

Charter Institute at Erskine

INSTITUTE INSIGHTS

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CoGat--Items Prior to testing	10/10/2021	Heather Holliday	Assessment
Fall WIN (Career Readiness) Te...	10/04/2021	Heather Holliday	Assessment
SPED Coordinator Monthly Round...	09/10/2021 - 10/12/2021	Kathy Griffin	Special Education an...
Instructions for Fund 217 - R...	09/13/2021 - 10/13/2021	Ciera Bing	Federal Programs Fin...
Second Quarter Finance Trainin...	09/13/2021 - 10/13/2021	John Li	Federal Programs Fin...
Quarterly Title III Training	09/14/2021 - 10/14/2021	Celina Patton	Title III ESOL
Formative Data Testing Percent...	09/15/2021 - 10/22/2021	Heather Holliday	Accountability , Ass...
Notice of Upcoming Solicitatio...	09/21/2021 - 10/20/2021	John Li	Finance
Student Broadband Access Surve...	09/23/2021 - 10/08/2021	Jason Jones	Leadership, PowerSch...
School Test Coordinator Newsle...	09/27/2021 - 11/01/2021	Heather Holliday	Assessment
Gifted and Talented Student Li...	09/30/2021 - 10/15/2021	Heather Holliday	Assessment, Gift and...
PEBA Open Enrollment 2021	10/01/2021 - 10/31/2021	Robbie Anderson	Human Resources and ...
October PS Admin Meeting	10/01/2021 - 10/21/2021	Jason Jones	PowerSchool and IT
MTSS Coordinator Training	10/03/2021 - 11/03/2021	Laura Merrick	MTSS
Section 504 Coordinator Quarte...	10/08/2021 - 11/09/2021	Kathy Griffin	Special Education an...
SPED Coordinator Monthly Round...	10/08/2021 - 11/09/2021	Kathy Griffin	Special Education an...

Submission: ARCS Standard 9: Evaluations

Department: Special Education and 504

Due Date: 10/15/2021

Details: All Tiers: Submit evidence that indicates a method of tracking all initial evaluation and re-evaluations.

Submission: CoGat--Items Prior to testing

Department: Assessment

Due Date: 10/10/2021

Details: This submission will ask for the following. From all--Security Affidavits (front and back if two pages) for STC, Test Administrators, and Monitors and the training sign in sheet. From paper testing schools--a copy of the Receipt of Materials form submitted to Riverside (the test vendor). From online schools--a verification that your staff has completed online training. These are due no later than the day prior to the test window, October 10.

Submission: Fall WIN (Career Readiness) Testing

Department: Assessment

Due Date: 10/04/2021

Details: Attached you will find a spreadsheet to complete to submit the names of fall testing students so I can ensure they are in the WIN system and available for you to place in test sessions for the window. The deadline for the Fall Technology set up confirmation with WIN is Oct 8. Contact hholliday@erskinecharters.org with questions. I have also attached a recent training presentation and three additional documents for your reference.

Announcement: SPED Coordinator Monthly Roundtable

Contact Person: Kathy Griffin

Department(s): Special Education and 504

Start Date: 09/10/2021

End Date: 10/12/2021

Details: SPED Coordinator monthly roundtable will be held on 10/12/2021 from 1:00-2:00. More information will follow.

Announcement: Instructions for Fund 217 - Revenue 4973

Contact Person: Ciera Bing

Department(s): Federal Programs Finance , Finance

Start Date: 09/13/2021

End Date: 10/13/2021

Details: The State Department of Education is the sub-recipient of CRF per-pupil Funding, LEAP, ARC, and Hotspots Funding (Sub fund 217). Because of this, these funds will not be reported on the SEFA. Please inform your auditor that these funds will not need to be reported on the SEFA and should be recorded in Revenue 3995. This will require a JE from Sub fund 217, Revenue 4973 (ARC, LEAP, and CRF per-pupil) to Sub fund 217 and Revenue 3995. Only the Revenue should be changed, not the Sub fund.

Announcement: Second Quarter Finance Training

Contact Person: John Li

Department(s): Federal Programs Finance , Finance

Start Date: 09/13/2021

End Date: 10/13/2021

Details: The October 13th training will be to kick off the new school year. The training will begin at 10am. The Institute's Finance Department will continue to have quarterly trainings throughout the school year. Zoom link will be sent out via email to all School Finance and School Leader contacts.

Announcement: Quarterly Title III Training

Contact Person: Celina Patton

Department(s): Title III ESOL

Start Date: 09/14/2021

End Date: 10/14/2021

Details: The Quarter Title III Coordinator Training will be held virtually on 10/14/2021 from 1-2. More information to follow.

Announcement: Formative Data Testing Percentage Requirements for Fall

Contact Person: Heather Holliday

Department(s): Accountability , Assessment

Start Date: 09/15/2021

End Date: 10/22/2021

Details: Preliminary guidance (not final and not official) has been provided concerning the minimum percentage of students needing to have participated in Fall formative testing. The attached memo has greater details. The numbers regarding enrollment included in the memo reflect the required number of students to test at each grade level and overall by school as of Day 5 enrollment information. Please direct any questions to hholliday@erskinecharters.org.

Announcement: Notice of Upcoming Solicitation- State-Funded School Resource Officers, Training, and Equipment

Contact Person: John Li

Department(s): Finance

Start Date: 09/21/2021

End Date: 10/20/2021

Details: The attached is a brief summary of a more comprehensive solicitation that will be finalized and released in the near future. This solicitation may have a relatively short application period, so please use the information contained in this document to pre-plan for the solicitation. If any information in this document is different than the final solicitation, the final solicitation will take precedence.

Please work with your local law enforcement agency to pre-plan for the solicitation. Please note that the school will not automatically receive the funding by completing the application. The Institute will keep you posted when the application becomes available.

Announcement: Student Broadband Access Survey via PowerSchool Parent Portal

Contact Person: Jason Jones

Department(s): Leadership, PowerSchool and IT

Start Date: 09/23/2021

End Date: 10/08/2021

Details: The South Carolina Department of Education (SCDE) purchased Ecollect Forms as a tool for administering required accountability surveys through PowerSchool. SCDE will be releasing its first forms soon. The Student Broadband Access Survey Ecollect Form must be distributed to families to capture information around students' access to high-quality internet for completing coursework. Families access Ecollect forms via Parent Portal, so PowerSchool administrators must ensure that Parent Portal is activated and parents are aware of how to access for their students at the school. The Broadband Access survey must be completed by parents by October 15.

Announcement: School Test Coordinator Newsletter Sept 27

Contact Person: Heather Holliday

Department(s): Assessment

Start Date: 09/27/2021

End Date: 11/01/2021

Details: Attached is the newsletter for all School Test Coordinators. Contact hholliday@erskinecharters.org with any questions. Thank you.

Announcement: Gifted and Talented Student List

Contact Person: Heather Holliday

Department(s): Assessment, Gift and Talented

Start Date: 09/30/2021

End Date: 10/15/2021

Details: Attached you will find your list of GT students as pulled from the state GIFT system. Should you have any students who need to be added, you will need to send the profile sheet to hholliday@erskinecharters.org so that can be done and a new profile sheet printed for that student. If you are serving these students AND receive funding for them, make sure the Power School person in your building has also coded the High Achieving information for the year. Please let me know if you have any questions. Please make sure that the Gifted and Talented person at your school receives this information.

Announcement: PEBA Open Enrollment 2021

Contact Person: Robbie Anderson

Department(s): Human Resources and Benefits

Start Date: 10/01/2021

End Date: 10/31/2021

Details: PEBA Open Enrollment will officially begin on October 1 and will run until October 31. Employees are able to enroll or make changes in their insurance. Employees can also re-enroll in MoneyPlus and make changes in Life Insurance. Changes will be effective January 1, 2022. For any questions, please contact Robbie Anderson at (803) 429-2355 or randerson@erskinecharters.org

Announcement: October PS Admin Meeting

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 10/01/2021

End Date: 10/21/2021

Details: The PowerSchool monthly webinar will be Oct. 21, 2021 @ 9:00 am. Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/999791133>

You can also dial in using your phone. United States: +1 (224) 501-3412 Access Code: 999-791-133 New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/999791133>

Announcement: MTSS Coordinator Training

Contact Person: Laura Merrick

Department(s): MTSS

Start Date: 10/03/2021

End Date: 11/03/2021

Details: The MTSS Quarterly Training will be held on 11/3/21 from 10:00-11:00. More information will follow.

Announcement: Section 504 Coordinator Quarterly Roundtable

Contact Person: Kathy Griffin

Department(s): Special Education and 504

Start Date: 10/08/2021

End Date: 11/09/2021

Details: 504 Coordinators quarterly roundtable will be held via Zoom on November 9th at 11 AM. Contact Kathy Griffin for more information. Links to attend the meeting will be sent directly to School 504 Coordinators.

Announcement: SPED Coordinator Monthly Roundtable

Contact Person: Kathy Griffin

Department(s): Special Education and 504

Start Date: 10/08/2021

End Date: 11/09/2021

Details: SPED Coordinator monthly roundtable will be held on 11/9/2021 from 1:00-2:00. More information will follow.