

Charter Institute at Erskine

INSTITUTE INSIGHTS

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Hot Spot Monthly Reporting Cha...	11/03/2020	Sherri Herbst	State and Academic P...
Title I Plan Submission 2020-2...	11/04/2020	Haley Perez	Title I
FY20 Annual Audit	11/02/2020	John Li	Finance
IDEA Employee Documents 2020-2...	11/04/2020	Haley Perez	Special Education an...
Title I Planning Meeting 2020-...	11/04/2020	Haley Perez	Title I
Title I Employee Documents 202...	11/06/2020	Haley Perez	Title I
Paraprofessional Employee Docu...	11/06/2020	Haley Perez	Title I
SC06 Membership and Attendance...	11/06/2020	Zenobia Ealy	PowerSchool and IT
Signed 45th Day SC02 Cumulativ...	11/06/2020	Zenobia Ealy	PowerSchool and IT
SC28 Add-On Weightings Report ...	11/06/2020	Zenobia Ealy	PowerSchool and IT
FY 19 TSI Federal Amendment	11/13/2020	Haley Perez	Additional Targeted ...
FY 20 TSI Federal Amendment	11/13/2020	Haley Perez	Additional Targeted ...
Monthly SPED Coordinators Trai...	10/10/2020 - 11/10/2020	Celina Patton	Special Education an...
Monthly MTSS Coordinators Trai...	10/18/2020 - 11/18/2020	Celina Patton	Special Education an...
Federal Programs Training	11/02/2020 - 12/02/2020	Haley Perez	Federal Programs Fin...
PowerScheduler Training	11/02/2020 - 12/02/2020	Zenobia Ealy	PowerSchool and IT
Monthly SPED Coordinators Trai...	11/08/2020 - 12/08/2020	Celina Patton	Special Education an...

Submission: Hot Spot Monthly Reporting Changes for the Month of October

Department: State and Academic Programs

Due Date: 11/03/2020

Details: Please list CHANGES ONLY in Unit number address assignments (reassignments), assignments of units not previously issued in your last report, and units that are no longer in use since your last report. All reassignments (new addresses) you listed in your last report have been documented already with the SCDE. Please see further guidance on the template document attached to this submission. Contact Sherri Herbst if you have any questions.

Submission: Title I Plan Submission 2020-2021

Department: Title I

Due Date: 11/04/2020

Details: Please submit your school's Title I plan at: https://erskinecharters.formstack.com/forms/title_i_plan_submission2020

After completing the form, please upload the PDF Submission that was emailed via Formstack.

Submission: FY20 Annual Audit

Department: Finance

Due Date: 11/02/2020

Details: Description: As outlined in the Charter Contract, the audit and its findings must be submitted to the Institute by November 2, 2020. The Institute will accept the audit submission by Friday, November 6, 2020. However, for transparency and fairness reason, the due date for the submission is still November 2, 2020. Any submission after November 2 will be considered late.

Submission: IDEA Employee Documents 2020-2021

Department: Special Education and 504

Due Date: 11/04/2020

Details: Please submit the required documents for IDEA-funded employees within your school. (This submission is based on the submitted IDEA-funded employees in your plan.) IMPORTANT: If your IDEA plan does NOT include benefits, you have been marked as "Exempt" from the benefits breakout upload. You do NOT have to upload any document into this box.

Submission: Title I Planning Meeting 2020-2021

Department: Title I

Due Date: 11/04/2020

Details: Please use the Planning Meeting checklist to ensure your school meets all requirements. IMPORTANT: Please ensure your sign-in sheet lists the participants and their role/position.

Submission: Title I Employee Documents 2020-2021

Department: Title I

Due Date: 11/06/2020

Details: Please submit the required documents for Title I-funded employees within your school. (Please note: At this time, these salaries have not yet been approved in the school Title I plan. These documents are needed to obtain approval and late submissions will delay the plan approval process.) Please ensure to submit the required items for all employees included in your school's attached list.

Submission: Paraprofessional Employee Documentation 2020-2021

Department: Title I

Due Date: 11/06/2020

Details: More information on paraprofessional requirements can be found at:
<https://ed.sc.gov/policy/federal-education-programs/title-i/paraprofessionals/>

Submission: SC06 Membership and Attendance Report Uploads - 45th Day

Department: PowerSchool and IT

Due Date: 11/06/2020

Details: Upload a signed copy of the SC06 Membership and Attendance Report for the 45th day. A principal or designee must sign the SC06 Membership and Attendance Report.

Submission: Signed 45th Day SC02 Cumulative Class Report

Department: PowerSchool and IT

Due Date: 11/06/2020

Details: Upload a signed copy of the SC02 Cumulative Class Report for the 45th day. A principal or designee must sign the SC02 Cumulative Class Report. Only for schools that serve PreK-3 and PreK-4 students.

Submission: SC28 Add-On Weightings Report - 45th Day

Department: PowerSchool and IT

Due Date: 11/06/2020

Details: Upload a signed copy of the SC28 Add-On Weightings Report for the 45th day. A principal or designee must sign the SC28 Add-On Weightings Report.

Submission: FY 19 TSI Federal Amendment

Department: Additional Targeted Support and Improvement

Due Date: 11/13/2020

Details: Please use this submission if an amendment is needed to your FY 19 TSI plan at this time. (Note: Please review the attached documents for your current approved plan. If your school does not need an amendment at this time, please select "No" and you will be marked as Exempt from uploading an amendment form. You do not have to upload a document if you select "No")

Submission: FY 20 TSI Federal Amendment

Department: Additional Targeted Support and Improvement

Due Date: 11/13/2020

Details: Please use this submission if an amendment is needed to your FY 20 TSI plan at this time. (Note: Please review the attached documents for your current approved plan. If your school does not need an amendment at this time, please select "No" and you will be marked as Exempt from uploading an amendment form. You do not have to upload a document if you select "No")

Announcement: Monthly SPED Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 10/10/2020

End Date: 11/10/2020

Details: This Monthly SPED Training will be held for SPED/504 Coordinators on November 10. It will be held virtually. More information will follow.

Announcement: Monthly MTSS Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 10/18/2020

End Date: 11/18/2020

Details: This Monthly MTSS Training will be held for MTSS Coordinators on November 18. It will be held virtually. More information will follow.

Announcement: Federal Programs Training

Contact Person: Haley Perez

Department(s): Federal Programs Finance

Start Date: 11/02/2020

End Date: 12/02/2020

Details: This Federal Programs Training will be held for Federal Programs Coordinators on December 2. It will be held virtually. More information will follow.

Announcement: PowerScheduler Training

Contact Person: Zenobia Ealy

Department(s): PowerSchool and IT

Start Date: 11/02/2020

End Date: 12/02/2020

Details: This PowerScheduler Training will be held for PowerSchool Admins on December 2. It will be held virtually. More information will follow.

Announcement: Monthly SPED Coordinators Training

Contact Person: Celina Patton

Department(s): Special Education and 504

Start Date: 11/08/2020

End Date: 12/08/2020

Details: This Monthly SPED Training will be held for SPED/504 Coordinators on December 8. It will be held virtually. More information will follow.