendance in PowerSchool

SC40 Truancy Report by Student



Date: January 09, 2018 **Page:** 7

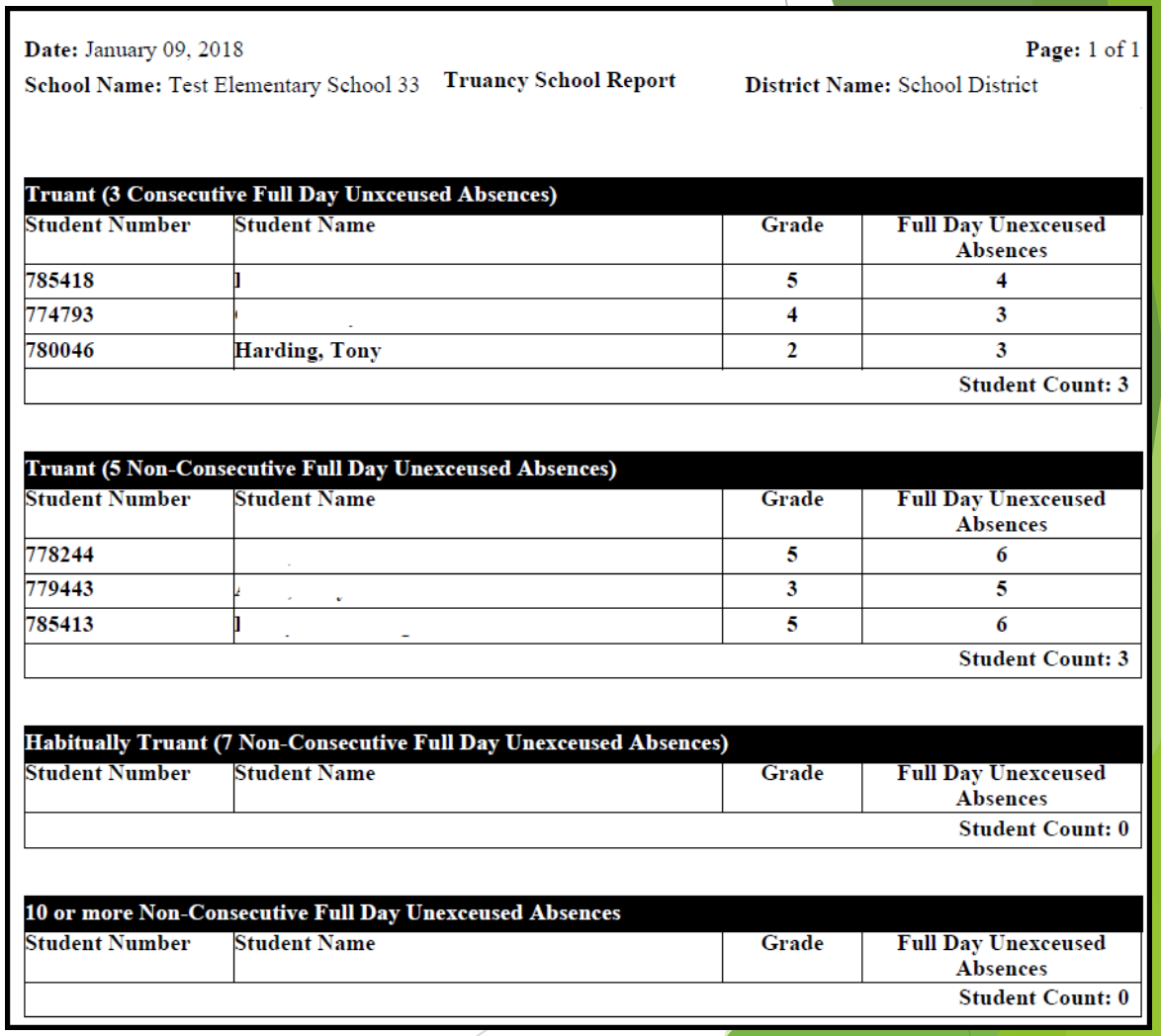
School Name: Test Elementary School 33 **Truancy Student Report** **District Name:** School District

Student Information:	
Student Name	Test Student
Student Number	4414
Birth Date	07/06/2008
Grade	4
Gender	Male
School Name	Test Elementary School 33
District Name	School District
Full Day Absence Information:	
Last Updated	01/09/2018
Truancy Indicator	Yes
Unexcused Full Day Absences	3
Excused Full Day Absences	1
OSS Full Day Absences	0
Total Full Day Absences	4
Tardy	0
Early Dismissal Count	0
Dismissal Count	0

Full Day Unexcused Absences:
09/13/2017
09/14/2017
09/15/2017

Attendance in PowerSchool

SC41 Truancy School Detail Report



Date: January 09, 2018 **Page:** 1 of 1

School Name: Test Elementary School 33 **Truancy School Report** **District Name:** School District

Truant (3 Consecutive Full Day Unxceused Absences)

Student Number	Student Name	Grade	Full Day Unexceused Absences
785418	[redacted]	5	4
774793	[redacted]	4	3
780046	Harding, Tony	2	3
			Student Count: 3

Truant (5 Non-Consecutive Full Day Unexceused Absences)

Student Number	Student Name	Grade	Full Day Unexceused Absences
778244	[redacted]	5	6
779443	[redacted]	3	5
785413	[redacted]	5	6
			Student Count: 3

Habitually Truant (7 Non-Consecutive Full Day Unexceused Absences)

Student Number	Student Name	Grade	Full Day Unexceused Absences
			Student Count: 0

10 or more Non-Consecutive Full Day Unexceused Absences

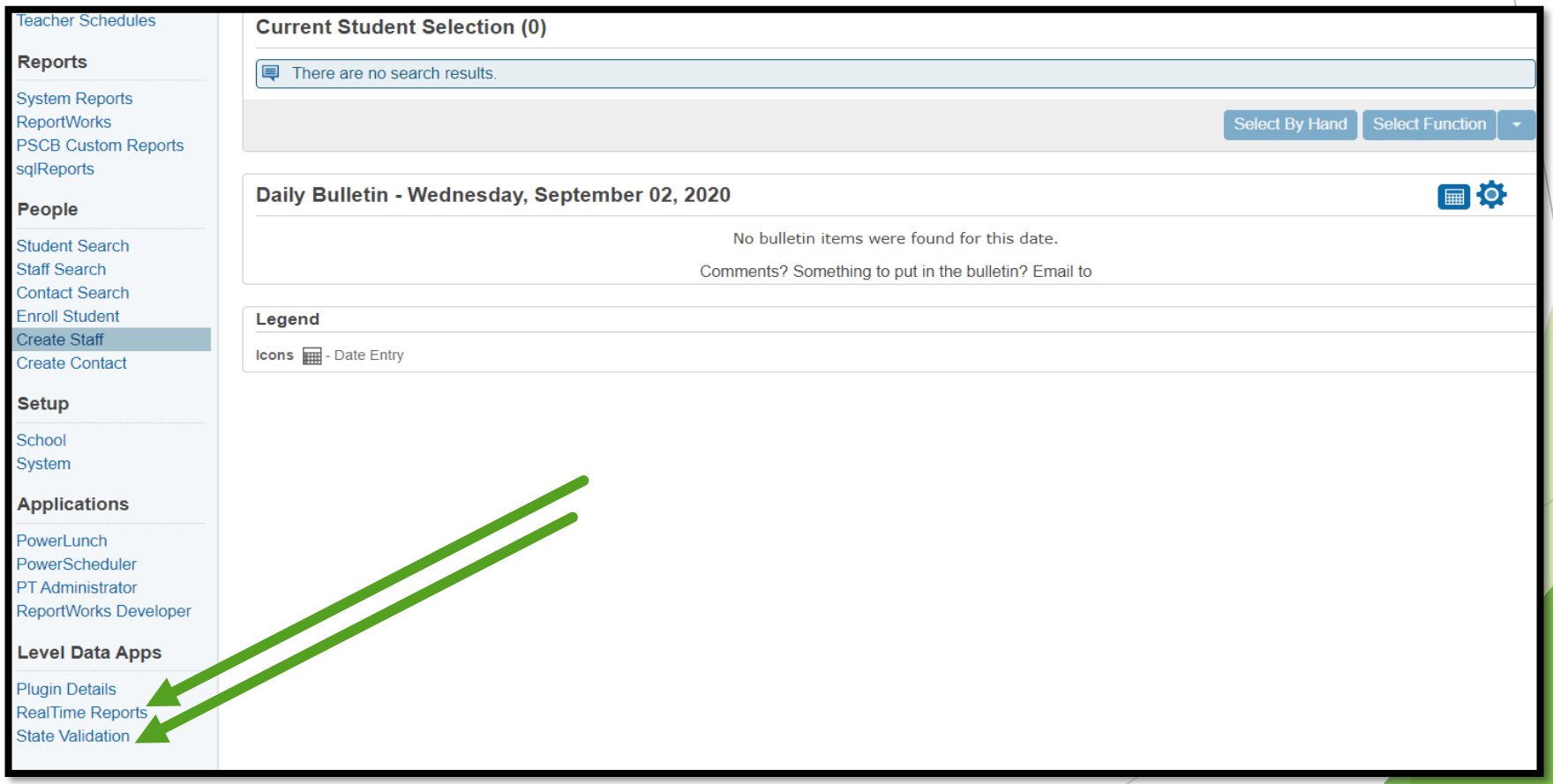
Student Number	Student Name	Grade	Full Day Unexceused Absences
			Student Count: 0

Attendance in PowerSchool

- SC 41 Truancy School Detail Report
  - This report identifies truants at the school level.
  - The report includes school name, district name, student number, student name, student age, student grade, and total number of full day absences.
  - This report includes students who are active and inactive at the school who were flagged as truant.
  - Inactive students will display on the report, but their names will be enclosed inside parentheses.
  - The report displays students who are ages 6 to 16 and 11months years old. (This report **should not display** students ages 5 and younger or 17 and older)
  - The report lists all full day unexcused absences that identified the student as truant listed by dates.
  - Students listed on this report should be coded as truant in Incident Management.
  - Students listed on the report should have an intervention plan developed.

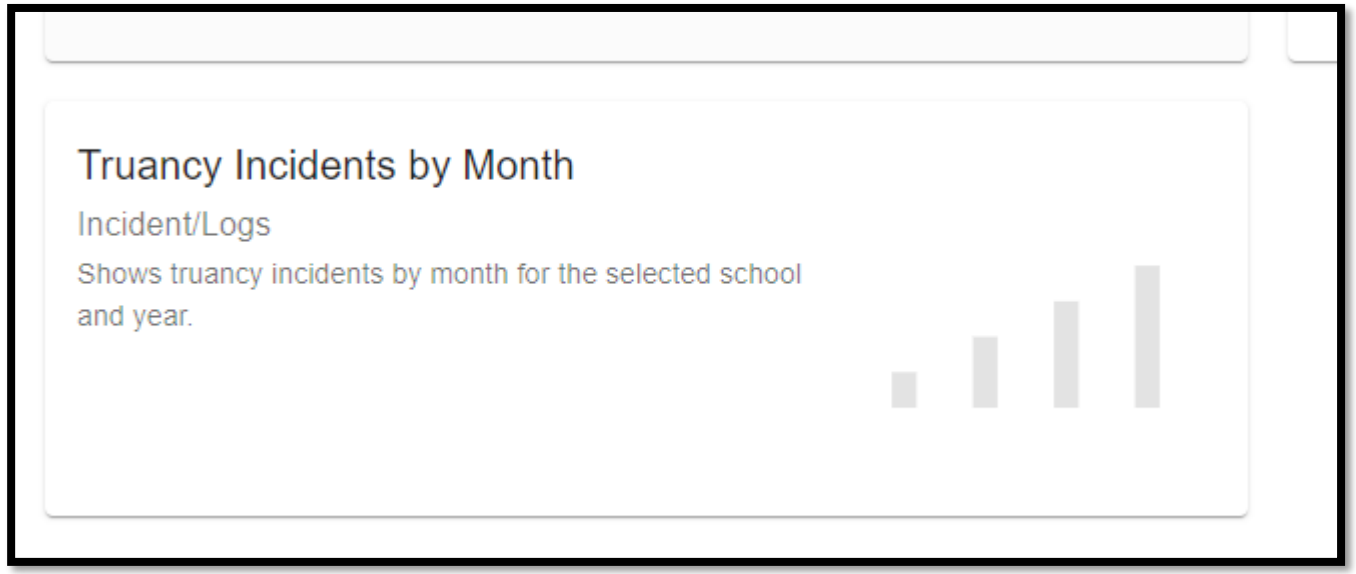
Attendance in PowerSchool

Level Data Real Time Reports and State Validation

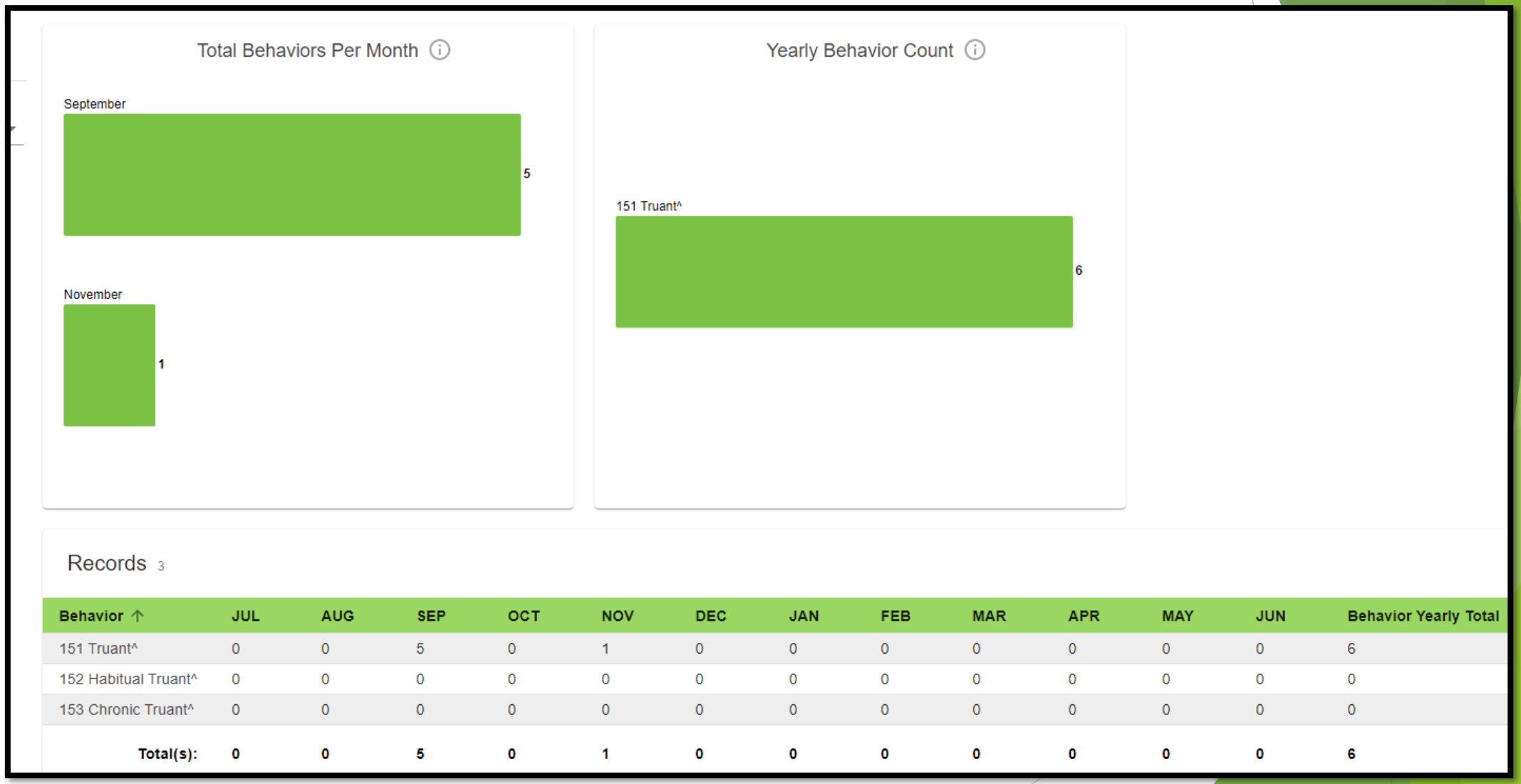


Attendance in PowerSchool

Level Data Realtime Truancy Reports



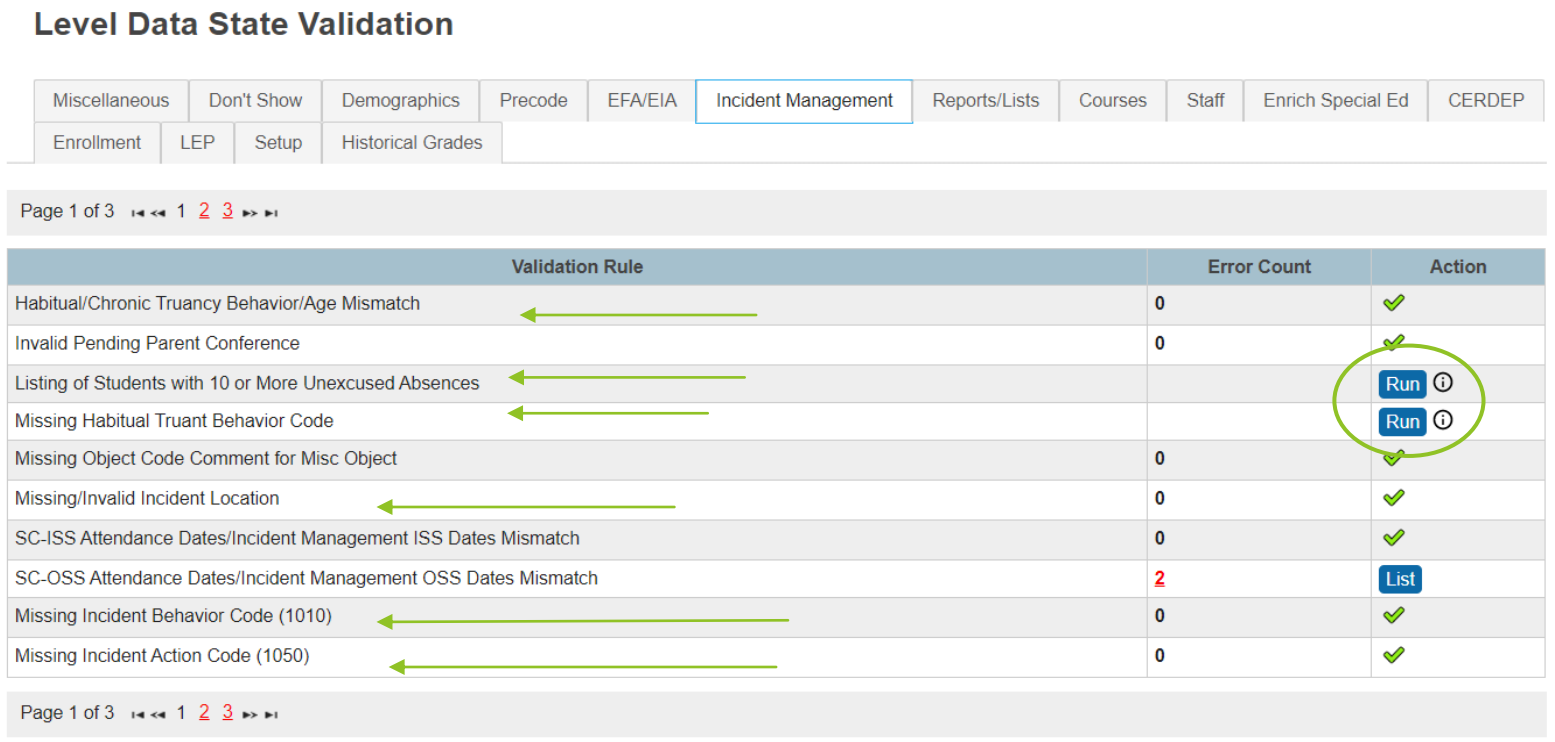
Attendance in PowerSchool



Records 3

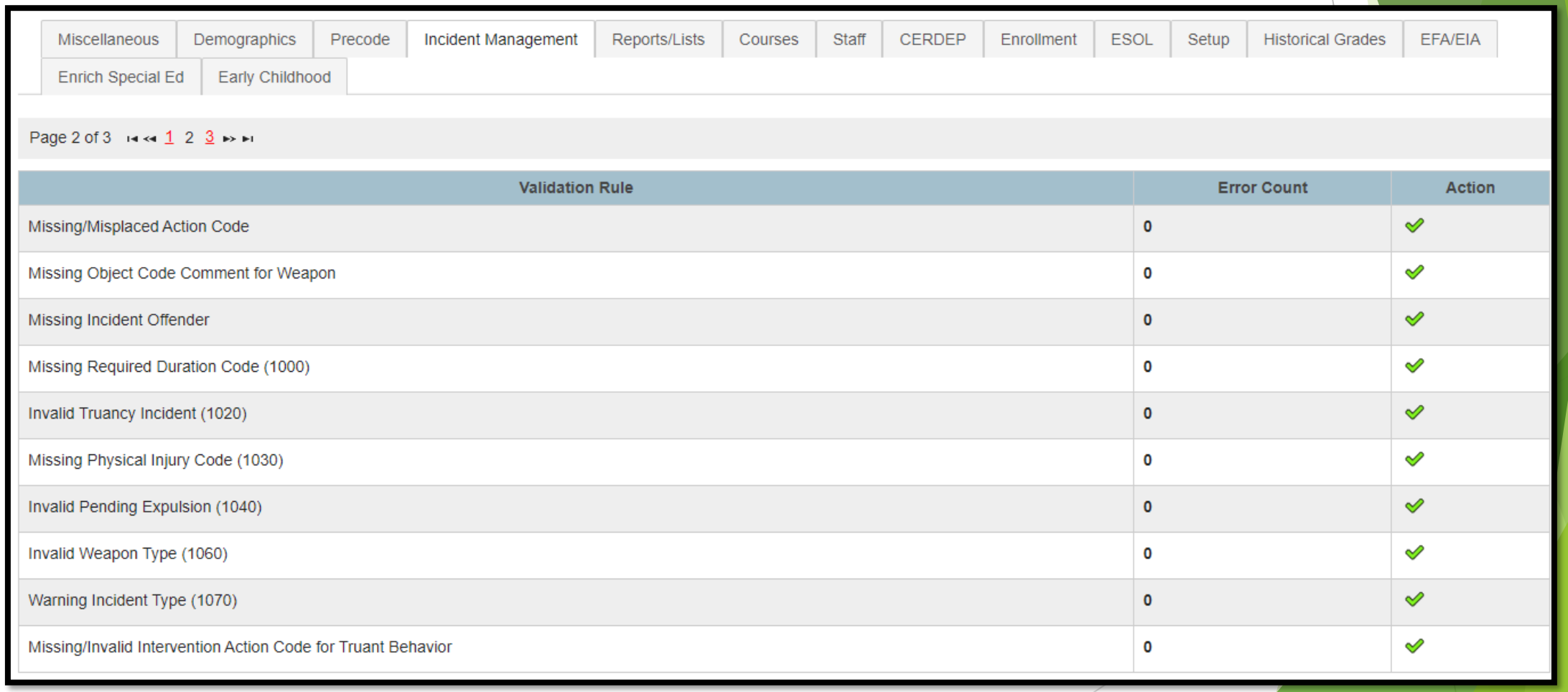
Behavior	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Behavior Yearly Total
151 Truant^	0	0	5	0	1	0	0	0	0	0	0	0	6
152 Habitual Truant^	0	0	0	0	0	0	0	0	0	0	0	0	0
153 Chronic Truant^	0	0	0	0	0	0	0	0	0	0	0	0	0
Total(s):	**0**	**0**	**5**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**6**

Attendance in PowerSchool

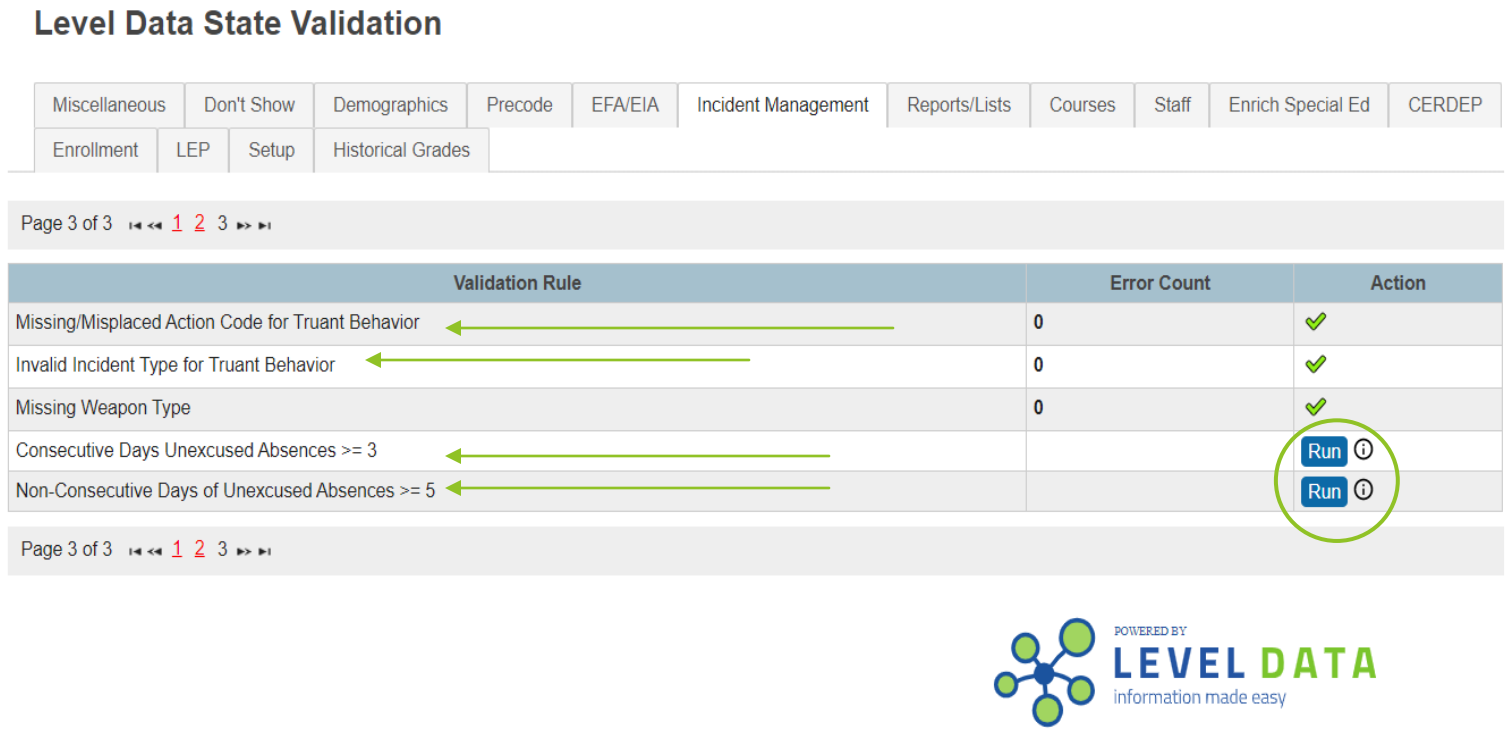


POWERED BY LEVEL DATA
information made easy

Attendance in PowerSchool



Attendance in PowerSchool



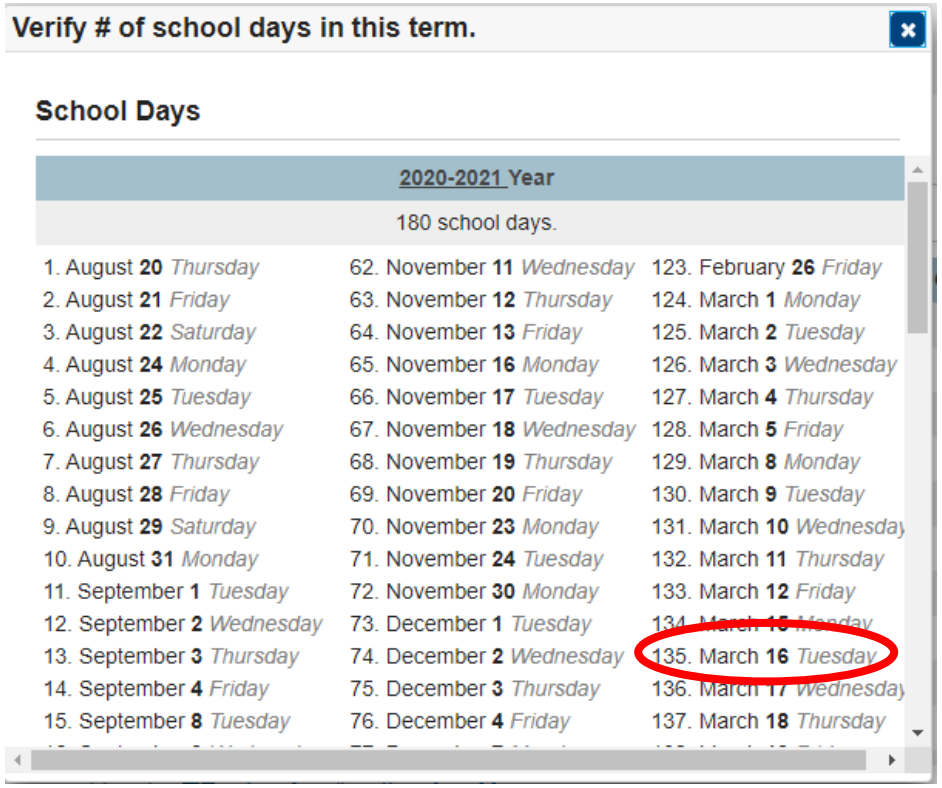
Attendance in PowerSchool

Truancy Data Analysis Results:

- 2 schools have students with truancy incidents in Incident Management, **but no students flagged on the SC 41 Truancy School Detail Report**.
- Either the attendance is not setup correctly per the SCDE or they overlapped student schedules.
- 4 schools have student flagged on the SC 41 Truancy School Detail Report **but did not create a truancy incident in Incident Management.**
- These schools will need to create a truancy incident and implement an Intervention Plan.
- 14 school have students flagged on the SC 41 Truancy School Detail Report and have truancy incidents, but the totals do not match.
- And some schools based on the student enrollment have questionable truancy counts.

135th Day Funding

- Check Calendar and make sure the 135th day inside of PowerSchool falls on the correct day.
- On the Start Page click **Term:** in the upper right-hand corner of the pager > then click the **green check mark** that appears > then verify the number of in-session days in the calendar and what day the 135th falls on.



135th Day Funding

- Make sure all student that are no longer at your school are withdrawn from school.
- Make sure any student with 10 consecutive absences are withdrawn on the 11th day. You can run the **Consecutive Absences** report to identify these students.
- Make sure all active students are enrolled in PowerSchool.
- All students should have a EFA code
- Funding is based on Average Daily Membership (ADM) only.
- Run the School Enrollment Audit and correct any error for the current year.
- Work with SPED & ELL Coordinators to make sure students' disability EFA codes and LEP codes are coded correctly.
- Review classes on the All Enrollments page and make sure they are enrolled in a CATE course that starts with a “5” or “6” if a student EFA Primary is **VOC - Vocational (Gr9-12).**

135th Day Funding

Acceptable EFA Codes & Weightings

EFA Code	Description	Weight
K	Kindergarten	1.00
P	Primary (Grades 1 – 3)	1.00
EL	Elementary (Grades 4 – 8)	1.00
HS	High School (Grades 9 – 12)	1.00
AU	Autism	2.57
EM	Mental Disability - Mild	1.74
EH	Emotional Disability	2.04
HH	Deaf/Hard Hearing	2.57
HO	Homebound	1.00
LD	Specific Learning Disability [1]	1.74
OH	Orthopedic Impairment [2]	2.04
SP	Speech/Language Impairment	1.90
TM	Mental Disability –Moderate [3]	2.04
VH	Visual Impairment	2.57
VOC	Vocational (Grades 9 - 12)	1.29
*OHI	Other Health Impairment	1.74
*DD	Developmental Delay	1.74
*PMD	Mental Disability - Severe	2.04
*TBI	Traumatic Brain Injury	2.04

[1] Includes DD and OHI
[2] Includes TBI
[3] Includes PMD

Grade(s)	Default EFA Primary Code	Code
K	Kindergarten	K
1-3	Primay	P
4-8	Elementary	EL
9-12	High School	HS

135th Day Funding

VOC (grades 9-12) Funding

Specific Criteria for Career and Technology Education (CATE)

- A pupil must be assigned in grades 9-12 and maintain membership in at least 250 minutes of instructional time per week or its equivalent in an appropriate CATE program approved by the SCDE. (R43-172)
- A pupil must maintain membership in a minimum of 200 minutes of daily instructional time or its equivalent. (R43-172)
- Travel/transportation time to and from career centers cannot be counted as a career center class period.
- A student must be enrolled in a SCDE approved CATE activity course code, which is outlined in the most current manual. 2020-21 SCDE ACTIVITY CODING MANUAL – https://ed.sc.gov/districts-schools/state-accountability/high-school-courses-and-requirements/activity-coding-system-for-the-student-information-system-2020-21/
- CATE courses start with the number “5” or “6” as the first character.
- Courses with Local Board Approved (LBA) in the title are not valid CTE course codes for state and federal accountability and funding purposes.
- Teachers teaching these CATE (CTE) courses should be certified in the subject matter.

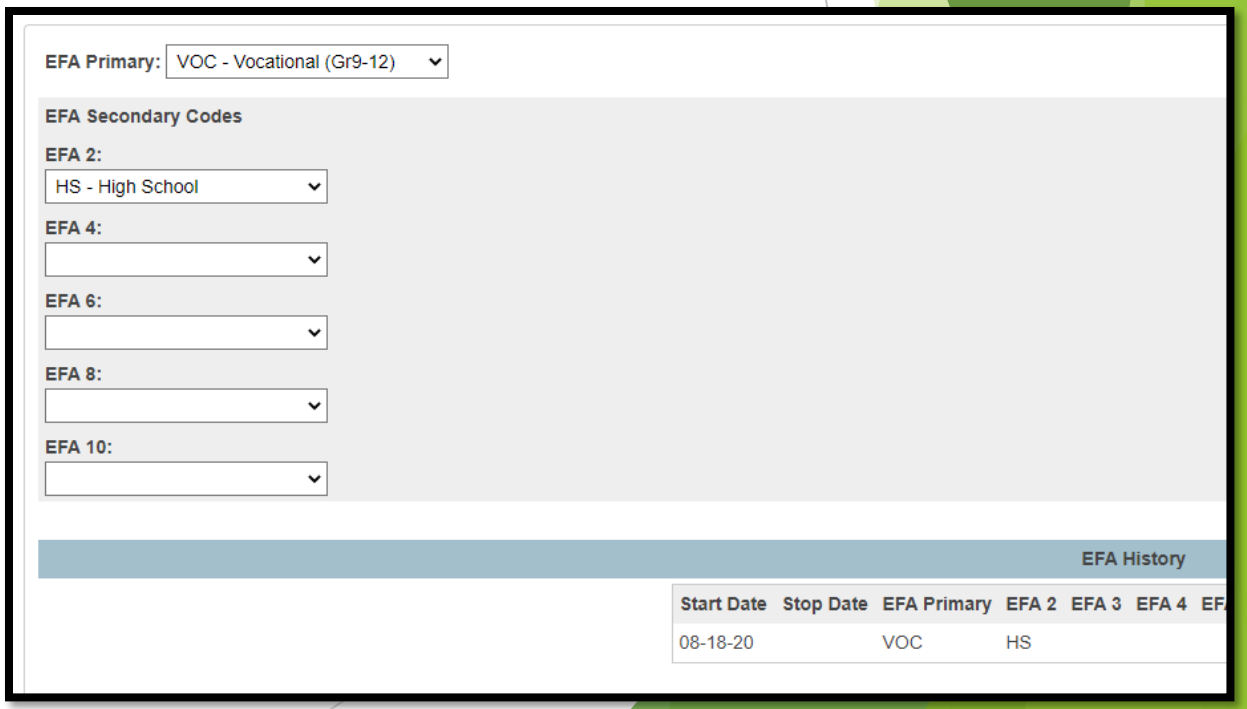
135th Day Funding

VOC (grades 9-12) Funding - student should be funded for VOC.

- **All Enrollments**

Entered	Exited	Term	Exp	Course
08/18/2020	01/12/2021	S1	P1(A)	Introduction to Communication (504101CH.2401)
08/18/2020	01/12/2021	S1	P1(A)	US History A (332001CH.3004)
08/18/2020	01/12/2021	S1	P1(A)	Internship and Work Study I A (37990ACH.2394)
08/18/2020	01/12/2021	S1	P1(A)	Algebra 2 A (411501CH.2022)
08/18/2020	01/12/2021	S1	P1(A)	Intro. to Culinary Arts Management A (572001CH.2398)
08/18/2020	01/12/2021	S1	P1(A)	Earth Science A (326501CH.2129)
08/18/2020	01/12/2021	S1	P1(A)	English 3 A (302601CH.2197)
01/14/2021	06/02/2021	S2	P1(A)	Internship and Work Study I B (37990BCH.2395)
01/14/2021	06/02/2021	S2	P1(A)	Algebra 2B (411502CH.2023)
01/14/2021	06/02/2021	S2	P1(A)	English IIIB (302602CH.2201)
01/14/2021	06/02/2021	S2	P1(A)	Workplace Communications (504102CH.3009)
01/14/2021	06/02/2021	S2	P1(A)	Earth Science B (326502CH.2130)
01/14/2021	06/02/2021	S2	P1(A)	Intro. to Culinary Arts Management B (572002CH.2399)
01/14/2021	06/02/2021	S2	P1(A)	US History A (332001CH.3008)

- **EFA Code**



135th Day Funding

- EFA Query – run this query to review student EFA/EIA values, making changes if needed.
- Correct any error listed on the Level Data State Validation pages. The tabs that impact funding is the **Demographic, Reports/Lists, Enrollment, ESOL, EFA/EIA, Enrich Special Ed.**
- Before creating an extract for funding, start running the SC01 Data Verification report to fix any errors.
- SC01 Data Verification must be error free before you can create an extract for funding selection.
- Start Page > System Reports > click the State tab > report is listed under Legacy Report head 'SC01 Data Verification'.
- On the SC01 EFA/EIA Data Verification Report page before creating an extract select **All EFA/EIA Data** and click Submit to run report.
- Run the state supportive reports and review the data and make any needed changes, edits, correction in PowerSchool.

135th Day Funding

Legacy Reports	Version	Description
SC01 Data Verification	3.13	This report lists any EFA or EIA errors in student data that must be corrected prior to creating extracts for sending to the SCDE.
SC02 Cumulative Class Report	5.5	This report totals all EIA classification code occurrences by grade from the beginning of the school year up to and including a spe available and includes preparing data for 45 day and 135 day state reporting.

SC01 EFA/EIA Data Verification Report

Report Name	SC01 EFA/EIA Data Verification
Version	3.13
Description	This report lists any EFA or EIA errors in student data that must be corrected prior to creating extracts for sending to the SCDE.
Comments	
Processing Options	In Background Now
Specific Date/Time	MM/DD/YYYY /
Sort Options	Student Number
Select Data to Process	All EFA/EIA Data

135th Day Funding

- Before the 135th day or leading up to the 135th day use the current date/day when running the state reports.
- Before creating an extract for membership funding run the SC06 Membership and Attendance Report. Use the current day/date if your school has not reached the 135th day.
- Review the ADM and verify that the ADM is correct. If its not correct calculate the break down of the SC06 report and run supportive reports: SC04 Daily Activities Log, SC05 Daily Activities Summary Log, SC07 Membership and Attendance Worksheet Report, and/or SC08 Master Classification List.
- When running the SC06 Membership and Attendance Report before making the funding selection do not create an extract, select **Report Only(default).**

135th Day Funding

Legacy Reports	Version	Description
SC01 Data Verification	3.13	This report lists any EFA or EIA errors in student data that must be corrected prior to creating extracts for sending to the SCDE.
SC02 Cumulative Class Report	5.5	This report totals all EIA classification code occurrences by grade from the beginning of the school year up to and including a specific date or school day. An extract option is available and includes preparing data for 45 day and 135 day state reporting.
SC03 Cumulative Class List	2.6	This report supports the Cumulative Class Report by listing each student participating in the EIA classification codes during the specific time period.
SC04 Daily Activities Log	1.9	This report lists all students added to or deleted from each EFA classification code for a specified date or school day or a cumulative time period from the beginning of the school year up to and including a specific date or school day.
SC05 Daily Activities Summary Log	1.9	This report lists a summary of student adds and deletes by EFA classification code for a specified date or school day and a cumulative summary for all in-session days in the school year up to the specific date or school day.
SC06 Membership and Attendance Report	3.13	This report lists the number of membership days by grade by EFA classification code with totals by grade from the beginning of the school year up to and including a specific date or school day. The report includes the average daily membership by EFA classification code and by grade with a total and the number of absences by grade. The report may optionally be run for self-contained students only. An extract option is available and includes preparing data for 45 day and 135 day state reporting.
SC07 Membership and Attendance Worksheet Report	1.13	This report supports the Membership and Attendance Report and contains running membership totals along with counts of new and dropped students and attendance counts by EFA classification code for each day in a specified date range.
SC08 Master Classification List	4.3	This report supports the Membership and Attendance Report and lists students, their EFA classification codes, and days duration.

135th Day Funding

Create an Extract of the SC06 Membership and Attendance Report and the SC28 Add-On Weightings Report to select **membership and add on weighting funding.**

Run Refresh Premier Attendance Views Data in order for membership, absences, and ADM to calculate correctly on the report. Run for all students at the school.

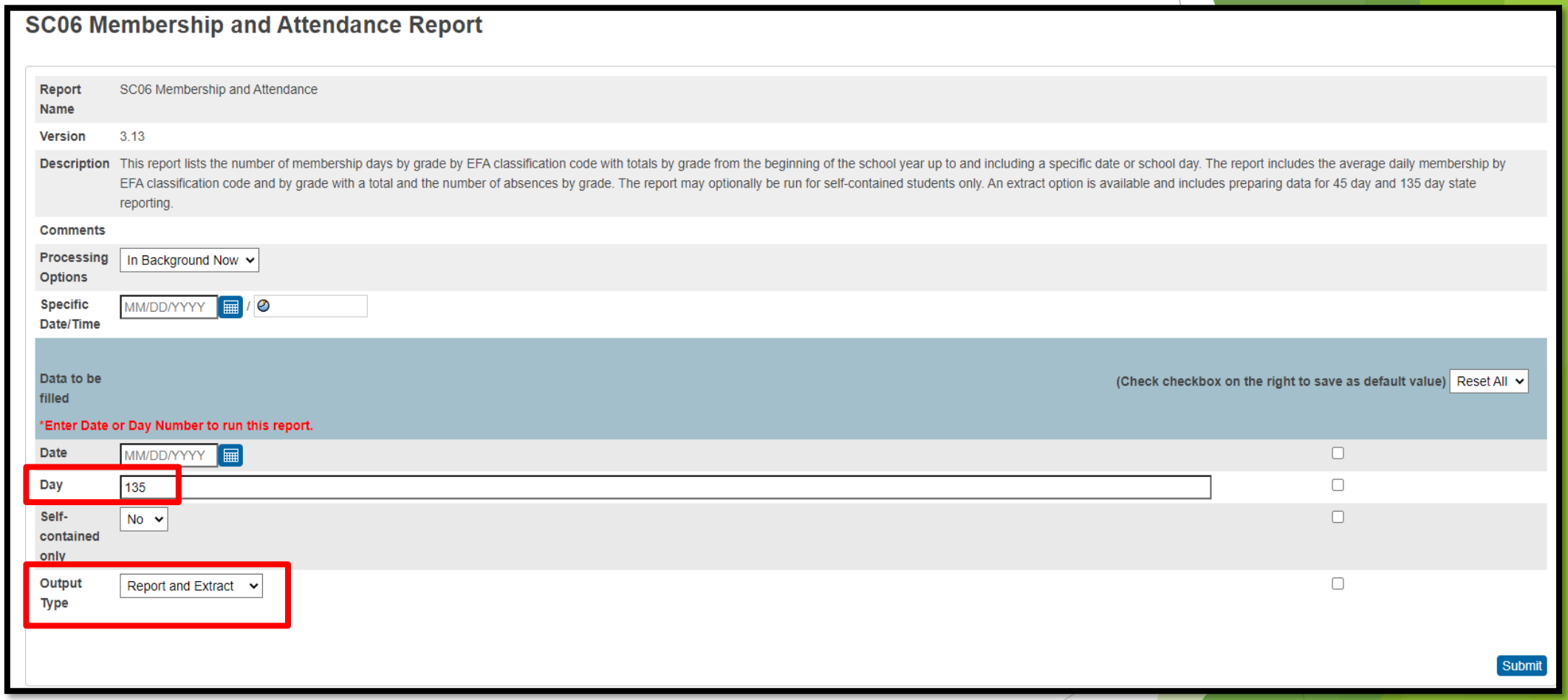
1. Refresh Premier Attendance Views Data: Special Functions > Attendance Functions > Refresh Premier Attendance Views Data > All Students > leave every other selection on the default > Submit. *Note: Run Refresh Premier Attendance Views Data for membership, absences, and ADM to calculate correctly on the report.*
2. After the Refresh Premier Attendance Views Data function completes. Run the SC01 Data Verification report - This report lists any EFA or EIA errors in student data that must be corrected prior to creating extracts for funding to send to the SCDE.
    I. Start Page > System Reports > click the State tab > report is listed under Legacy Report head 'SC01 Data Verification'. Separately run Membership and Attendance Extract (SC06) and Cumulative Class Extract (SC02 - *if applicable)*.
    II. SC01 MUST be error free before running any reports and selecting an extract for 135th day. Once SC01 Data Verification is Error Free you can then run reports SC02-SC09
3. Run SC01-SC09 report archive/save & store (hard copy or electronically). Note: Multiple staff members should know where these reports are stored

135th Day Funding

4. **SC06 Membership and Attendance Report** - The Membership and Attendance Report lists the number of membership days by grade by EFA classification code with totals by grade from the beginning of the school year up to and including a specific date or school day. The report includes the average daily membership by EFA classification code and by grade with a total and the number of absences by grade. An extract option is available and includes preparing data for 135 day.
5. SC06 Membership and Attendance Report
   - Day: enter 135
   - Self Contained Only: No (default)
   - Output Type: Report and Extract

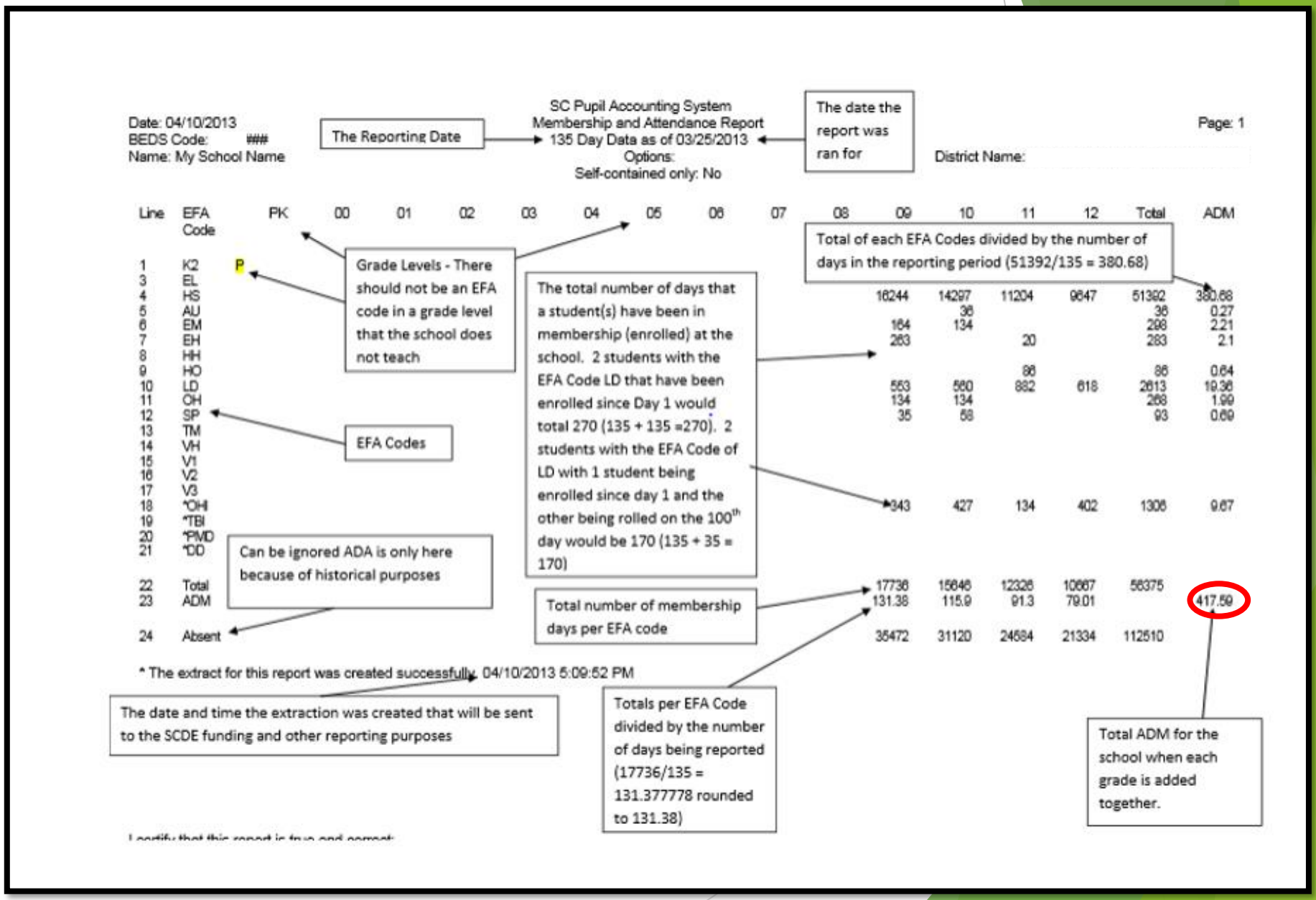
135th Day Funding

REPORT INPUT:



135th Day Funding

REPORT OUTPUT:

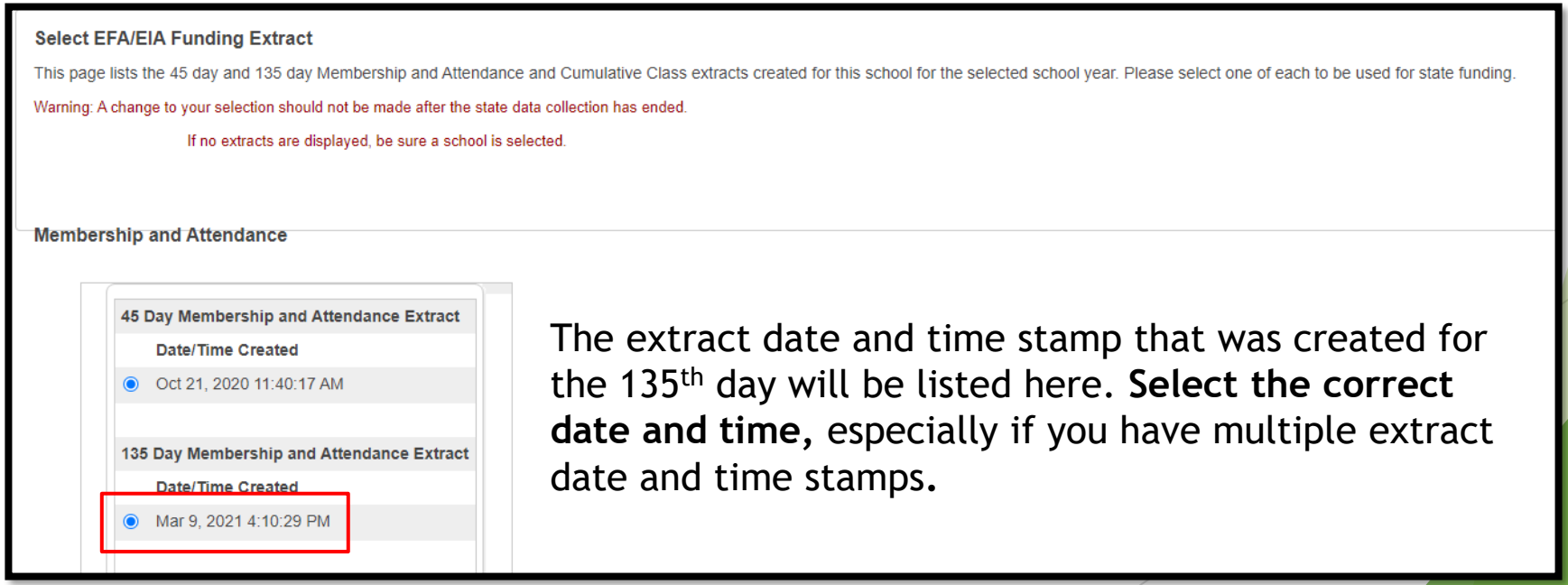


135th Day Funding

Once an extract has been created review the ADM number. If the number is not correct make the needed changes in PowerSchool. If the number is correct select the funding that you want the SCDE to use for your schools 135th day.

6. Select EFA/EIA Funding Extract – Once you create an extract it will be time stamped here and you will need to **select one of the selections and click SUBMIT**. *System Reports > State tab > scroll to the bottom of page and click* ***Select EFA/EIA Funding Extract***.

   - You should not make a change to your selection after the SCDE has finalized funding and the 135-day deadline has passed **(After April 30, 2021)**.



The extract date and time stamp that was created for the 135th day will be listed here. **Select the correct date and time,** especially if you have multiple extract date and time stamps**.**

135th Day Funding

- **SC09 Membership & Attendance from Extract** – SC09 Membership & Attendance from Extract allows users to select a previously generated report extract for reprinting the SC06 Membership & Attendance Report for the currently selected school year and the currently selected school. The report will be the data that was generated when the extract was originally created. The report will include the date/time each extract was created. Report extracts may or may not be ones that are required by the SCDE for state funding. The list of report extracts is sorted by School Name, Day Number, the Self-contained indicator, and the Date/Time the report extract was created.
- Confirm EFA membership funding was selected for the SCDE.

Note: After you have selected an extract for funding, go to the Mem & Att Report from Extract to ensure the 'Y' is displayed beside the extract you want SCDE to use to calculate your funding

135th Day Funding

SC09 Mem & Att from Extract Report

Report Name	SC09 Mem & Att from Extract
Version	1.4
Description	This report option allows for the creation of the Membership and Attendance Report based on prior report extracts for the currently selected school year and currently selected school. Report extracts may or may not be ones that are required by the SCDE for state funding. The list of report extracts is sorted by School Name, Day Number, the Self-contained indicator, and the Date/time the report extract was created.
Comments	
Processing Options	In Background Now
Specific Date/Time	MM/DD/YYYY /

Please select one or more report extracts for printing and click Submit.

School Name	Day Number	Date Time Created	Selected for Funding	Self Contained
[redacted]	135	2019-10-23 11:48:55 AM	Y	N

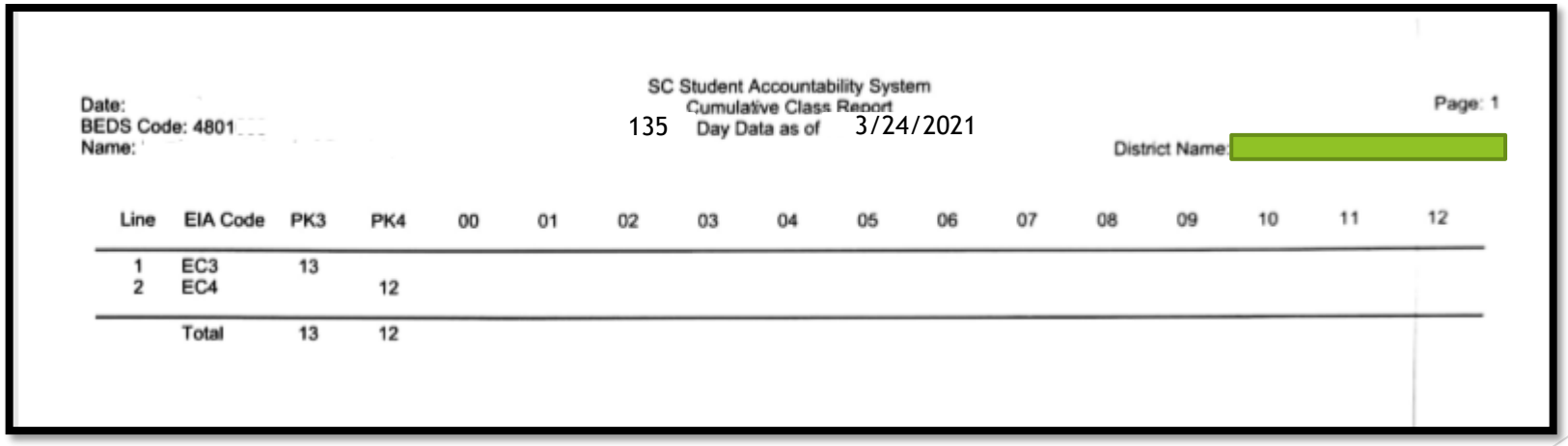
135th Day Funding

- **SC02 Cumulative Class Report *(if applicable)* -** The Cumulative Class Report totals all EIA classification code occurrences by grade from the beginning of the school year up to and including a specific date or school day. An extract option is available and includes preparing data for 135 day. This is only ran if you're a school that teaches PK3 and PK4 students.
- EIA Code – An extracted only needs to be created and selected for funding for PK3 and PK4 grade levels.
- The EC3 or EC4 codes should be used for Pre-kindergarten students enrolled in either a full day or half day course code.
- Only 2 schools in the district will create an extract for funding.

1. SC02 Cumulative Class Report
    - Day: enter **135**
    - Output Type: Report and Extract

135th Day Funding

- **SC02 Cumulative Class Report *(if applicable)***



Date:
BEDS Code: 4801
Name:

SC Student Accountability System
Cumulative Class Report
135 Day Data as of 3/24/2021

Page: 1

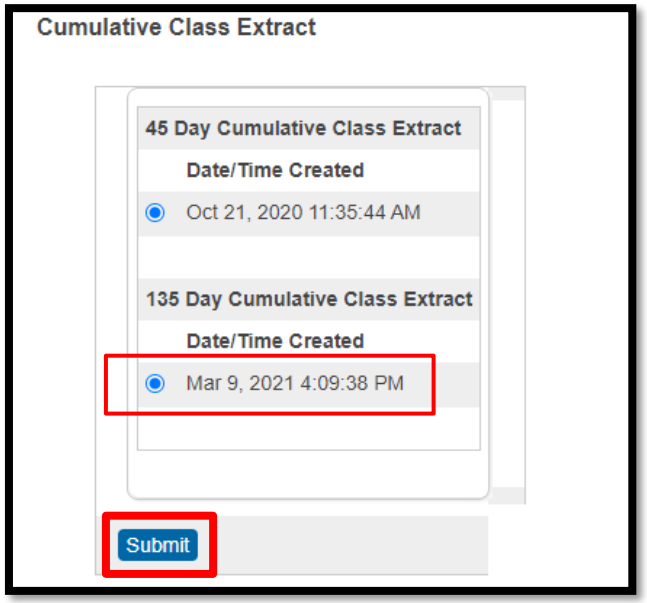
District Name:

Line	EIA Code	PK3	PK4	00	01	02	03	04	05	06	07	08	09	10	11	12
1	EC3	13														
2	EC4		12													
	Total	13	12													

135th Day Funding

Once an extract has been created review the total count number. If the number is not correct make the needed changes in PowerSchool. If the number is correct select the funding that you want the SCDE to use for your schools 135th day.

6. Select EFA/EIA Funding Extract – Once you create an extract it will be time stamped here and you will need to **select the date and time stamp under 135 Day Cumulative Class Extract and click SUBMIT**.
   - SC02 Cumulative Class Report -> PreK 3 & 4 total count
   - You should not make a change to your selection after the SCDE has finalized funding and the 135-day deadline has passed, which is after April 30, 2021.



135th Day Funding

- **SC09 Cum Class from Extract** - The Cum Class from Extract allows for the creation of the Cumulative Class Report based on prior report extracts for the currently selected school year and currently selected school. The report will be the data that was generated when the extract was originally created. Report extracts may or may not be ones that are required by the SCDE for state funding. The list of report extracts is sorted by School Name, Day Number, and the Date/Time the report extract was created.
- Confirm EIA funding was selected for the SCDE.

Note: After you have selected an extract for funding, go to the Cum Class Report from Extract. You will look on this page to ensure the 'Y' is displayed beside the extract that you want SCDE to use to calculate your funding.

135th Day Funding

SC09 Cum Class from Extract Report

Report Name	SC09 Cum Class from Extract
Version	1.4
Description	This report option allows for the creation of the Cumulative Class Report based on prior report extracts for the currently selected school year and currently selected school. Report extracts may or may not be ones that are re state funding. The list of report extracts is sorted by School Name, Day Number, and the Date/time the report extract was created.
Comments	
Processing Options	In Background Now
Specific Date/Time	MM/DD/YYYY /

Please select one or more report extracts for printing and click Submit.

School Name	Day Number	Date Time Created	Selected for Funding
	045	2020-10-21 11:35:44 AM	Y
	135	2021-03-09 04:09:38 PM	Y

135th Day Funding – AOW

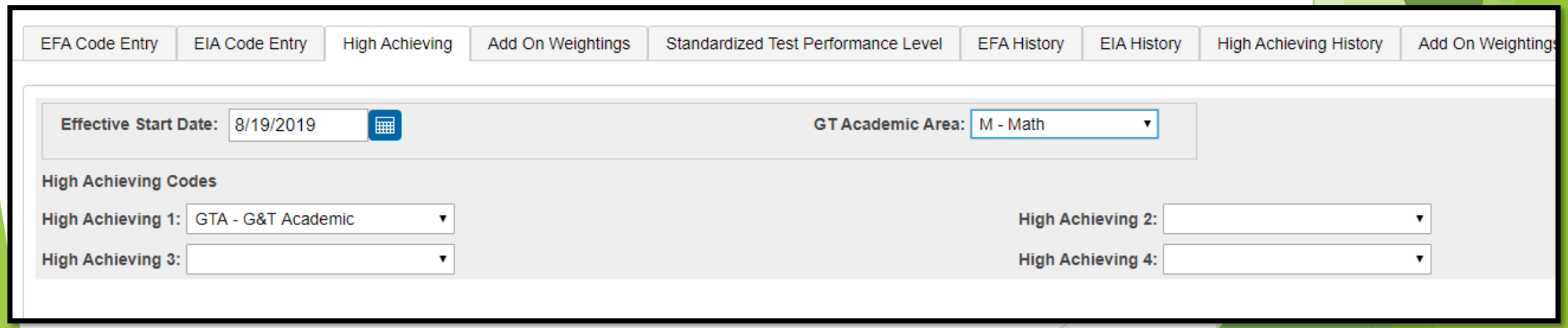
Add-On Weightings	Weight
Academic Assistance	.15
Dual Credit	.15
High Achieving (to include GT Academic, GT Artistic, IB and AP)	.15
Limited English Proficiency	.20
Pupils in Poverty	.20

Add-On Weighting

- The Add-on Weightings are calculated as Average Daily Membership.
- Academic Assistance (AA) – In previous years and for next year the SCDE generates this file to be imported by the district. This year due to schools not taking assessments last year due to COVID-19 the SCDE so AA will not come from PowerSchool and the report will display 0.00. The SCDE will send the AA funding directly to district.

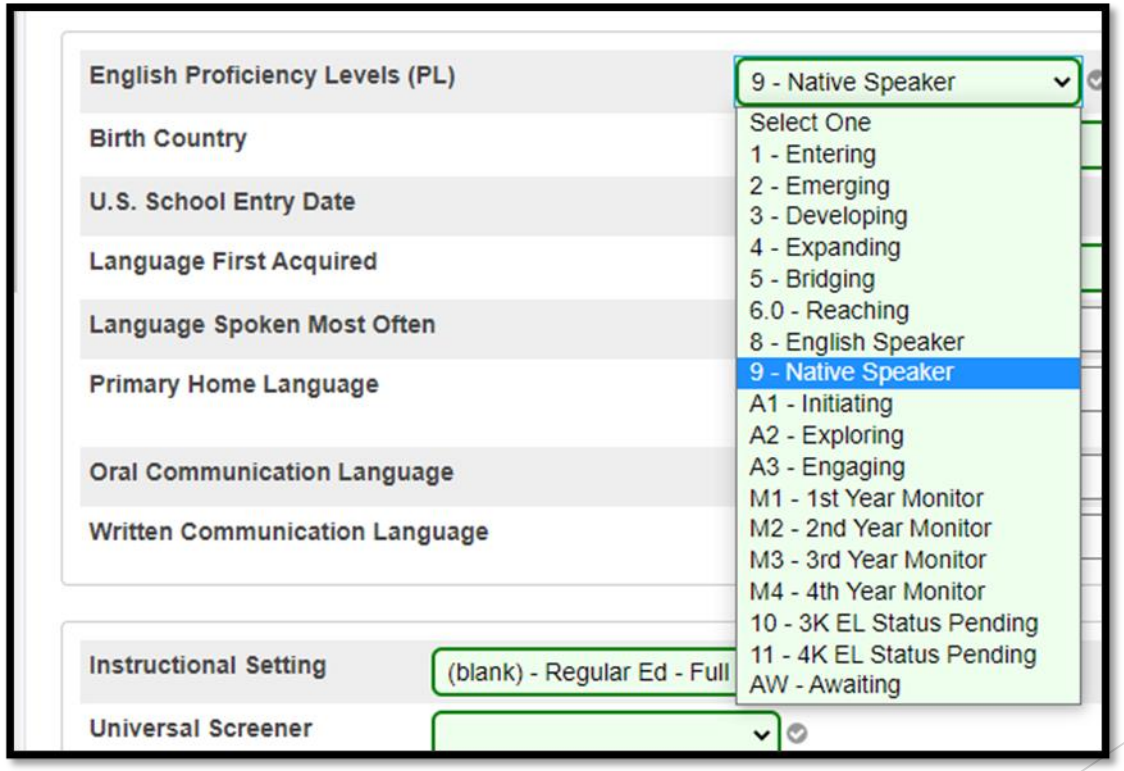
135th Day Funding – AOW

- **High Achieving** – Gifted and Talented – Academic (GTA), Gifted and Talented – Artistic (GTR), Advanced Placement (AP), International Baccalaureate (IB). GTA/GTR students must be STATE-IDENTIFIED ~and~ SERVED in a GT/Honors Program. Use the first day of the school year as the effective start date. Grades 3 – 12 for GTA & GTR. Grades 9 – 12 for AP & IB. PS Admin must manually add High Achieving to a student's account. Student Account > State/Province – SC > EFA/EIA Classification Information > High Achieving tab > Click Add button > Select the students "High Achieving #" values (its possible for a student to have more than one entered) Enter Effective Date and if GT enter the GT Academic Area field.



135th Day Funding – AOW

- **LEP** - Limited English Proficiency ESL ("English Prof" field is located on the South Carolina Student Information page) value scores of 1-5, 6.0, A1, A2, A3. Each new LEP student must be evaluated within the first 10 days of school. All proficiency codes must be entered into PS for LEP students ASAP to indicate proficiency levels of the English language. Student Account > State/Province – SC > South Carolina Student Information



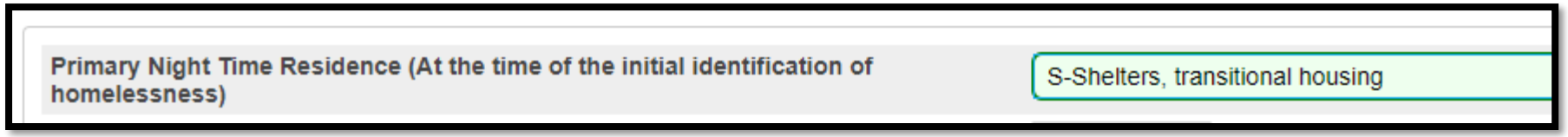
135th Day Funding – AOW

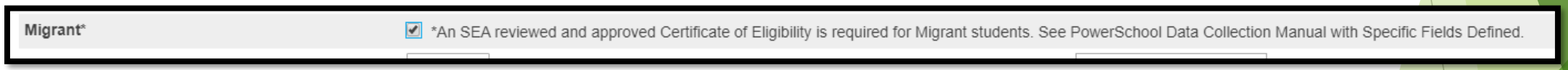
- **Dual Credit** – Student must be enrolled at least 30 days in an approved Dual Enrollment course where 'E' is the 7th character of the Course Number. This is flagged when a student is enrolled in a section that has an "E" in the seventh character.

Entered	Exited	Term	Exp	Course
08/20/2019	06/06/2020	19-20	1(A)	Wildlife Mgmt (567400CW.01)
08/20/2019	01/15/2020	S1	2(A)	Dual Enroll. Probability and Statistics (414300EW.01)
01/15/2020	06/06/2020	S2	2(A)	Dual Enrollment College Algebra (MAT 110 (413300EW.01)
08/20/2019	06/06/2020	19-20	3(A)	Dual Enrollment Teacher Cadet Program (373500EW.01)

135th Day Funding – AOW

- **Poverty** – Pupils in Poverty (PIP). Which is defined using Directly Certified, Direct Certification Extended, SNAP/TANF, runaway. This is information is imported into PowerSchool by the district and no changes can be made. Also this information is encrypted for student security. ***Homeless, *Migrant, *Foster.*Bold identifies the PS Admins, or a school staff is responsible for entering these values into PowerSchool.**



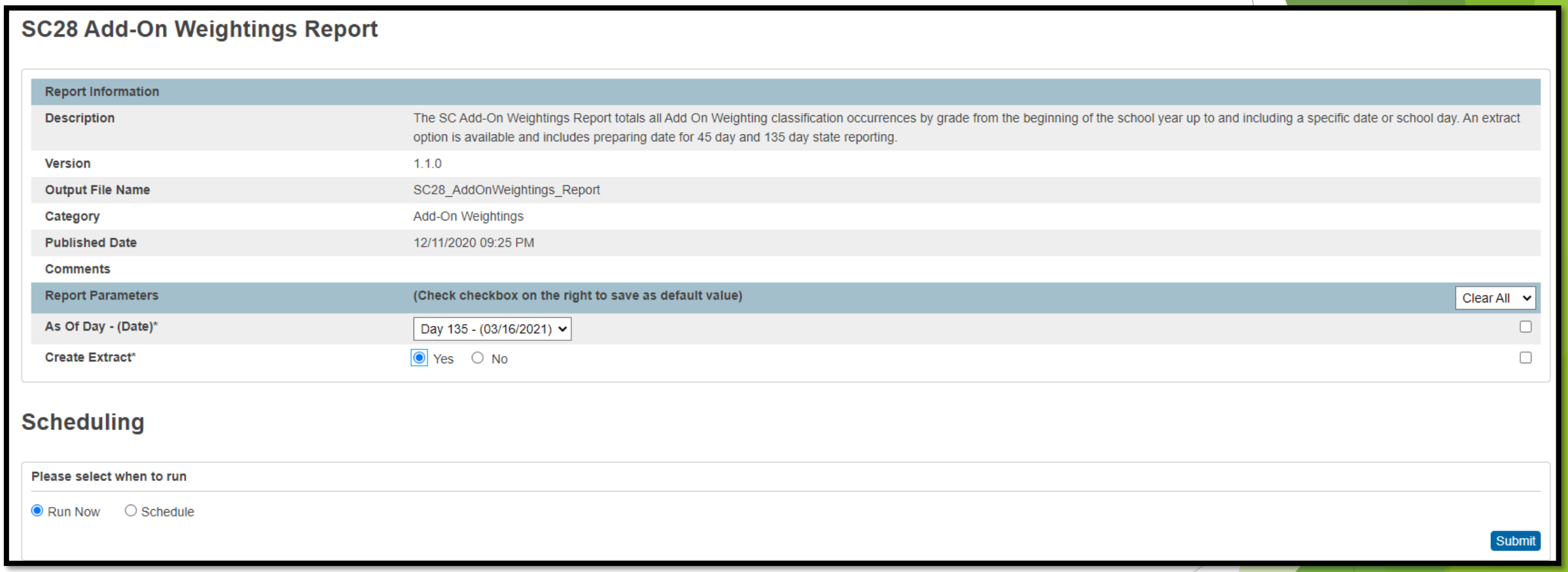


135th Day Funding – AOW

Running, Creating an Extract and Selecting Add-On Weighting Reports:

- Run Reports: Start Page > System Reports > State tab > Under Add-On Weightings header
  - First run **SC24 Add-On Weightings Update**. Run this report to update all changes made. Anytime you make a change to a field that impacts AOW run this report.
  - **SC28 Add-On Weightings Report** – create extract for the 135th day. Select "Day 135 – (MM/DD/YYYY)".
    - No - Run anytime. Run to check numbers. Running this does not create an extract.
    - Yes - Selecting this means you are ready to select your schools funding, and this will create an Extract report. PS time stamps the date and time of this report.

135th Day Funding - AOW



SC28 Add-On Weightings Report

Report Information	
Description	The SC Add-On Weightings Report totals all Add On Weighting classification occurrences by grade from the beginning of the school year up to and including a specific date or school day. An extract option is available and includes preparing date for 45 day and 135 day state reporting.
Version	1.1.0
Output File Name	SC28_AddOnWeightings_Report
Category	Add-On Weightings
Published Date	12/11/2020 09:25 PM
Comments	

Report Parameters	(Check checkbox on the right to save as default value)	Clear All
As Of Day - (Date)*	Day 135 - (03/16/2021)	☐
Create Extract*	◉ Yes ○ No	☐

Scheduling

Please select when to run

◉ Run Now ○ Schedule

Submit

135th Day Funding – AOW

How to calculate the Membership or Add-On Weighting Reports

Add-On Weighting Classification	00	01	02	03	04	05	06	07	08	09	10	11	12	Total	ADM
Academic Assistance	0	0	0	0	1098	1342	1781							4221	0.00
Dual Credit	0	0	0	0	0	0	0							0	0.00
High Achieving	0	0	0	0	0	0	0							0	0.00
LEP	0	0	0	0	0	0	0							0	0.00
Poverty	1546	1945	1830	2072	2195	1464	1255							12307	100.88
Totals	**1546**	**1945**	**1830**	**2072**	**3293**	**2806**	**3036**	**0**	**0**	**0**	**0**	**0**	**0**	**16528**	**135.48**
ADM	**12.67**	**15.94**	**15.00**	**16.98**	**26.99**	**23.00**	**24.89**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**135.48**	

Total of each AOW code divided by the number of days in the reporting period.

These are the total number of days that student(s) flagged with the AOW classification has been in membership (enrolled) at the school.

Total number of membership days per AOW code

Totals per AOW code divided by the number of days being reported. (*rounded)*

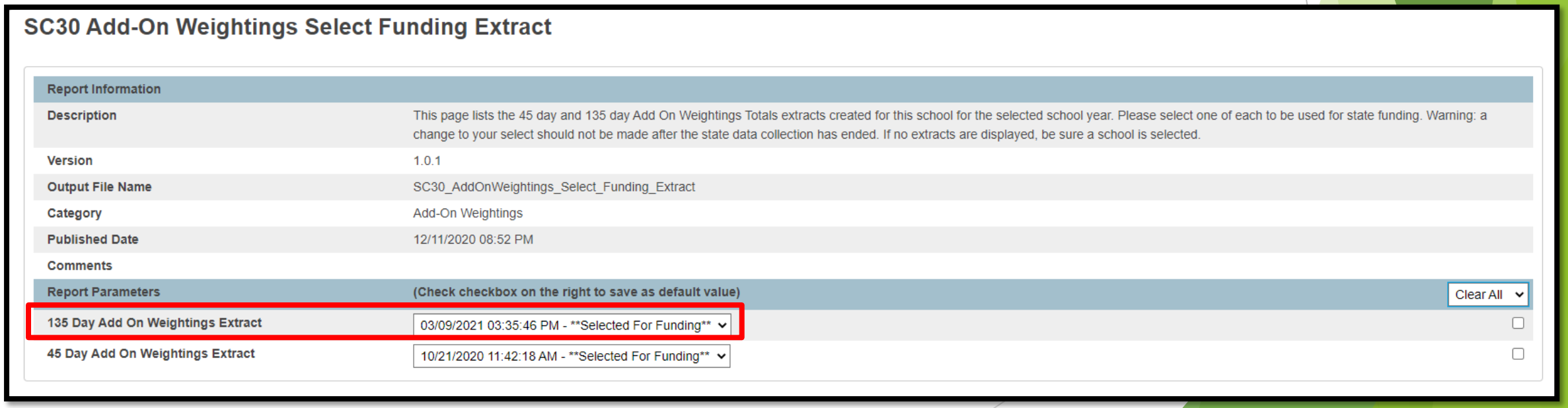
Total ADM for the school when each grade is added together.

135th Day Funding - AOW

3. **SC30 Add-On Weightings Select Funding Extract** - This page lists the 45 day and 135 day Add On Weightings Totals extracts created for this school for the selected school year. **Please select the correct date and time stamp for the 135th day Add On Weighting Extract.**

   - Click Submit once you have made a selection.

   Note: A change to your selection should not be made after the state data collection has ended which is April 30, 2021.

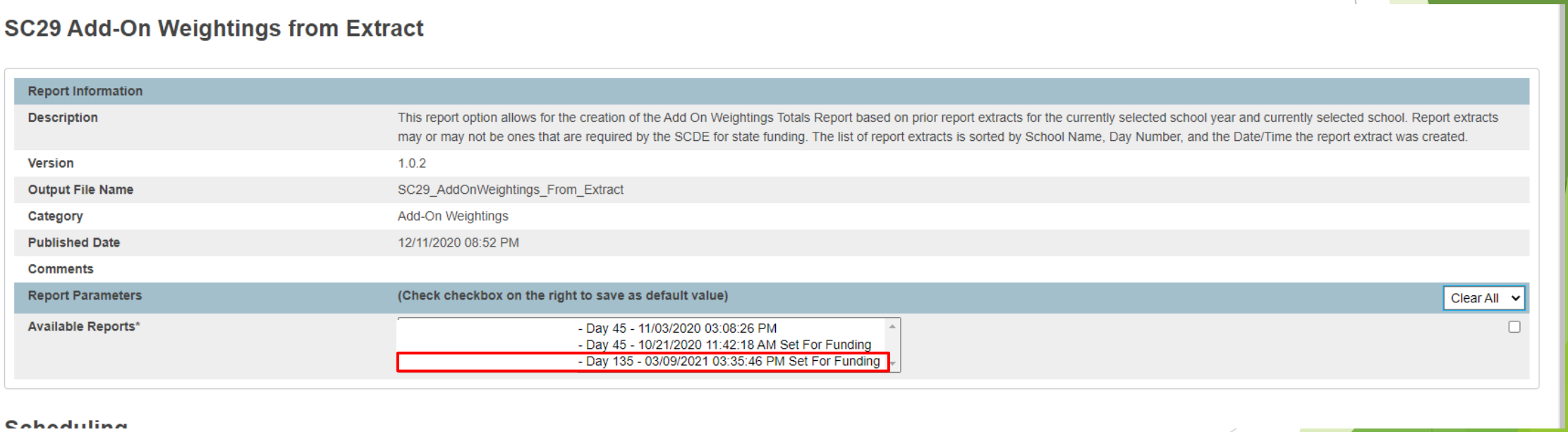


SC30 Add-On Weightings Select Funding Extract

Report Information		
Description	This page lists the 45 day and 135 day Add On Weightings Totals extracts created for this school for the selected school year. Please select one of each to be used for state funding. Warning: a change to your select should not be made after the state data collection has ended. If no extracts are displayed, be sure a school is selected.	
Version	1.0.1	
Output File Name	SC30_AddOnWeightings_Select_Funding_Extract	
Category	Add-On Weightings	
Published Date	12/11/2020 08:52 PM	
Comments		
Report Parameters	(Check checkbox on the right to save as default value)	Clear All
135 Day Add On Weightings Extract	03/09/2021 03:35:46 PM - **Selected For Funding**	☐
45 Day Add On Weightings Extract	10/21/2020 11:42:18 AM - **Selected For Funding**	☐

135th Day Funding - AOW

Confirm your school's AOW funding selection on the SC29 Add-On Weightings from Extract report.



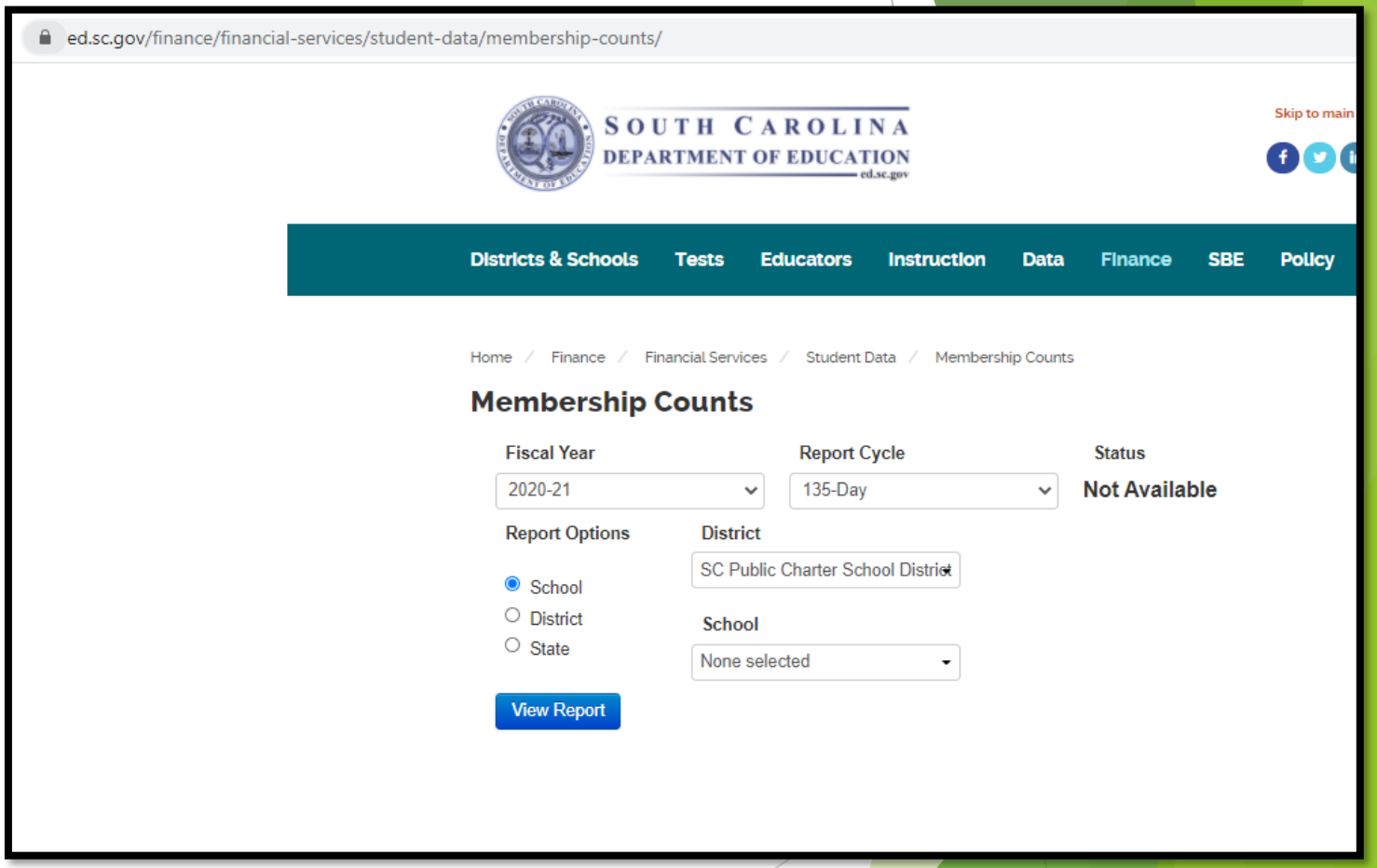
135th Day Funding - AOW

Let's Work Smart (LWS) Submissions:

- LWS Submission will start 4/6/2021
- Deadline Date in LWS 4/16/2021
- Upload all reports listed in the submission
- Principal or Principal Designee must sign these reports before you upload in LWS:
  - SC02 Cumulative Class Report – needs to be signed by schools that teach PK3 & PK4.
  - SC06 Membership and Attendance Report
  - SC28 Add-On Weighting Report

135th Day Funding

- SC Department of Education (SCDE) – Membership Count https://ed.sc.gov/finance/financial-services/student-data/membership-counts/
- Funding data from PowerSchool will appear on this page starting April 12, 2021 – April 30, 2021
- Once the window open schools will need to verify that the ADM listed on the website matches the ADM number their school signed off on for 135th-Day.

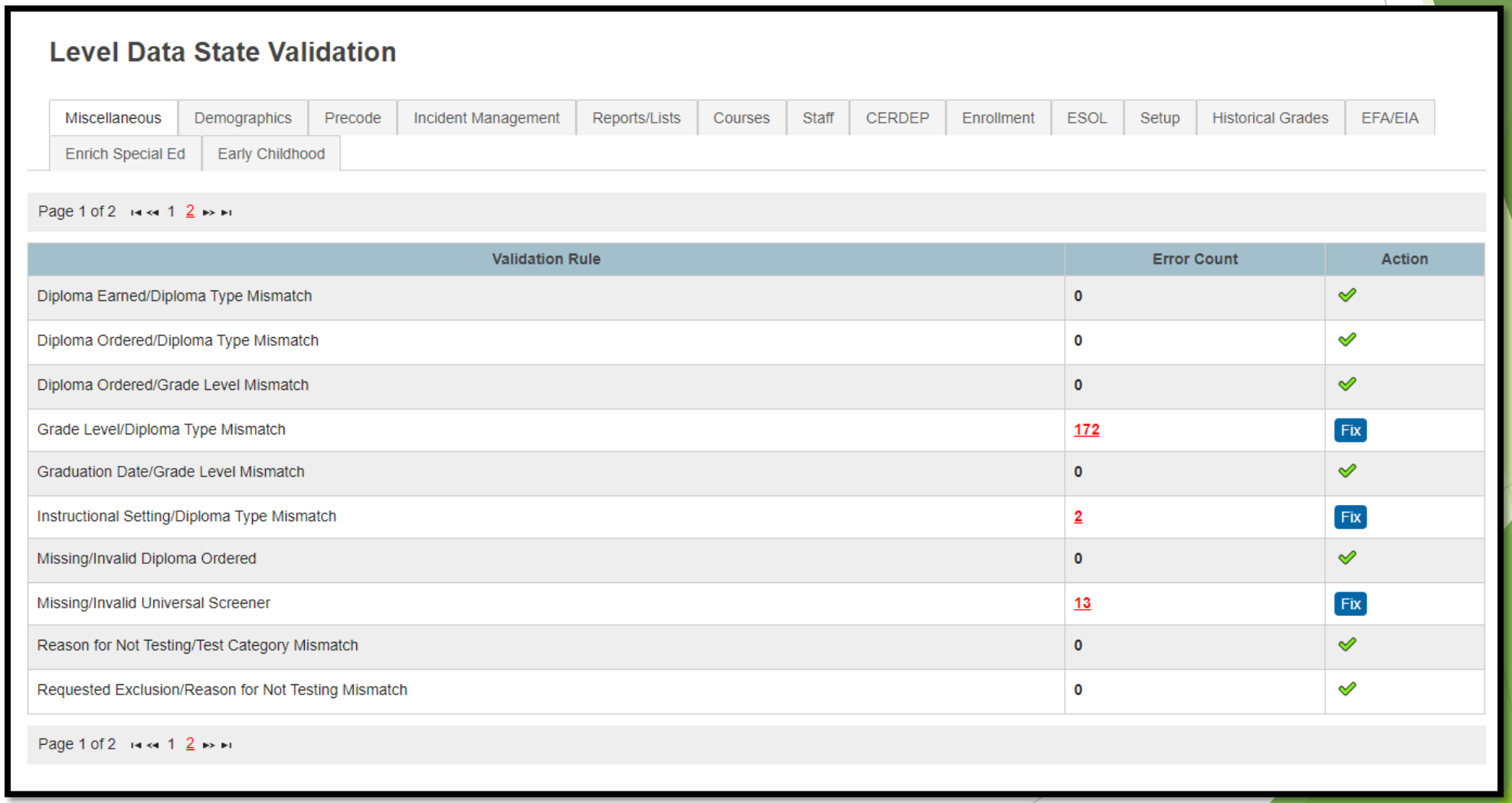


QDC3

- QDC3 School Deadline: **April 23, 2021**
  - Incident Management
  - Individual Graduation Plans (IGP)
  - State data collection from PowerSchool
  - Student Information System Data Entry Manual 21.02.01: https://ed.sc.gov/data/information-systems/power-school/sis-documents/student-information-system-data-entry-manual/
- Remember to correct validation errors under:
  - Level Data Validation – located in PowerSchool
  - Data Quality Reports (DQR) – located on the SCDE website New Member Center

QDC3

- Level Data Validation – located in PowerSchool



Level Data State Validation

Miscellaneous | Demographics | Precode | Incident Management | Reports/Lists | Courses | Staff | CERDEP | Enrollment | ESOL | Setup | Historical Grades | EFA/EIA | Enrich Special Ed | Early Childhood

Page 1 of 2 1 2

Validation Rule	Error Count	Action
Diploma Earned/Diploma Type Mismatch	0	✓
Diploma Ordered/Diploma Type Mismatch	0	✓
Diploma Ordered/Grade Level Mismatch	0	✓
Grade Level/Diploma Type Mismatch	172	Fix
Graduation Date/Grade Level Mismatch	0	✓
Instructional Setting/Diploma Type Mismatch	2	Fix
Missing/Invalid Diploma Ordered	0	✓
Missing/Invalid Universal Screener	13	Fix
Reason for Not Testing/Test Category Mismatch	0	✓
Requested Exclusion/Reason for Not Testing Mismatch	0	✓

Page 1 of 2 1 2

QDC3

- Data Quality Reports (DQR) – located on the SCDE website New Member Center
- www.ed.sc.gov > Login > under Application Web Portal click **Proceed to Application Web Portal Login** > Log in with credentials > Report Portal > SAS window will appear – enter Log in credentials

Data Quality & Reporting

Print Excel

Student Data Validations 2021-135

(District 4801)

Errors	Sept	qdc1	qdc2	qdc3	qdc4	School Error Details
Early Childhood errors	.	85	77	77	.	School Error Details
Ethnicity-Race errors	.	0	0	2	.	School Error Details
Grade Code errors	.	269	264	263	.	School Error Details
Grade Scale Error	.	109	0	92	.	School Error Details
Homeless errors	.	0	2	2	.	School Error Details
Meal code errors	.	0	2	2	.	School Error Details
Middle name errors	.	1	1	2	.	School Error Details
No Show Reason errors	.	0	1	1	.	School Error Details
Social Security # errors	.	26	26	26	.	School Error Details
Special Program Errors	.	51	51	51	.	School Error Details
State Id errors (See SUNS Validation Report for details)	.	5	5	5	.	School Error Details

Data Validation Process & Report Schedule

The following schedule indicates when PowerSchool data collected via the Enrich Data Collection tool will be processed and validation reports will be available.

Data Validation and Report	Data Arrival Time @ SCDE	Data Validation Processing Time	Reports Available
Teacher	Before 9:00 am	@ 9:00 am	10:00 am – 1:00 pm
	9:00am – 1:00 pm	@ 1:00 pm	2:00 pm – 9:00 am next day
	After 1:00 pm	@ 9:00 am next business day	10:00 am next business day
Activity/Course Code	Before 9:00 am	@ 9:00 am	10:30 am – 1:00 pm
	9:00am – 1:00 pm	@ 1:00 pm	2:30 pm – 9:00 am next day
	After 1:00 pm	@ 9:00 am next business day	10:30 am next business day
Student	Before 9:00 am	@ 9:00 am	11:15 am – 1:00 pm
	9:00am – 1:00 pm	@ 1:00 pm	3:15 pm – 9:00 am next day
	After 1:00 pm	@ 9:00 am next business day	11:15 am next business day
SUNS State Id	Before 9:00 am	@ 9:00 am	11:30 am – 1:00 pm
	9:00am – 1:00 pm	@ 1:00 pm	3:30 pm – 9:00 am next day
	After 1:00 pm	@ 9:00 am next business day	11:30 am next business day

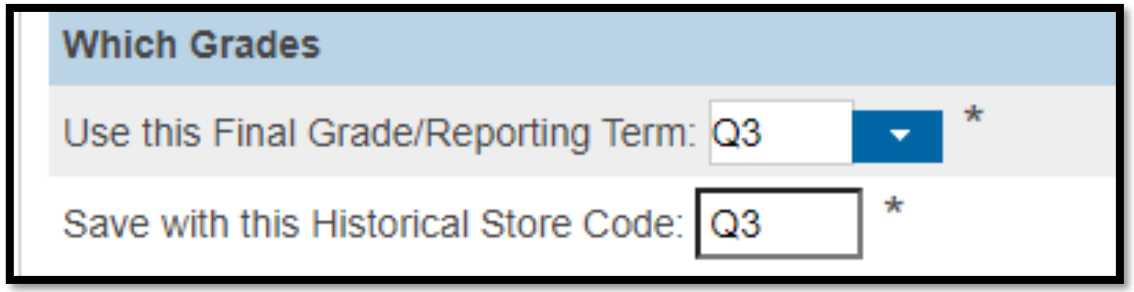
End of Term

1. Review grading terms and dates - *School* > *Final Grade/Reporting Term Setup*
2. Set deadlines
   a) Notify school staff about grading deadlines
   b) Verify grades for accuracy
   c) Review Section Readiness report
3. Store Grades
   - How to Permanently Store Grades - PowerSource ID: 7833
   - How to Permanently Store Grades (MP4 video) - PowerSource ID: 79822
   - How to Permanently Store Grades for a single section - PowerSource ID: 67018
   - Grading Troubleshooting Guide - PowerSource ID: 56794
4. Print Report Cards
   - Report Card Resources - PowerSource ID: 53588
   - Report Card Creation Checklist - PowerSource ID: 68784
   - Printing Report Cards for Students Who Transferred Out - PowerSource ID: 7404

End of Term

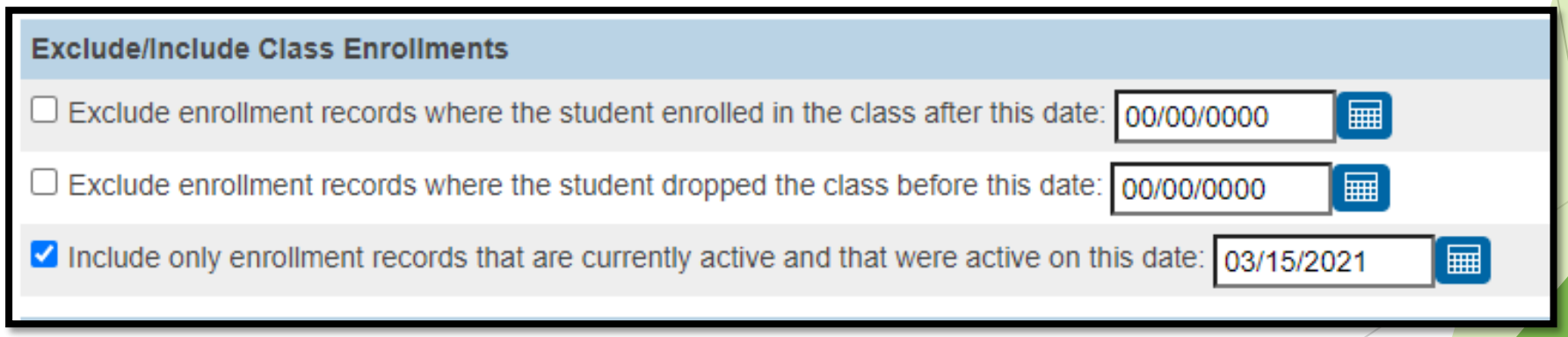
Schools that only need to store Q3 grades.

- Click **System** > under Grades header click **Permanently Store Grades**
- Which Grades
  - Use this Final Grade/Reporting Term = **Q3**
  - Save with this Historical Store Code = **Q3**



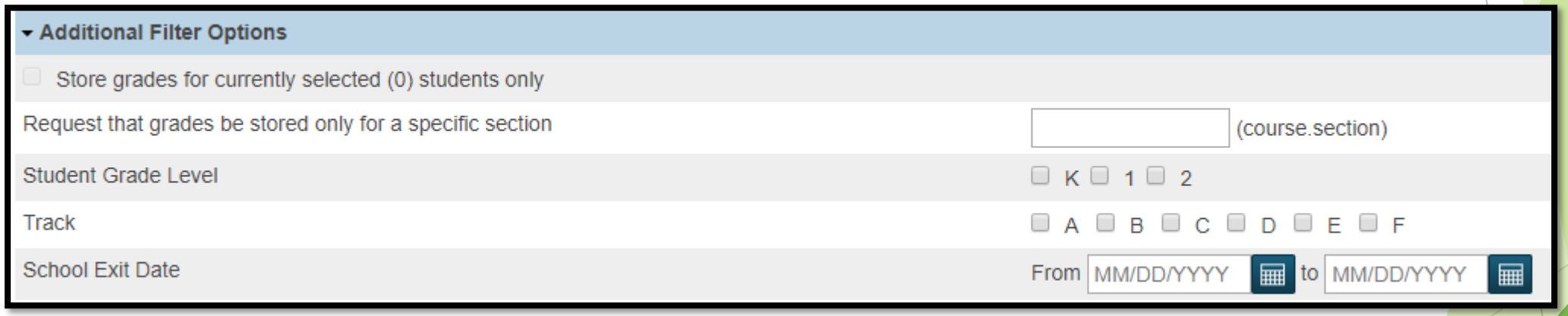
End of Term

- Exclude/Include Class Enrollments
  - Include only enrollment records that are currently active and that were active on this date: [Enter a date that is 2 - 3 days before the end of the term]



End of Term

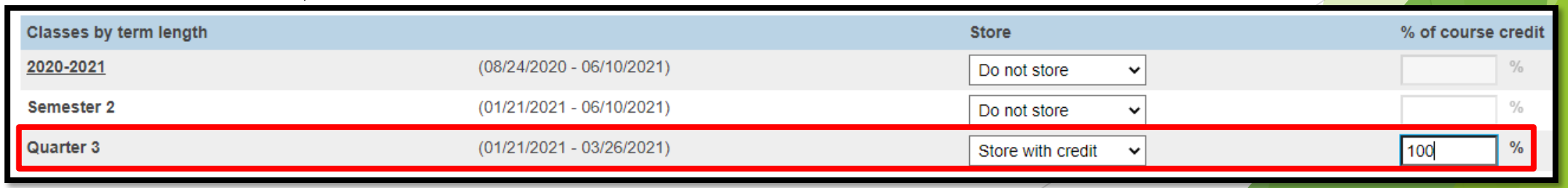
- Additional Filter Options – optional



End of Term

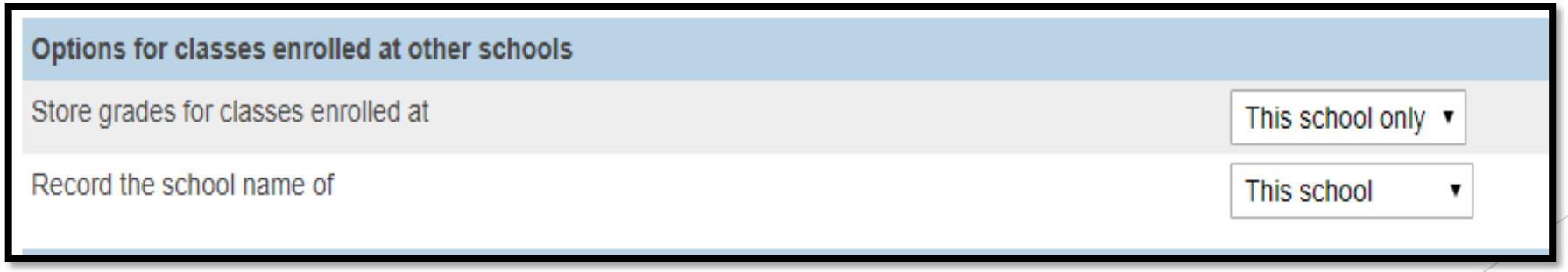
- Classes by term length
  - 2020-2021 = **Store with no credit**

- Classes by term length
  - Quarter 3 = **Store with credit (Q3 only HS course)**



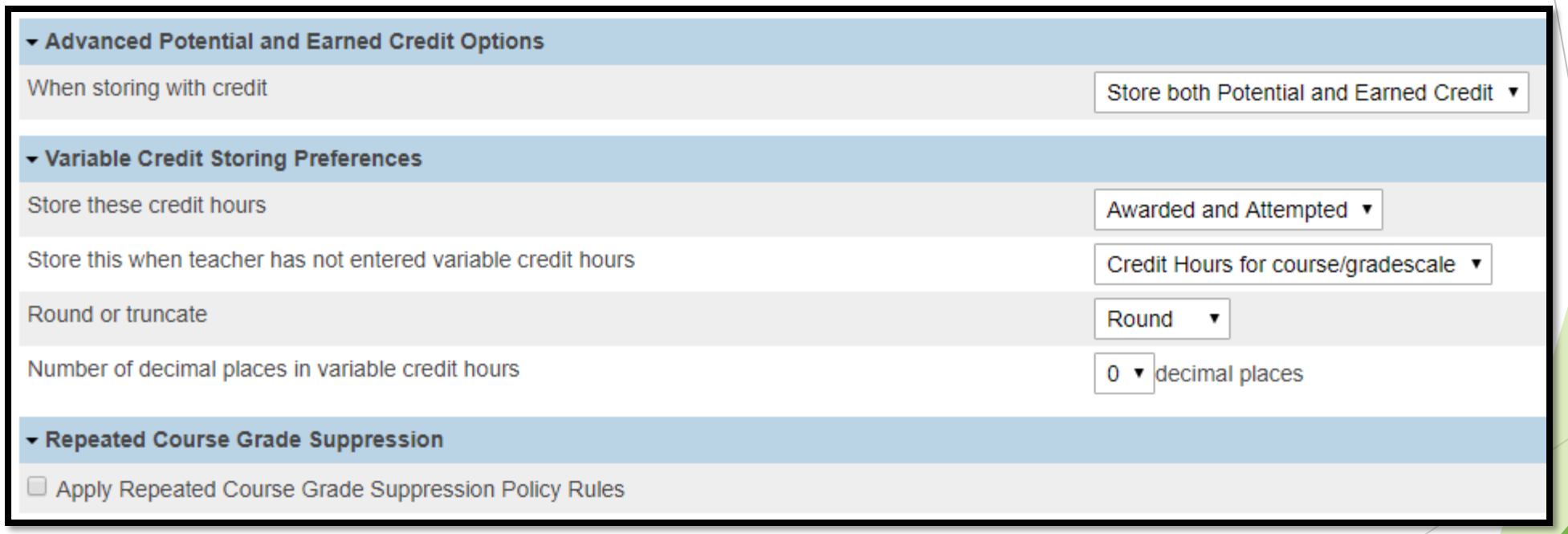
End of Term

- Options for classes enrolled at other schools
  - Store grades for classes enrolled at = **This school only**
  - Record the school name of = **This school**



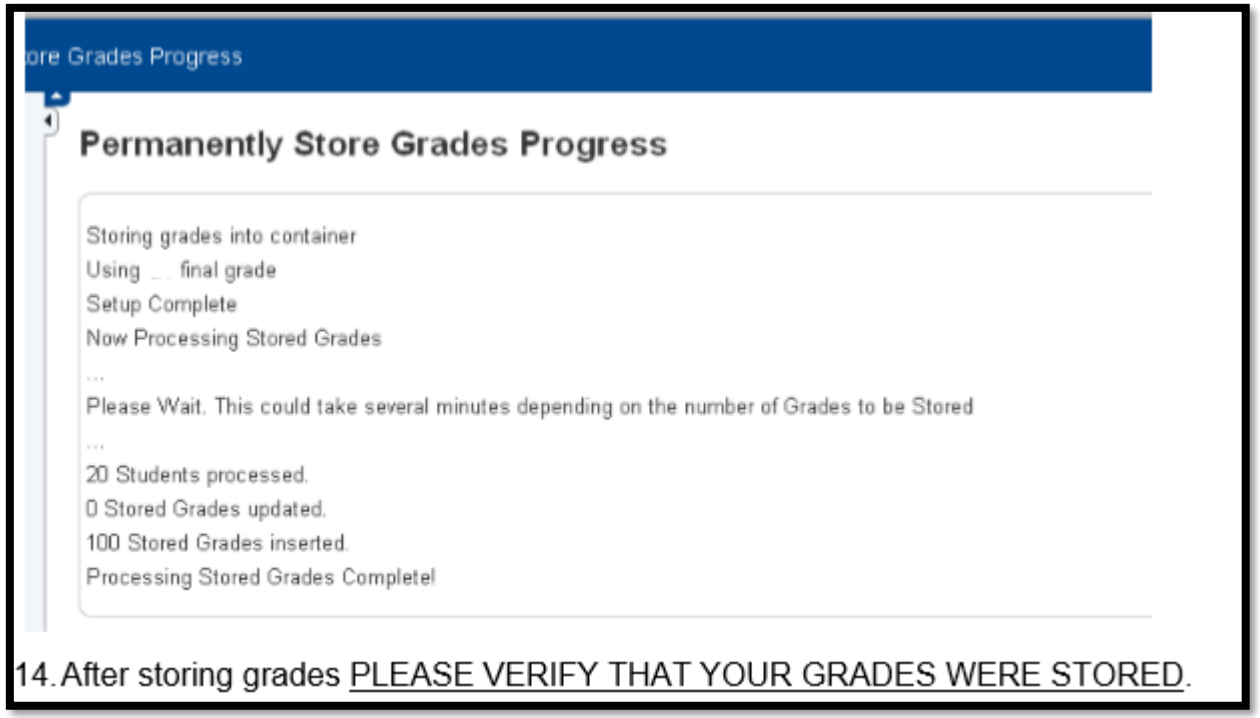
End of Term

- **Leave all other values on the page as is or default**



Click **Submit**

End of Term


ore Grades Progress
Permanently Store Grades Progress
Storing grades into container
Using _ final grade
Setup Complete
Now Processing Stored Grades
...
Please Wait. This could take several minutes depending on the number of Grades to be Stored
...
20 Students processed.
0 Stored Grades updated.
100 Stored Grades inserted.
Processing Stored Grades Complete!
14. After storing grades PLEASE VERIFY THAT YOUR GRADES WERE STORED.

End of Term

5. Set up and Calculate Honor Roll (optional)
   - Tutorial: Honor Roll Setup - PowerSource ID: 55385
   - Setting Up Honor Roll Based on Current Grades - PowerSource ID: 7825
   - Setting Up Honor Roll Based on Stored Grades - PowerSource ID: 8051
   - Setting Up Honor Roll Based on Letter Grades, Not GPA - PowerSource ID: 7178
   - After you setup honor roll at your school open a ticket with Cantey EDU and ask them to run the Calculate Honor Roll function. This process will generate Honor Roll records for students and store them on in a table. This must be executed first before a school can run their Honor Rolls Report.
   - Running the Honor Roll Report - PowerSource ID: 5837
   - DAT tag for Honor Rolls - PowerSource ID: 6442
6. Update Current Grade Display *(if applicable)*
7. Quick Lookup Preferences *(if applicable)*

Survey for PowerScheduler Training

This is a survey that the district would like for you to fill out to determine the interest for a PowerScheduler training. This is a 2-Day training on March 30 & 31.

...

* Required

1. Are you interested in attending a PowerScheduler Training? *

- ◯ No
- ◯ Yes

2. Will you be able to attend the 2-Day Training on March 30 and March 31? *

- ◯ No
- ◯ Yes

Submit

Never give out your password. Report abuse

THE END
ANY QUESTIONS???

PowerScheduler Training Survey:
https://forms.office.com/r/Hew7GY5Wxr