

Charter Institute at Erskine Meeting Minutes

August 11, 2021 | time 11:00 a.m. | Meeting location *Via Zoom conference call*

Chair Dr. Tom Hellams

Members in Attendance

Mr. Stu Rodman
Dr. Tony Foster
Mr. Martin O'Connor
Dr. Gordon Query
Mr. Todd Carnes

Attendees from Charter Institute at Erskine

Cameron Runyan (Superintendent/CEO)
Vamshi Rudrapati (Director)
Sarah Timmons (Counsel)

Dr. Hellams called the meeting to order at 11:01 AM.
The invocation was delivered by Dr. Hellams.
Mrs. Patti Rubenzer called the roll and a quorum of the board was present.

Adoption of the Agenda for the August 11, 2021 Meeting

Mr. Rodman moved to approve the agenda for August 11, 2021, as posted.
Mr. Carnes seconded, and the motion was approved unanimously.

Approval of Minutes for the July 21, 2021 Meeting

Dr. Query moved to approve the minutes of the July 21, 2021, meeting.
Mr. Carnes seconded, and the motion was approved unanimously.

Executive Session

No Executive Session was needed.

Action Items

Summit Classical School: Enrollment and Grade Level Change	Presenter: Ms. Christy Junkins
<p>Mr. John Li shows 154 students to 102 on finances. Received budget at 102 students. This is a deficit in the projected number of students. The CIE Team is working on a budget that is sustainable for the school. The school has been open for 3 years and faced enrollment challenges all 3 years. The recommendation is to approve the Summit Classical School Amendment Request to not add an additional grade level, and to remain with grades K-5 for the 2021-2022 school year.</p> <p>A motion to approve the Summit Classical School Amendment Request was made by Mr. Stu Rodman. The motion was seconded by Dr. Tony Foster and passed unanimously.</p>	
Institute Transfer Policy	Presenter: Ms. Kirby Jerry & Ms. Sarah Timmons
<p>Ms. Kirby Jerry and Ms. Sarah Timmons presented the Institute's transfer process. Key points were ensuring transparency, layers of notifications, and setting interaction norms.</p>	

A motion to approve the transfer process was made by Mr. Todd Carnes.
The motion was seconded by Dr. Gordon Query and passed unanimously.

Information Items

Lowcountry Connections Academy: Enrollment Change	Presenter: Ms. Christy Junkins
Ms. Christy Junkins notified the board that Lowcountry Connections Academy is under an enrollment watch.	
SC Preparatory Academy: Enrollment Change	Presenter:
Before closing the informational items, Cameron Runyan recognized Dr. Sherri Herbst and Ms. Paula Gray for their service and notified the board of their respective departure and retirement. There was a recognition of the SPED, Finance, and Federal Programs teams for their work on the SCDE audit of special populations. It was confirmed that John Foley of the Blue Angels would be the keynote speaker the at 1 st Kids First Conference on September 28-29, 2021.	

Public Comments

No public comments were submitted for this meeting.

Adjournment

As there was no further business, Dr. Tom Hellams requested a motion to adjourn.

Mr. Todd Carnes made the motion to adjourn.

Dr. Tony Foster seconded the motion and the meeting adjourned by acclamation at 11:40 AM.