



August 2022 PS Admin Webinar

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Welcome

Agenda

- ❖ Cantey Reminders
- ❖ Charter Institute Reminders/Updates
- ❖ PowerSchool v21.8.1.0 & SCDE Updates
- ❖ Upcoming School Data Collection Deadlines
- ❖ 2021-2022 Fall Precode
- ❖ Calendar Days
- ❖ 5th Day Counts
- ❖ Current Year Dropout Data
- ❖ Teacher Portal Demonstration – Jason Jones
- ❖ Other – Jason Jones

Cantey Reminders

Help Tickets

- ▶ Please **do not e-mail Cantey staff directly**; create a help ticket
- ▶ Please add all relevant information and specific examples when possible. The more info the better.
- ▶ Sending multiple emails to help@canteytech.com **will** create multiple tickets.
- ▶ Please be patient during this time. We are working as fast as possible.

CIE Reminders

- ▶ **Textbooks** cannot be ordered unless:
 - ▶ Student is active in PowerSchool
 - ▶ Student is scheduled/sectioned in Courses
- ▶ *If additional textbooks are needed due to increased enrollment in a class, you must wait until first order is received and checked out to a student.*
- ▶ **PS Monthly Webinars**
 - ▶ Please remember these webinars are mandatory.
 - ▶ If you will not be able to attend the webinar, please send me an email with the reason.
 - ▶ Be sure to let me know you are present by putting your name and school in the chat box. This will guarantee you are counted as present.

Date	Training	Who	Time
09/16/2021	September PS Admin Meeting	PS Admins	9:00 AM - 11:00 AM
10/21/2021	October PS Admin Meeting	PS Admins	9:00 AM - 11:00 AM
11/18/2021	November PS Admin Meeting	PS Admins	9:00 AM - 11:00 AM
12/16/2021	December PS Admin Meeting	PS Admins	9:00 AM - 11:00 AM
01/20/2022	January PS Admin Meeting	PS Admins	9:00 AM - 11:00 AM
02/17/2022	February PS Admin Meeting	PS Admins	9:00 AM - 11:00 AM
03/17/2022	March PS Admin Meeting	PS Admins	9:00 AM - 11:00 AM
04/21/2022	April PS Admin Meeting	PS Admins	9:00 AM - 11:00 AM
05/05/2022	Read to Succeed PS Training	Elem PS Admins	9:00 AM - 11:00 AM
05/19/2022	May PS Admin Meeting	PS Admins	9:00 AM - 11:00 AM
06/16/2022	June PS Admin Meeting	PS Admins	9:00 AM - 11:00 AM

2021-2022 PS Admin Monthly Webinar Schedule

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/999791133>

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2021-2022
PS Admin
Monthly
Webinar
Location

CIE Reminders

▶ **SC01 Reports**

- ▶ PowerSchool Ticket – Escalated
- ▶ Will update you once there is a fix or work-around

▶ **CIE PowerSchool Manual**

- ▶ Received during summer training
- ▶ Refer to manual when possible
 - ▶ Let Jason Jones or Cantey know ASAP if you do not have this

▶ **Course Codes**

- ▶ Be sure you are using the newest [Activity Coding Manual](#) to select courses for your school

▶ **PowerSource & PowerSchool Community**

- ▶ If you do not have access, contact help@canteytech.com

CIE Reminders : No Shows

- ▶ Drop student schedules on the date of enrollment for No Show students
 - ▶ This will delete the enrollment in their courses
- ▶ No Shows **must have** matching entry and exit dates that is your school's first day of school
- ▶ **DO NOT** edit another school's "Previous Enrollment" in the student's transfer info screen (dates/comments/exit codes)
- ▶ **DO NOT** edit another's school's EFA codes; Close out EFAs every time you withdraw a student

CIE Reminders: No Shows, Attendance, Incident Management

Procedure Reminder:

- For the first 10-Days enter an absent code for the student attendance.
- 3 Consecutive absences : start the process to follow Truancy Regulation. Truancy will only be implemented if the student attends schools at some point within the first 10-Days.
- If a student does not show by the 11th Day, remove all absent codes/set them back to present before withdrawing.
- If student is enrolled in section, drop them.
 - Drop student schedules on the date of enrollment for No Show students
 - This will delete the enrollment in their courses

Attendance & Incident Management Reminder:

- If you have started School, you should be taking attendance. You should be starting the Truancy Process after 3 Consecutive Absences and once a meeting is held, you should be creating an Incident in Incident Management.
We do not use log entries.
- This applies to Disciplinary Actions as well. Create an Incident in Incident Management.

Reminder: School Setup

- ▶ 180 Days Only
- ▶ Years and Terms have been *locked*. If a change is needed, send in a help ticket.
- ▶ PSCB Reports
 - ▶ Validation

PSCB Custom Reports - Validation (Setup Parameters)

District Validation	Description
FTE Setup	Lists the current year FTE Setup information for all schools.
Calendar Days In Session Summary	Lists all schools and the number of days each school is in session for the current year.
Invalid Enrollment Dates	Lists all students with exit dates before their entry dates.
Invalid Entry Dates	Lists all students whose Entry Date does not fall within the first and last days of the current school year.
Year End Setup Validation	Lists the next year grade, school and promotion status for each student.
Year End Setup Errors	Lists possible errors in the next year grade/school setup for each student.
Years and Terms Setup	Lists all schools Year and Terms Setup information for the current year.

PowerSchool v21.8.1.0 & SCDE Updates

- Legal Name and Gender will now be Required
- Section Setup: Instruction Type Required
- Special Program needs to be coded for Virtual Learning Days (*more info to come*)

Legal Name & Gender

- During the most recent PowerSchool State Reporting release, Legal Name and Gender were added to the **Demographics Page**
- **Legal Name and Gender should *match* the Birth Certificate**
- **Mandatory Fields**

Gender	Female (F) ▼ ✓
Legal Gender	Female ▼ Copy
Name (Last, First Middle)	Doe ▼ ✓ * Jane ▼ ✓ * <input type="text"/>
Legal Name (Last, First Middle Suffix)	Doe <input type="text"/> , Jane <input type="text"/> <input type="text"/> <input type="text"/> Copy

Sections: Instruction Type

- All **instructional course sections** must have the “Instruction Type” field completed to identify On-Site/In-Person and Virtual instruction.
- When a section is created for a course, the school must select the appropriate type of instruction for each section.
- Non-instructional course sections (those that begin with a 0) are not subject to this requirement (i.e. 08960000 Homeroom)

SC Additional Section Information	
Instruction Type	(blank) - Select One ▼
Single Gender	<input type="checkbox"/>
Is this section a homeroom?	No ▼

- A - Instructor Led
- B - SC Virtual School Program
- C - Online In-State
- D - Distance Learning
- E - Online Out-of-State

Value	Description	Instruction Delivery Modality
(blank) – Select One	Default value only allowed for non-instructional courses (those that begin with a 0).	-
A – Instructor Led	The teacher is physically present in the classroom providing in-person instruction to students.	On-Site/In-Person
B – SC Virtual School Program	The teacher provides instruction to students through VirtualSC. None of the other Instruction Types should be used for VirtualSC course sections.	Virtual
C – Online In-State	The teacher provides virtual instruction in some capacity as part of a school/district/state entity for the state of South Carolina	Virtual
D – Distance Learning	The teacher provides instruction for students physically located at another location. For example, the teacher may be located physically at a television studio, yet teaching several groups of students housed in different schools or districts.	Virtual
E – Online Out-of-State	The teacher provides virtual instruction to students is not part of a school/districts/state entity for the state of South Carolina.	Virtual

Sections: Instruction Type

Upcoming School Data Collection Deadlines

August 2022:

- ▶ 4K and 5K Precode Data Collection (for districts starting August 16-31)- **Due End of August**
- ▶ Grade 2 Testing Precode Data (CogAT/IA) – **No Later Than August 24, 2021**

September 2022:

- ▶ Current Year Dropout Data

Fall Precode for 2021-2022

- ▶ Precode Manual: <https://ed.sc.gov/data/information-systems/power-school/sis-documents/precode-guide/>
 - ▶ Includes Early Precode for a Full Guide
- ▶ Correct **student's name** (Last Name, First Name, Middle Name [if applicable])
- ▶ **DOB** – this is very important for CogAT because results are based on age. An incorrect birthdate could produce an incorrect score, which can adversely affect gifted-and-talented identification. Students are excluded from CogAT/IA precoding if they have grossly incorrect birthdates (i.e., birth year is 1900 or 2019).
- ▶ **Gender**
- ▶ **Race** – at least one race must be checked.

Fall Precode for 2021-2022

- ▶ **EFA Primary Code** – this field should not be blank. If the student has an IEP you should work with SPED coordinator at school to select the correct EFA disability code.
- ▶ **Instructional Setting** – if a student has an IEP. Work with SPED coordinator at school to enter data.
- ▶ **English Prof** – this cannot be blank.
- ▶ **1st Language Spoken**
- ▶ **Homeroom** - Be careful what you are entering here.

Fall Precode for 2021-2022

- ▶ **Alternate Assessment** – enter data if this applies to the student. Work with SPED coordinator at school to enter data.
- ▶ **Teacher Name**
- ▶ **Teacher Emails**
- ▶ **Teacher Educator ID** – you can either work with your Human Resource staff at the school or go to this link to find the teachers Educator ID. <https://cert.ed.sc.gov/>
 - ▶ To search for Certification Numbers, See the public lookup: <https://ed.sc.gov/educators/public-lookup/>

Fall Precode for 2021-2022

- ▶ **2nd Grader** – Student's must be enrolled in a Homeroom course code that begin with 0896 or 0897 in PowerSchool before the deadline.
- ▶ **4K students** – must be enrolled in either a Half a Day course code starting with 1750, Full Day course code beginning with 1751, or a Homeroom course beginning with either 0896 or 0897.
- ▶ **5K students** – Full Day course code beginning with 1761, or a Homeroom course beginning with either 0896 or 0897.

The recommendation is to have students enrolled in a Homeroom Course (0896 or 0897).

Fall Precode for 2021-2022

Course Codes in PowerSchool:

- ▶ 17500000 Half-Day PK
- ▶ 17510000 Full-Day PK
- ▶ 17610000 Full-Day K
- ▶ 08960000 Homeroom
- ▶ 08970000 Homeroom

Fall Precode for 2021-2022

PS Field Names:

- ▶ Student name [**Last_Name, First_Name**]
- ▶ Student date of birth (DOB). This is important for 4K/5K as it will be used to match to 90th day demographic data collected later in the year. [**DOB**]
- ▶ Student State ID [**State_StudentNumber**]
 - ▶ The State ID should be generated in PowerSchool for new students. Please contact your PowerSchool support if the State ID is not auto-populating.
- ▶ Student gender [**Gender**]
- ▶ Teacher Name [**Last_Name, First_Name**]
- ▶ Teacher Email [**Email_Addr**]
- ▶ Teacher Educator ID [**Tchr_ID**] - <https://ed.sc.gov/educators/teaching-in-south-carolina/current-south-carolina-teachers/view-certification-status/>

Fall Precode for 2021-2022

Pages:

- ▶ Student Demographics – *Select a student > Demographics*
- ▶ Teacher Information – *Select a teacher > Information*
- ▶ SC Student Information - *Select a student > State/Province – SC > South Carolina Student Information*
- ▶ Precode - *Select a student > State/Province – SC > Precode*

5 Day Count

5 Day Count

Title I - Data:

- ▶ Student Name
- ▶ School Name
- ▶ Lunch Status - Free (F)/Reduced (R)/Paid (P)
- ▶ District of Residence
- ▶ DOB
- ▶ Grade Level
- ▶ Homeless/Foster/Migrant Status
- ▶ Race – search **racecode not in W,B,I,A,P**
- ▶ Gender

5 Day Count

Funding Snapshots:

- ▶ All data fields mentioned in previous slides
- ▶ Student Number
- ▶ State ID
- ▶ Ethnicity
- ▶ Federal Ethnicity
- ▶ Entry Date
- ▶ Entry Code
 - ▶ **E (Eligible for State Funding)** – used for student who home residence is in SC and are legal age
 - ▶ **EEl (Ineligible for State Funding)** – student home is in another state other than SC and are not of legal age

5 Day Count

- ▶ All student must have a value for EFA Primary – the SC01 Data Verification will identify students with No or incorrect Primary EFA code. Start running this today and correcting errors.
- ▶ Students with VOC EFA Primary Code
 - ▶ Students must be scheduled in an approved CATE course code
 - ▶ 5th day data collection will be impacted when a school is claiming VOC EFA Primary codes and the students are not scheduled in a SCDE approved CATE course codes section. Schools will not be allowed to claim VOC as a EFA Primary if the student is not scheduled in a SCDE approved CATE section and SCDE requirements are not meet.
 - ▶ Teachers being certified to teach VOC will be monitored this year. Non-Certified teachers teaching VOC classes may have a negative impact on a school's 75/25 Teacher Certification regulation. SC Code of Law [59-40-50 \(5\)](#)

5 Day Count

- ▶ **2021-22 ACTIVITY CODING MANUAL** (*most current*) - <https://ed.sc.gov/districts-schools/state-accountability/high-school-courses-and-requirements/activity-coding-system-for-the-student-information-system-2021-22/>
- ▶ Run SC01 and make sure its error free.
- ▶ School will run all reports for the schools for 5th day and will upload the following reports to Let's Work Smart (LWS) with the Principal/School Leader Signature. **Deadline will be in LWS.**
 - ▶ SC06 Membership and Attendance
 - ▶ SC28 Add-On Weightings Report (Must run SC24 Add-On Weighting Update first)

5 Day Count

- ▶ EFA Initializations were ran when EOY Rollover occurred in July of 2021. This should only be done one time. EFAs for newly entered students will be required to be entered manually.
- ▶ EFA/EIA Initialization Processes for SC which will set the default primary code and effective start date for each K-12 student enrolled at the time the initialization is run.
- ▶ For students enrolled after the EFA/EIA initialization has been run, an initial EFA code and effective start date must be entered manually. The effective start date must **match** the student's initial enrollment date for the current school.
- ▶ Make any edits to Start Date and Stop Date on the EFA History tab.
- ▶ **REMEMBER**: If a student transfers from your school during the school year you must **enter a Stop Date for their EFA** at your school and especially before transferring them to another school within the district.
- ▶ If student has multiple disabilities code them under EFA Code 2 – 10

5 Day Count

Acceptable EFA Codes & Weightings

EFA Code	Description	Weight
K	Kindergarten	1.00
P	Primary (Grades 1 – 3)	1.00
EL	Elementary (Grades 4 – 8)	1.00
HS	High School (Grades 9 – 12)	1.00
AU	Autism	2.57
EM	Mental Disability - Mild	1.74
EH	Emotional Disability	2.04
HH	Deaf/Hard Hearing	2.57
HO	Homebound	1.00
LD	Specific Learning Disability ¹	1.74
OH	Orthopedic Impairment ²	2.04
SP	Speech/Language Impairment	1.90
TM	Mental Disability –Moderate ³	2.04
VH	Visual Impairment	2.57
VOC	Vocational (Grades 9 - 12)	1.29
*OHI	Other Health Impairment	1.74
*DD	Developmental Delay	1.74
*PMD	Mental Disability - Severe	2.04
*TBI	Traumatic Brain Injury	2.04

¹ Includes DD and OHI

² Includes TBI

³ Includes PMD

5 Day Count

- ▶ Students with an IEP already in Enrich should have a Disability code for the EFA Primary.
- ▶ *State/Province – SC > EFA/EIA Classification Information > EFA Code Entry tab*

EFA Code Entry	EIA Code Entry	High Achieving	Add On Weightings	Standardized Test Performance Level	EFA History	EIA History	High A
Standardized Test Perf Level History							

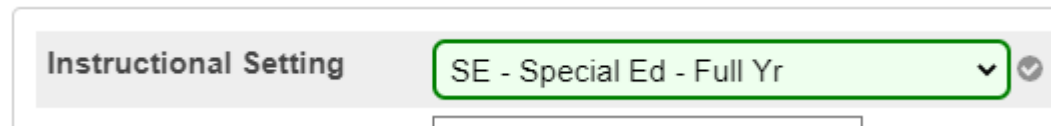
EFA Primary:	<input type="text" value="AU - Autism"/>
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EFA Secondary Codes	
EFA 2:	EFA 3:
<input type="text" value="SP - Speech/Lang. Impair"/>	<input type="text" value="EL - Elementary"/>

EFA History											
Start Date	Stop Date	EFA Primary	EFA 2	EFA 3	EFA 4	EFA 5	EFA 6	EFA 7	EFA 8	EFA 9	EFA 10
08/19/2020		AU	SP	EL							

5 Day Count

- ▶ Also Instructional Setting should reflect a student with an IEP. If a student has an IEP, they should have a value of **SE, SR, SP**
- ▶ **504s** are coded in the same area with their 504 Plan Code
- ▶ If a student does not have an IEP in Enrich, then the Instructional Setting should be **(blank) – Regular Ed – Full Yr**
- ▶ *State/Province – SC > South Carolina Student Information > Instructional Setting*
- ▶ Level Data State Validation > EFA Special Ed tab > fix errors flagged/located



The image shows a screenshot of a software interface. On the left, the text 'Instructional Setting' is displayed in a grey box. To its right is a dropdown menu with a light green background and a dark green border. The menu is open, showing the selected option 'SE - Special Ed - Full Yr'. To the right of the dropdown is a small grey circle containing a white checkmark, indicating that the selection is valid.

EFA Disability Coding

There are 13 EFA disability codes listed in PowerSchool. On the next slide is a chart of how the PowerSchool EFA disability code corresponds with a student's identified disability in Enrich.

Note: Students coded with one of the Exceptional Program values in the EFA Primary field must have an Individualized Education Plan (IEP) and be at least 5 years old before September 2nd of the current school year (with an exception for 4 year olds receiving visual- and/or hearing-related services). PreK3 students are not eligible for Exceptional Program funding.

The screenshot shows the 'EFA Code Entry' tab in a software interface. It features a dropdown menu for 'EFA Primary' currently set to 'LD - Spfc Learning Disabi'. Below this, there are several other fields labeled 'EFA Secondary', 'EFA 2:', 'EFA 4:', 'EFA 6:', 'EFA 8:', and 'EFA 10:', each with an empty input box. A list of 13 disability codes is displayed in a dropdown menu, with 'LD - Spfc Learning Disabi' highlighted in blue. The codes include: K - Kindergarten, P - Primary, EL - Elementary, HS - High School, AU - Autism, EM - Mental Disabi-Mild, EH - Emotional Disability, HH - Deaf/Hard Hearing, HO - Homebound, LD - Spfc Learning Disabi, OH - Orthopedic Impair, SP - Speech/Lang. Impair, TM - Mental Disabi-Mod, VH - Visual Impairment, VOC - Vocational (Gr9-12), *OHI - Other Health Impair, *TBI - Traumatic Brain Inj, *PMD - Mental Disabi-Severe, and *DD - Developmental Delay.

Field Label	Value
EFA Code Entry	EFA Code Entry
EIA Code Entry	EIA Code Entry
High Achieving	High Achieving
EFA Primary:	LD - Spfc Learning Disabi
EFA Secondary:	K - Kindergarten
EFA 2:	P - Primary
EFA 2:	EL - Elementary
EFA 2:	HS - High School
EFA 2:	AU - Autism
EFA 4:	EM - Mental Disabi-Mild
EFA 4:	EH - Emotional Disability
EFA 4:	HH - Deaf/Hard Hearing
EFA 6:	HO - Homebound
EFA 6:	LD - Spfc Learning Disabi
EFA 6:	OH - Orthopedic Impair
EFA 8:	SP - Speech/Lang. Impair
EFA 8:	TM - Mental Disabi-Mod
EFA 8:	VH - Visual Impairment
EFA 10:	VOC - Vocational (Gr9-12)
EFA 10:	*OHI - Other Health Impair
EFA 10:	*TBI - Traumatic Brain Inj
EFA 10:	*PMD - Mental Disabi-Severe
EFA 10:	*DD - Developmental Delay

EFA Disability Coding

* This guide is posted on our website to show the correlation between disability categories and the EFA codes for students listed in PowerSchool.

* Always Code the Heavier weight as the primary disability in PowerSchool.

* This information should only be coded when the SPED coordinator AND PowerSchool coordinator are working closely together.

Disability Area According to the IEP	EFA Code in Powerschool
Autism	AU- Autism
Deaf and Hard of Hearing	HH- Deaf Hard Hearing
Deaf-Blindness	Code both: HH- Deaf Hard Hearing VH-Visual Impairment *equal weight
Developmental Delay	DD- Developmental Delay
Emotional Disability	EH-Emotional Disability
Intellectual Disability 1. Mild 2. Moderate	1. EM- Mild 2. EM- Moderate
Intellectual Disability 3. Severe	PMD- Severe
Multiple Disabilities	Code what areas make up the multiple disabilities SPED coordinator checks paperwork in Enrich and notifies PS Coordinator
Orthopedic Impairment	OH- Orthopedic Impairment
Other Health Impairment	OHI- Other Health Impairment
Specific Learning Disability	SLD- Learning Disability
Speech Language Impairment	SP- Speech Lang. Impairment
Traumatic Brain Injury	TBI- Traumatic Brain Injury
Visual Impairment	VH-Visual Impairment

5 Day Count

- ▶ SC28 Add-On Weightings Report (*Keep In Mind*):
 - Academic Assistance – will not be calculated as this is uploaded at the district office, once the SCDE gives districts access to the file. The SCDE only sends out these files during the 45th and 135th funding.
 - Dual Credit -Approved Dual Enrollment course where 'E' is the 7th character of the Course Number. If student is enrolled in an identified Dual Credit course they will be calculated as of the 5th day.
 - High Achieving – student has been identified as GTA, GTR, AP, IB
 - LEP – English Prof field value is 1-5, 6.0, A1-A3, M1-M4, 10, 11, AW
 - Poverty – No uploads have been sent out from the SCDE since the 135th day so the counts may only reflect up until last years 135th day or if you are a new school, you may not have any counts. PS Admins are responsible for populating these fields if they apply to the student: **Foster Home, Migrant, Primary Nighttime Residence (At the time of the initial identification of homelessness)**
 - Academic Assistance and Poverty calculation are the calculations that may not be fully accurate until the 45th Day funding uploads.

5 Day Count

- ▶ Before finalizing your school's 5th Day Count before running the SC01 and SC06 you must 1st run Refresh Premier Attendance Views Data.
- ▶ *Start Page > Special Function > Attendance Functions > Refresh Premier Attendance Views Data*

Refresh Attendance Views Data Report

Report Name	Refresh Attendance Views Data		
Version	2.0		
Description			
Comments			
Students to Include	<input type="radio"/> The selected 678 students only <input checked="" type="radio"/> All students		
Begin Date and Ending Date	<input type="text" value="08/19/2019"/>	<input type="text" value="06/05/2020"/>	
Processing Options	<input type="text" value="In Background Now"/>		
Specific Date/Time	<input type="text" value="MM/DD/YYYY"/>	<input type="text" value=""/>	
Data to be filled			(Check checkbox on the right to save as default value) <input type="checkbox"/> <input type="text" value="Reset All"/>
Report Output Locale	<input type="text" value="English"/>		

5 Day Count

- ▶ Before finalizing your school's 5th Day Count before running the SC28 you must 1st run SC24 Add-On Weightings Update.
- ▶ *Start Page > System Reports > State Reporting tab > SC24 Add-On Weightings Update*

SC24 Add-On Weightings Update

Report Information	
Description	The SC Add-On Weightings Update process should be run periodically to update the fields on the Add-On Weightings page. The process will create a new record for a student if a change is detected in any of the fields that affect Add-On Weightings. Only students that have had a change and have been enrolled at least one day in the school year being processed are updated. WARNING: Once this process is started, it can't be stopped. This may be a long process.
Version	1.1.9
Output File Name	SC_AddOnWeightings_Update
Category	Add-On Weightings
Published Date	07/28/2020 09:19 PM
Comments	
Report Parameters	(Check box on the right to save as default value) Clear All ▾
Schools to Include:*	<input checked="" type="radio"/> Current School Only <input type="checkbox"/>

Scheduling

Please select when to run

Run Now Schedule

Submit

5 Day Count

- ▶ SC28 Add-On Weightings Report (*Keep In Mind*):
 - ▶ Dual Credit -Approved Dual Enrollment course where 'E' is the 7th character of the Course Number. If student is enrolled in an identified Dual Credit course they will be calculated as of the 5th day.
 - ▶ If a student is not enrolled an SCDE approved Activity Course code for Dual Credit by the school deadline it will not be counted in the 5th day count. *Example: **Dual Enrollment English Composition I (ENG 101) (ENG 111) 301500EW***

Student Record > All Enrollments
page

Dual Enrollment Abnormal Psychology (334400EW.2)

Dual Enroll American Hstry 1877 to Prsnt (332200EW.2)

W. L. C. (301400EW.1)

5 Day Count

- ▶ SC28 Add-On Weightings Report (Keep In Mind):
 - ▶ High Achieving – student has been identified as GTA, GTR, AP, IB
 - ▶ PS Admin will have to manually add this into PowerSchool.
 - ▶ Student must be identified through state guidelines and testing.
 - ▶ State/Province – SC > EFA/EIA Classification Information > High Achieving > Click the Add button

EFA Code Entry	EIA Code Entry	High Achieving	Add On Weightings	Standardized Test Performance Level	EFA History	EIA History	High Achieving History	Add On Weightings History
			Standardized Test Perf Level History					

Start Date	Stop Date	High Achieving 1	High Achieving 2	High Achieving 3	High Achieving 4	GT Art Discipline	GT Academic Area

[Add](#)

EFA Code Entry	EIA Code Entry	High Achieving	Add On Weightings	Standardized Test Performance Level	EFA History	EIA History	High Achieving History	Add On Weightings History
			Standardized Test Perf Level History					

Effective Start Date:	<input type="text" value="8/24/2020"/>	GT Academic Area:	<input type="text" value="M - Math"/>
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High Achieving Codes

High Achieving 1:	<input type="text" value="GTA - G&T Academic"/>	High Achieving 2:	<input type="text"/>
High Achieving 3:	<input type="text"/>	High Achieving 4:	<input type="text"/>

5 Day Count

- ▶ SC28 Add-On Weightings Report (*Keep In Mind*):
 - LEP – English Prof field value is 1-5, 6.0, A1-A3, M1-M4, 10, 11, AW
 - English Prof – cannot be blank. This field must have a value selected.
 - *State/Province – SC > South Carolina Student Information > English Prof*

English Prof *

A screenshot of a dropdown menu for the 'English Prof' field. The menu is open, showing a list of options. The current selection is '9 - Native Speaker', which is highlighted in blue. The list includes: 'Select One', '1 - Entering', '2 - Emerging', '3 - Developing', '4 - Expanding', '5 - Bridging', '6.0 - Reaching', '8 - English Speaker', '9 - Native Speaker', 'A1 - Initiating', 'A2 - Exploring', 'A3 - Engaging', 'CM - Composite Missing 1 or more', 'P1 - 1st Year Monitor', 'P2 - 2nd Year Monitor', 'P3 - 3rd Year Monitor', 'P4 - 4th Year Monitor', and 'W - Waiver'. The menu has a search icon at the top right and a scroll bar on the right side.

5 Day Count

Data Validation Reports – Remember that these reports are to assist you with finding empty or incorrect data values.

District Validation Errors Identified:

SUNS/State ID (Blank) [State_StudentNumber] =

Race (Blank) [racecode not in W,B,I,A,P] =

Gender (Blank) =

DOB (Blank) =

Lunch Status (Blank) =

Ethnicity [FedEthnicity] – make sure “No” or “Yes” is selected students (0 = No; 1 = Yes)

Scheduling/Reporting Ethnicity [Ethnicity] (Blank) =

Grade Level – make sure student Grade Levels are correct it can impact school's negatively when it pertains to assessments and data reporting.

Entry Code (Blank) =

5 Day Count

Remember if you are missing one of these field values or do not have it formatted correctly the student State ID will not sync over to PowerSchool.

- ▶ **Student Number:** PowerSchool Student Number
- ▶ **Last Name, First Name, Middle Name:** Birth Certificate/Legal Name. *Note: Middle Name is only applicable*
- ▶ **Gender:** Male (M) or Female (F)
- ▶ **Ethnicity:** Hispanic/Latino (Y/N)
- ▶ **Race Code:** American Indian or Alaska Native (I); Asian (A); Black or African American (B); Native Hawaiian or Other Pacific Islander (P); White (W)
- ▶ **Scheduling/Reporting Ethnicity**
- ▶ **DOB:** MUST be in the MM/DD/YYYY format
- ▶ **Grade_Level**
- ▶ **Enroll_Status:** Student must be active, pre-enrolled students do not get their id assign until the day they become actively enrolled
- ▶ **District of Residence:** MUST be students home address for district of residence.
 - <https://www.greatschools.org/school-district-boundaries-map/>
 - <https://nces.ed.gov/ccd/districtsearch/>

Current Year Dropout Data

Dropout: The State Board of Education defines dropout as a student who leaves school for any reason, other than death, prior to graduation or completion of a course of studies and without transferring to another school or institution.

- ▶ **Current Year Dropout Data (School Deadline) – runs through September**
- ▶ Dropout data should be reported for grade levels seven through twelve (7-12).
- ▶ *2021 Dropout Policies and Procedures Manual*: <https://ed.sc.gov/districts-schools/school-safety/discipline-related-reports/dropout-data/2021-dropout-policies-and-procedures-manual/>
- ▶ The dropout date must fall between October 1, 2020 – September 30, 2021.

Current Year Dropout Data

- ▶ grade level [**Grade_Level**]
- ▶ full legal name [**Last_Name, First_Name**]
- ▶ student's number [**Student_Number**]
- ▶ State ID number [**State_StudentNumber**]
- ▶ Ethnicity [**FedEthnicity**]
- ▶ gender [**Gender**]
- ▶ date of birth [**DOB**]
- ▶ Free / Reduced Lunch [**LunchStatus**]
- ▶ English proficiency [**Engl_Prof**]
- ▶ migrant status [**Migrant**]
- ▶ Homeless [**Night_Residence**]
- ▶ EFA codes
- ▶ exit code [**ExitCode**]
- ▶ dropout reason code [**Dropout_Reason**]
- ▶ dropout date [**Dropout_Date**]

There is helpful information in your PowerSchool Handbook from CIE about Pulling Dropout Info.

Questions?

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Presentation by

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