

Charter Institute at Erskine

INSTITUTE INSIGHTS

NAME	DATE	CONTACT	DEPARTMENT
Student, Parent, and Teacher O...	05/28/2021	Christy Junkins	Leadership
Red Cross Training Sign In She...	05/07/2021	Sarah Shealy	Title IV
2021 Charter School Facility S...	05/07/2021	prubenzner	Leadership
Virtual HR Training	06/02/2021	prubenzner	Human Resources and ...
Summer Reading Camp Pre-Camp S...	05/13/2021	Sherri Herbst	State and Academic P...
Induction Mentor Stipend Docum...	05/06/2021	Sherri Herbst	State and Academic P...
Coker University Scholarships ...	03/22/2021 - 06/18/2021	Paula Gray	Human Resources and ...
Monthly SPED Coordinators Trai...	04/11/2021 - 05/11/2021	Celina Patton	Special Education an...
Quarterly Title III Coordinato...	04/13/2021 - 05/13/2021	Celina Patton	Title III ESOL
Student Not Tested Coding in P...	04/15/2021 - 05/31/2021	Jason Jones	PowerSchool and IT
Monthly MTSS Coordinators Trai...	04/19/2021 - 05/19/2021	Celina Patton	Special Education an...
May 2021 PowerSchool Admin Mon...	04/20/2021 - 05/20/2021	Zenobia Ealy	PowerSchool and IT
P-EBT Benefit Based on Virtual...	04/21/2021 - 05/07/2021	Jason Jones	PowerSchool and IT
COBRA Subsidies allowed by the...	04/22/2021 - 05/06/2021	Sonja Bradford	Human Resources and ...
PCS Form 2021/2022 is now avai...	04/26/2021 - 05/26/2021	Paula Gray	Human Resources and ...
OSF School Facilities Portal T...	04/30/2021 - 05/07/2021	Kirby Jerry	School Facilities
CTE Training	05/05/2021 - 06/03/2021	Christy Junkins	Assessment

Submission: Student, Parent, and Teacher Opinion Surveys Completion

Department: Leadership

Due Date: 05/28/2021

Details: Verification of completion of the student, parent, and teacher opinion surveys. Please contact Christy Junkins if you have any questions.

Submission: Red Cross Training Sign In Sheets

Department: Title IV

Due Date: 05/07/2021

Details: After your school completes their Red Cross Training Sessions, please upload the completed sign in sheets. There should be 1 sheet per session/instructor.

Submission: 2021 Charter School Facility Survey

Department: Leadership

Due Date: 05/07/2021

Details: Please complete the survey at: https://erskinecharters.formstack.com/forms/2021_sc_charter_schools_facilities_survey

Submission: Virtual HR Training

Department: Human Resources and Benefits

Due Date: 06/02/2021

Details: Wednesday, June 2, 2021

This Virtual HR Training will be required of each Institute school.

A minimum of 1 person should attend.

Time will be from 9-12 for those schools who participate in PEBA

Time will be from 9-11 for those schools who DO NOT participate in PEBA

Topics to be discussed: PCS, Teacher Certification, Job Postings, PEBA

Link to training will be sent to each school as we get closer to the day of the training to each person who registers.

Submission: Summer Reading Camp Pre-Camp Survey

Department: State and Academic Programs

Due Date: 05/13/2021

Details: Please use this URL at the end of this description to complete the 20-21 SRC Pre-camp Survey. The survey must be submitted to the Institute by Thursday, May 13, 2021. Once you have submitted the survey, please use the Smart Form within this submission to document the completion of the submission.

If you have any questions, please contact Sherri Herbst https://erskinecharters.formstack.com/forms/21_src_pre_camp_survey

Submission: Induction Mentor Stipend Documents

Department: State and Academic Programs

Due Date: 05/06/2021

Details: Please upload the applicable Induction Mentor Documentation. These items were due on 4/23 and an extension has been provided until 5/6. All documentation MUST be uploaded to LWS by 5/6 and each mentor must submit a W9: <https://erskinecharters.formstack.com/forms/2021mentorstipend>

Announcement: Coker University Scholarships for Graduate Degrees

Contact Person: Paula Gray

Department(s): Human Resources and Benefits

Start Date: 03/22/2021

End Date: 06/18/2021

Details: Coker University is providing scholarship opportunities to teachers that wish to advance their career with a graduate degree. Please see the attached information.

Announcement: Monthly SPED Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 04/11/2021

End Date: 05/11/2021

Details: This SPED Training will be held for SPED/504 Coordinators on May 11. More information will follow.

Announcement: Quarterly Title III Coordinators Training

Contact Person: Celina Patton

Department(s): Title III ESOL

Start Date: 04/13/2021

End Date: 05/13/2021

Details: This Title III Training will be held for Title III Coordinators on May 13. More information will follow.

Announcement: Student Not Tested Coding in PowerSchool

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 04/15/2021

End Date: 05/31/2021

Details: For 2020-2021, the SCDE will continue to collect Students Not Tested (SNT) data from PowerSchool for all applicable assessments: EOCEP Fall administration; SC READY and SCPASS; Alternates for SC READY, SCPASS and EOCEP; EOCEP Spring; and Access for ELLs and Alternate Access for ELLs. HOWEVER, the SCDE will not process SNT for exclusionary reasons. This means the SCDE will not be collecting supporting documentation for reasons where exclusions to the accountability calculations would normally apply.

Attached are the Combined 2021 Students Not Tested Guidelines (SNT) for Elementary/Middle/High School and alternate assessments. Also, included are the instructions (Reasons for Students Not Testing_StudentsNotTested_PowerSchool_Page_2021) for reporting in PowerSchool all your eligible students who do not test. Please review these documents carefully as the information you provide to SCDE, regarding students who do not test, may impact, federal reporting.

Announcement: Monthly MTSS Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 04/19/2021

End Date: 05/19/2021

Details: This MTSS Training will be held for MTSS Coordinators on May 19. More information will follow.

Announcement: May 2021 PowerSchool Admin Monthly Webinar

Contact Person: Zenobia Ealy

Department(s): PowerSchool and IT

Start Date: 04/20/2021

End Date: 05/20/2021

Details: This PowerSchool Training will be held for PowerSchool Admins on May 20. More information will follow.

Announcement: P-EBT Benefit Based on Virtual Attendance

Contact Person: Jason Jones

Department(s): PowerSchool and IT

Start Date: 04/21/2021

End Date: 05/07/2021

Details: For schools that participate in the NSLP, students are eligible for P-EBT if they are approved for free or reduced lunch or attend a community eligibility program (CEP) school and virtually attended at least one-half day of school. Some data discrepancies were identified as a result of the first data pull. Details are in the attached memo. Inquiries relating to P-EBT should be directed to the inbox at PEBT@ed.sc.gov.

Announcement: COBRA Subsidies allowed by the American Rescue Plan Act of 2021

Contact Person: Sonja Bradford

Department(s): Human Resources and Benefits

Start Date: 04/22/2021

End Date: 05/06/2021

Details: Due to the American Rescue Plan Act of 2021, the federal government will subsidize 100 percent of COBRA premiums for health, dental and vision coverage through payroll tax credits to employers for eligible individuals. The period of premium assistance is from April 1, 2021, through September 30, 2021.

Potential eligible individuals are those who were involuntarily terminated or who experienced a reduction of hours for any reason that led to a loss of coverage from November 1, 2019, to present. These individuals must receive a notice.

The district's Benefits Administrator will ensure employees who terminate are aware of this subsidy through September 30, 2021.

Eligibility will be determined by the district's Benefits Administrator who has responsibility for reviewing and approving subsidy request forms. If approved, a COBRA NOEs must be completed and submitted to PEBA. PEBA will send information to those already enrolled in COBRA and are determined to be eligible. For those approved, COBRA premiums already paid, for months in the assistance period (April 1, 2021 through September 30, 2021), will be refunded.

Schools are responsible for initially covering both the employer and employee premiums for eligible employees. COBRA subsidy billing reports will be posted monthly via PEBA's Electronic Benefits System as medical billings are posted. Payroll tax credits can be claimed to offset premiums cost. PEBA advises schools to speak with their Tax Accountant on how best to claim payroll tax credits.

Announcement: PCS Form 2021/2022 is now available.

Contact Person: Paula Gray

Department(s): Human Resources and Benefits, Leadership, New Schools

Start Date: 04/26/2021

End Date: 05/26/2021

Details: Please use the 2021/2022 PCS Form to inform the Institute of any staff who will be joining your school for the 21/22 school year.

Any staff member who is leaving your school at the end of the 20/21 school year should be exited through the use of the 2020/2021 PCS Form.

The link for the 2021/22 PCS Form is: https://erskinecharters.formstack.com/forms/pcs_peba_form_20_21_copy

Please contact Paula Gray for any questions that you may have.

Announcement: OSF School Facilities Portal Training

Contact Person: Kirby Jerry

Department(s): School Facilities

Start Date: 04/30/2021

End Date: 05/07/2021

Details: The Office of School Facilities will conduct a training session on using the new School Facilities Portal for charter school property acquisitions, renovations, construction, disposal, etc. The virtual training is scheduled for May 10, 2021 10:00am - 11:00am. All designated portal users are encouraged to attend. OSF uses Microsoft Teams for virtual meetings, so make sure to have the program or app downloaded. Please look for a calendar invite by Darius Williams forwarded from Kirby Jerry, Charter Authorization Coordinator sent on April 30, 2021.

Announcement: CTE Training

Contact Person: Christy Junkins

Department(s): Assessment

Start Date: 05/05/2021

End Date: 06/03/2021

Details: This CTE Training will be held for CTE Coordinators on June 3.

Topic: CTE Meeting 3

Time: Jun 3, 2021 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/73620751739?pwd=TnVJaHdPeTVDbHNValREeVhTQ1JoUT09>